



DOWNTOWN • 610 Quincy St. Rapid City, SD 57701 • (605) 394-6139 or (605) 394-4171
 NORTH • 10 Van Buren St. Rapid City, SD 57701 • (605) 716-4098

Date: July 11, 2016
 To: RCPL Board of Trustees
 From: Rod Pettigrew, Finance Committee Chair
 RE: Fines forgiveness event

Date: July 11, 2016
 To: Rod Pettigrew, Finance Committee Chair
 From: Jim McShane, Library Director
 RE: Fines forgiveness event

Motion: Move to approve a two-week long fines forgiveness event to be held in August.

Estimated financial impact: \$5,100 in lost fines revenue is estimated, based on past forgiveness events.

Background: A request was received from a representative of the Church Response Food Pantry, asking that the library host a fines forgiveness event with food donations for the pantry.

Last February the library hosted a fines forgiveness program in conjunction with the Food Pantry. This event took in 1,631 pounds of food and waived \$4,330.15 in fines.

The Board has occasionally set fine forgiveness periods, usually in conjunction with donations for local charities; generally this has been the food pantry, but on at least one occasion it was for the Humane Society. Since the Library does not normally partner with the same organization each time, but the Church Response Food Pantry has expressed a need, it is proposed to do a joint donation event this year. The fines forgiveness event will accept donations of food to donate to either the Food Pantry or animal food for the Humane Society.

Past fine forgiveness events are as follows:

| | Dec 2003 | 2008 | Nov 2011 | Feb 2015 |
|--------------------------------------|------------|------------|----------------|------------|
| Number of patrons participating | 238 | 415 | Unknown | 237 |
| Pounds of food donated | 1,842 | 2,377 | 1,400 (est.) | 1,631 |
| Total fines forgiven | \$2,612.50 | \$6,041.88 | \$7,500 (est.) | \$4,329.15 |
| Average fines forgiven per patron | \$10.98 | \$14.56 | Unknown | \$18.27 |
| Number of overdue materials returned | 26 | 67 | 75 (est.) | 27 |
| Value of returned materials | \$520 | \$1,340 | \$1,500 (est.) | \$540 |