



DOWNTOWN LIBRARY
610 QUINCY ST. | RAPID CITY, SD 57701 | 605.394.4171

RAPIDCITYLIBRARY.ORG



Date: December 12, 2022
To: RCPL Board of Trustees
From: Faye Bice, Finance Committee Chair
Re: 2023 Hours of Operation

Date: December 5, 2022
To: Faye Bice, Finance Committee Chair
From: Terri Davis, Library Director
Re: Surplus materials

Motion: Move to declare approximately 960 steel shelving brackets surplus.

Background: The library recently undertook a reconfiguration of the Fiction and Large Print shelving, in order to make the materials more accessible. This reconfiguration resulted in a significant number of surplus steel shelving brackets.

Because library shelving is proprietary in its configuration, shelving brackets from one company do not fit another company's shelving. Because we don't know other libraries with our brand of shelving, and because the surplus shelving brackets do not have any other purpose, we propose having them surplus and taking them to a local metal recycling center.

Per advice from the City Finance Office and per SD Codified Law 5-24A-7, recycling the brackets is an option after a surplus declaration has been made:

Codified Laws

5-24A-7. Property with fair market value less than one hundred dollars.

If the property has an estimated fair market value less than one hundred dollars, the administrator may designate one of the following methods of disposal:

- (1) Transfer to a state agency or authorized entity with or without charge;
- (2) Internet sales;
- (3) Public auction;
- (4) Sale of the property as scrap;
- (5) Exchange as trade-in for replacement equipment;
- (6) Sales through agents for a negotiated fee;
- (7) Direct sales to the public for established prices;
- (8) Cannibalization; or
- (9) Disposal at a landfill, recycling center, or other waste facility.

Source: SL 2008, ch 32, § 7.