



**DOWNTOWN LIBRARY**  
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## DIRECTOR'S REPORT NOVEMBER 2022

### COMMUNITY, GOVERNMENTAL, AND INTERLIBRARY RELATIONS:

In an effort to have an overall better understanding of city operations, we have re-instituted tours of other city departments. The first tour was of the airport, with Mackenzie, Jules, Christine, Laurinda, and Terri participating. We were shown groundside operations for baggage handling, were taken out on the runway to see a plane being re-supplied, drove down the runway behind a small plane taking off, and saw the massive maintenance equipment they use. We also heard about the governmental regulations required for operating the airport, as well as their plans for expansion.

WaTiki Indoor Waterpark Resort will sponsor a 4-week Winter Reading Program starting on December 11<sup>th</sup>. Each participating child and teen will receive a free day pass from WaTiki. To track participation, we will also use a new reading challenge application, Beanstack. Participants can use the Beanstack app to sign up for challenges, track reading, and receive notifications from the library.

The 2023 South Dakota Library Association annual conference will be held in Rapid City next September. Sean, Juliet, and I are serving on the local arrangements committee, along with librarians from WDT and RCAS.

### NEW SERVICES:



The library's mission, vision, and values have been displayed on the lobby crossbars. The city's Culture Strategist shared a photo of this with all city employees.

An update to the system we use to label holds changed the way we need to file those holds waiting for people. Brent, our graphic design specialist, created user-friendly signage to help people locate their materials.



Events and Teen librarian Baylee created a Teen Advisory Board (TAB) to engage with teenagers and help make the library a more inviting place for them. TAB is intended to bridge what adults think teens want and what teens *actually* want, such as learning development of life skills, teamwork, leadership, and ingenuity. The first formal TAB meeting will be held near the end of the month.

#### **STAFF TRAINING AND DEVELOPMENT:**

Welcome to new library Pages Candy Hamilton, Sharrie Mitchell, and Tara Weston. Candy and Sharrie have filled the two Page vacancies. Tara is considering librarianship as a career, and will work as a page intern till the end of the year.

#### **DIRECTOR'S REPORT:**

A change order for approximately \$15,000 was received for the bookmobile's hybrid drive system; the stated reason for the change order was cost increases from various vendors and suppliers. While this is not unexpected in today's economy, it is disappointing. The increased cost will be discussed at the next Foundation Board meeting, with the anticipation that the Foundation will cover the additional cost. The bookmobile chassis close to being built, and has had a Vehicle Identification Number issued.

To address an objective in our strategic plan, we offered a variety of weekend events for both children and adults in October, in order to make the library's events more accessible to the community as a whole. We also hosted a few teen and adult events during weekday evenings accommodate attendees who work during traditional business hours.

I submitted our application for library accreditation; our current accreditation at the Exemplary level expires December 31. Our re-application is also for the Exemplary level, for which we meet all the requirements.

#### **MEDIA COVERAGE:**

- September 27, 2022 Newscenter1 Coverage: [Looking for more than just a good book? Here's how the Rapid City Public Library can help](#)
- October 26, 2022 KOTA Noon Live Show: [Let's get spooky; Rapid City Public Library lists scary books](#)
- October 21, 2022 Rapid City Journal Mention: [Get in the spirit with Halloween festivities](#)
- October 17, 2022 Newscenter1 Coverage: [Black Hills Raptor Center shows off some feathered friends at Rapid City Public Library](#)
- October 13, 2022 Newscenter1 Mention: [Check out these 4 events in Rapid City this weekend](#)
- September 29, 2022 SDPB Coverage: [Rapid City Public Library to host teen-oriented poetry slam](#)

#### **ONLINE REVIEWS:**

- October 13, 2022, Google 4-Star Review: "Extremely helpful staff; not sure why they're all still wearing the virtue signaling ineffective masks." - Ipso Facto
- October 7, 2022, Google 5-Star Review - Diana Patosa

**VACANCY REPORT:**

Vacancy Status as of 11/1/22				
LIBRARY DEPARTMENT	FULL AND PART-TIME POSITIONS	FULL AND PART-TIME EMPLOYEES	VACANCIES	STATUS
Management	2	2	0	
Senior Librarians	2	2	0	
Coordinators	3	3	0	
Business Office	1	1	0	
Facilities	2	2	0	
Library Associate I and II	23.75	18.75	5	<i>The Library Associate II position for Makerspace/Tech continues to be advertised, and the LAII Training position has just become vacant. There are now two LAI vacancies; an offer was made and accepted for one of the positions. This change increases our FTE by .25 but is still not up to pre-Covid staffing levels.</i>
Library Technicians	2	2	0	
Outreach	2.5	2.5	0	
<b>TOTALS</b>	<b>38.25</b>	<b>33.25</b>	<b>5</b>	