



DOWNTOWN LIBRARY
610 QUINCY ST. | RAPID CITY, SD 57701 | 605.394.4171

RAPIDCITYLIBRARY.ORG



Date: November 14, 2022
To: RCPL Board of Trustees
From: Emily Tupa, Policy Committee Vice Chair
Re: 2023 Hours of Operation

Date: November 9, 2022
To: Emily Tupa, Policy Committee Vice Chair
From: Sean Minkel, Assistant Library Director
Re: 2023 Hours of Operation

Motion: Move to approve the 2023 Hours of Operation as presented.

Background: The hours of operation policy establishes the hours during which the library is open to the public and defines anticipated closings.

The recommended 2023 Hours of Operation policy continues the established pattern from 2022. We are again recommending library closure late in April to host training for librarians around the Black Hills; the 2022 training event was a success for library staff and visiting librarians.

The one notable exception from previous years is for the Friday after Thanksgiving. The AFSCME union contract was updated, with library holidays now more closely matching those observed by the rest of the city. As a result, the new hours of operation include the library being closed on the Friday after Thanksgiving, which is typically a slow day for entries. The library is still open on Good Friday, which most of the city takes as a holiday.