A Capital Improvements Program Committee meeting was held at City Hall, 300 Sixth Street, in Rapid City, South Dakota, on Friday, September 16, 2022, at 8:30 a.m.

The meeting was called to order and the following members were present: Laura Armstrong, Ritchie Nordstrom, Jason Salamun and Greg Strommen; the following members arrived during the course of the meeting: None; the following were present by telephone: None; and the following were absent: Jesse Ham.

Others present included: Finance Director Pauline Sumption, Deputy Finance Director Tracy Davis, Public Works Director Dale Tech, Parks & Recreation Director Jeff Biegler, Capital Improvements Program Manager Lindsey Martin, IT Director Jim Gilbert, Operations Management Engineer Rod Johnson, Project Manager Roger Hall and Administrative Coordinator Heidi Weaver.

ADOPTION OF THE AGENDA
Motion was made by Armstrong, second by Salamun and carried 4-0 to adopt the agenda.

CONSENT ITEMS -- Items 3 – 8
3. Approve Minutes for August 19, 2022
4. No. CIP091622-03 – Approve Capital Plans for Government Facilities – (Fire & Emergency Services, Parks & Recreation, Summary)
5. No. CIP091622-04 – Approve Capital Plan for Fire Vehicles
6. No. CIP091622-05 – Approve Capital Plan for Parks & Recreation
7. No. CIP091622-06 – Approve Capital Plan for Information Technology

Salamun asked if anyone wanted to address items 3-8. Seeing none, motion was made by Salamun, second by Strommen to approve Consent Items 3-8. Motion carried 4-0.

NON-CONSENT ITEMS – Items 9 – 12
Nordstrom read in item (No. CIP091622-01) Acknowledge Financial Report (Summary, DCA Charges and Debt Service) Davis said the report was through the end of July. There is nothing out of the ordinary to report. Motion was made by Armstrong, second by Strommen to acknowledge. Motion carried 4-0.

Nordstrom read in item (No. CIP091622-07) Approve $250,000 from undesignated cash for Fire Station 1 remodel and build that came in over budget. Chief Culberson stated the bids came in about $1 million over what was expected. They had to change some items like furniture and equipment to lower the price. He requested $250K for contingency funds in case any part of the remodel would go over. Sumption said sales tax revenue is coming in higher than projected. There is additional funding through that. She reminded the committee that $1 million is always kept in the reserve fund for unforeseen circumstances. She said sales tax revenue or undesignated cash could be the funding source. Armstrong asked how the fire department chose $250K. Culberson said the contractor originally wanted 2.5% of the total contingency cost but Culberson hadn’t calculated the engineering pieces so they now require 3%. Culberson said there was $300K budgeted for design and they have used all of that. They want to approve the contract but they need the contingency funds in place first. Culberson said he would get the committee breakdown of Vision Funds versus CIP Funds. Sumption said the extra CIP money at the end of the year goes to PW projects. Motion was made by Armstrong, second by Salamun to approve from undesignated cash. Motion carried 4-0.

Nordstrom read in item (No. CIP091622-08) Approve moving $375,000 from Fire Station 1 Asphalt Project to Fire Station 1 Remodel Project, all within Government Facilities. Chief Culberson explained that money had already been allocated for Station 1 for asphalt, but now this part is included in the...
remodel bid. In order to get this reallocated, value engineering pieces were evaluated by PW and Fire. Motion was made by Armstrong, second by Strommen to approve. Motion carried 4-0.

Nordstrom read in item (No. CIP091622-09) Approve transfer of $11,480 from CIP Government Facilities Fire Station 2 to the Fire Department General Fund operating budget, to replace flooring. Chief Culberson explained that the Station 2 Training Station needs flooring replaced. CIP funds can't be used unless it’s over $50K. He asked to move the funds to the Fire Department General Fund operating budget. Motion was made by Armstrong, second by Salamun to approve. Motion carried 4-0.

**DISCUSSION ITEMS** – Items 13 - 14
Nordstrom asked the committee if they had discussion items. Strommen asked about the Sheridan Lake Road widening project. Tech said the project will start in the next two years. There are severe capacity issues and not enough road for the amount of traffic. There would be public information meetings in the future. When construction starts there will be interruption for a while. It’s a needed project. There is discussion on another connector road either by Les Hollers or by Chapel Valley. This is needed for long-range planning as another access other than Sheridan Lake Road. SDSMT has asked about narrowing St. Joseph Street to make traffic safer around the university. It has been expressed by the public that the traffic goes too fast through there. Jeralynn Roberts was there on behalf of SDSMT. She stated they have been trying to get a Master Plan for St. Joseph Street and Main Street since 2019. She indicated that SDSMT would like to make a better connection from the school to downtown. There is also no safe crossing area to get across St Joseph and Main Street. PW spoke about building a possible bridge to cross those two roads safely. The committee closed by thanking Pauline Sumption for her 15 years of service to the City of Rapid City. The next CIP meeting will be on Friday, October 21, 2022 @ 8:30 a.m. / 2nd Floor Council Chambers.

**ADJOURN**
There being no further business to come before the committee, motion was made by Armstrong, second by Salamun and carried to adjourn the meeting at 9:16 a.m.