MINUTES FOR THE RAPID CITY REGIONAL AIRPORT BOARD OF DIRECTORS
Rapid City, South Dakota
Tuesday June 14, 2016

ROLL CALL AND DETERMINATION OF QUORUM
MEMBERS PRESENT: Ron Johnsen, President; Shawn Gab, Vice President; William Eldridge, Secretary; Vance Crocker, Member; and Michelle Thomson, Member

OTHERS PRESENT: Toni Broom, Airport Finance and Administration; Doug Curry, Airport Facilities and Maintenance; Wade Nyberg, City Attorney; Rod Senn, KLJ; Mike Mahoney, KLJ; Miranda Maleki, Westjet; Bob Dominicak, Mount Rushmore Society; Chantal Johnson, Enterprise RAC; Luigi Cunha, Enterprise RAC; Dr. Bert Corwin; and Lindsey Martin, Airport Administration

ADOPTION OF AGENDA
Motion to approve agenda as presented made by Eldridge, second by Thomson, motion carried.

APPROVE MINUTES
1) AP061416-01 May 10, 2016 – Motion to approve minutes as presented made by Gab, second by Crocker, motion carried.

GENERAL PUBLIC COMMENT
Corwin briefed the new Board Members on the function of the General Aviation Advisory Committee and stated the 3rd annual general aviation open house will be held in August. The Open House committee is excited to have a Ford Trimotor aircraft available for rides and tours.

FINANCIAL ITEMS REQUIRING BOARD ACTION
2) AP061416-02 Bill List – Broom highlighted items greater than $5,000.00. Motion to approve bill list as presented made by Eldridge, second by Thomson, motion carried.

ITEMS REQUIRING BOARD ACTION
3) AP061416-03 Resolution of Intent to Enter into a Commercial Lease and Use Agreement with Rapid Fuel, LLC – Motion to approve resolution as presented made by Gab, second by Eldridge, motion carried.
4) AP061416-04 Marketing Services RFP Recommendation – Motion to approve committee’s recommendation to enter into an agreement with Lawrence & Schiller, Inc. to provide marketing services to the airport; and further authorize the Executive Director to execute the agreement made by Thomson, second by Eldridge, motion carried.
5) AP061416-05 Addendum #2 Airport Pasture Lease Agreement with Dean Klapperich – Motion to approve addendum as presented made by Gab, second by Eldridge, motion carried.
6) AP061406-06 Engineering Services RFQ Recommendation – Motion to rank KLJ first, followed by TSP second; and further authorize staff to develop a Scope of Work, select a firm to conduct an independent fee evaluation and negotiate a contract based on the Scope of Work made by Eldridge, second by Crocker, motion carried.
7) AP061406-07 Authorization to Purchase Runway Mower – Motion to authorize the purchase of a new runway mower in the amount of $60,986.19 from RDO (John Deere) made by Gab, second by Thomson, motion carried.

DISCUSSION FROM THE PRESIDENT, BOARD MEMBERS AND STAFF
OTHER BUSINESS
8) Direction to Staff
   Motion to direct staff to amend the 2017 budget to increase the marketing line item by $50,000 for website development made by Thomson, second by Crocker, motion carried.

ADJOURNMENT
At 9:43 am Eldridge made a motion to adjourn, second by Thomson, motion carried.

Respectfully submitted,

William Eldridge
Secretary