**MINUTES FOR THE RAPID CITY REGIONAL AIRPORT BOARD OF DIRECTORS**

**Airport Administration Office, 4550 Terminal Rd Suite 102, Rapid City, South Dakota**

**1:00 p.m., Monday, December 5, 2022**

 **Special Meeting**

**ROLL CALL AND DETERMINATION OF QUORUM**

MEMBERS PRESENT: Rod Pettigrew, President; Dustin Dale, Vice President; Robert Hall, Secretary; Michelle Thomson, Member; Darren Haar, Member

ABSENT: Michael Rath, Member

OTHERS PRESENT: Patrick Dame, Executive Director; Toni Broom Airport Deputy Director of Finance & Administration; Chris Deitz, Airport Director of Operations & Maintenance; Wade Kreun, Airport Facilities & Maintenance Manager; Tod Love, Airport Operations Manager; Megan Johnson, Airport Marketing & Communications Manager; Kris Commerford, Airport Administrative Coordinator; Carla Cushman, Legal Counsel; Laura Armstrong, Council Liaison; Dave Provencher, Mead & Hunt; Justin Anderson, Mead & Hunt; Evan Hall, Mead & Hunt; Tom Schauer, Mead & Hunt; Rod Senn, Mead & Hunt; Aaron Patton, Westjet, Donna Zuniga, Unifi; Kayla Henderson, KOTA, Darsha Dodge, Rapid City Journal

OTHERS PRESENT BY PHONE/MICROSFOT TEAMS: Cassidy Compton, Mead & Hunt; Dean Rightmann, Mead & Hunt; Mary Shaffer, Mead & Hunt; Nate DeMaster, Mead & Hunt; Kevin Walker, Logplan; Dennis Ruff, Aero Systems

**ADOPTION OF AGENDA**

Motion to approve the agenda made by Haar, second by Thomson, motion carried.

**GENERAL PUBLIC COMMENT**

No public comment.

 **ITEMS REQUIRING BOARD ACTION**

1. [**AP12052022-01**](file:///%5C%5Crap-dc1%5Crap-administration%5CRAP--Airport%20Board%5CMeeting%20Agendas%5C1.%202022%5C20221205%5CAP12052022-01.pdf) – 2023 Airport Rates & Charges. Motion to approve made by Haar, second by Hall, motion carried.

2) [AP12052022-02](../../Meeting%20Agendas/1.%202022/20221205/AP12052022-02.pdf) – Terminal Renovation and Expansion Project Draft Schematic Design Report Presentation. Representatives from Mead & Hunt presented the Schematic Design Report for the Terminal Renovation and Expansion Project.

**ADJOURNMENT**

Meeting adjourned at 3:45 p.m.

Respectfully submitted,

Robert Hall

Secretary