TRENCHING BOARD MINUTES
Thursday March 18, 2020 at 7:00am
City Hall, Community Room

In Attendance:
Dale Tech, Vice Chairman, Public Works Director
Joe Jarding
Doug Wilson
Dan Earley
Chris Robinson
Carla Cushman

Call to Order, Adopt Agenda
Meeting called to order by Tech at 7:05am Motion by Wilson, Second by Jarding – Motion passes

Approval of minutes from previous meeting
Motion by Robinson, Second by Earley – Motion passes

New Business:
No discussion

Old Business:
Ordinance and Bylaw Update – Finalize discussion of updates and process for implementation.

Cushman provided an overview of changes and process for approval. Proposed amendments were presented to the Board. License holders will be notified by public notice and letter, advising that interested parties can appear at an upcoming meeting of the board, before being sent to Council. This information will be shared on the City website as well.

Motion by Wilson to approve process as outlined by Cushman, Second by Jarding – Motion passes

Approve New Licenses: Acknowledge Email Approvals Motion by Robinson, Second by Jarding – Motion passes

Sewer/Water Contractor: None
Trenching Contractor: Ethan Peterson, Black River Contracting; Chris Vaughn, Quality Driven Services
Sewer/Water Installer: Braylin Haydin, Lind-Exco; Merrill Catches, Site Work Specialist; Derrik Richters, Iron Horse Excavating
Trenching Journeyman: None

Non-Agenda Item Discussion
Discussion was held on how the current licensing and testing process work, in answer to questions presented by new Board members.

Adjourn Motion by Wilson, Second by Earley. Meeting adjourned at 7:49am.