**MINUTES FOR THE RAPID CITY REGIONAL AIRPORT BOARD OF DIRECTORS**

**Airport Administration Office, 4550 Terminal Rd Suite 102, Rapid City, South Dakota**

**9:00 a.m., Tuesday August 9, 2022**

**Purpose: Regular Meeting**

**ROLL CALL AND DETERMINATION OF QUORUM**

MEMBERS PRESENT: Darren Haar, Member; Michael Rath, Member

MEMBERS PRESENT BY PHONE: Dustin Dale, Vice President; Michelle Thomson, Member

MEMBERS ABSENT: Rod Pettigrew, President, Robert Hall, Member

OTHERS PRESENT: Patrick Dame, Executive Director; Toni Broom, Airport Director of Finance & Administration Chris Deitz, Airport Director of Operations & Maintenance; Wade Kreun, Airport Facilities & Maintenance Manager; Tod Love, Airport Operations Manager, Megan Johnson, Airport Marketing & Communications Manager; Kris Commerford, Administrative Coordinator; Sarah Dubrall, Ground Transportation Supervisor; Carla Cushman, Legal Counsel; Laura Armstrong, Council Liaison; Rod Senn, Mead & Hunt; Allison Corbin, Westjet; Aaron Patton, Westjet

**ADOPTION OF AGENDA**

Motion to approve the agenda made by Thomson, second by Rath, motion carried.

Dame requested that Item 9 be added to the agenda– 9) Approve Haar to sign documents in lieu of Pettigrew and Rath to sign in lieu of Hall. Motion made by Thomson, second by Dale, motion carried.

**APPROVE MINUTES**

Motion to approve the minutes from July 12, 2022 made by Thomson, second by Rath, motion carried.  **1)** [AP080922-01](file:///\\rap-dc1\rap-administration\RAP--Airport%20Board\Meeting%20Minutes\2022\20220712%20Minutes.docx) July 12, 2022 Minutes

**GENERAL PUBLIC COMMENT**

No items presented.

**FINANCIAL ITEMS REQUIRING BOARD ACTION**

Motion to approve the bill list as presented made by Dale, second by Rath, motion carried.

**2)** [AP080922-02](file:///\\rap-dc1\rap-administration\RAP--Airport%20Board\Meeting%20Agendas\1.%202022\20220809\AP080922-02.pdf) Bill List

**PUBLIC HEARING**

Lease Option Agreement with BCI Properties, LLC – The Public Hearing was opened, no comments were submitted. The hearing was closed.

**CONSENT ITEMS**

Motion to approve Items 3, 4, 5, 6, 7, and 8 made by Rath, second by Thomson, motion carried.

**3)** [AP080922-03](file:///\\rap-dc1\rap-administration\RAP--Airport%20Board\Meeting%20Agendas\1.%202022\20220809\AP080922-03.pdf)Accept the 2021 PFC Audit Results from Ketel Thorstenson, LLP.

**4)** [AP080922-04](file:///\\rap-dc1\rap-administration\RAP--Airport%20Board\Meeting%20Agendas\1.%202022\20220809\AP080922-04.pdf) Approve Lease Option Agreement with BCI Properties, LLC.

**5)** [AP080922-05](file:///\\rap-dc1\rap-administration\RAP--Airport%20Board\Meeting%20Agendas\1.%202022\20220809\AP080922-05.pdf) Approve Change Order #2 Final from Muth Electric, Inc. for Runway 14-32 Holding Positions Relocation, Project No. 19-5284, for a decrease of $10,796.10 for a total contract price of $419,792.95.

**6)** [AP080922-06](file:///\\rap-dc1\rap-administration\RAP--Airport%20Board\Meeting%20Agendas\1.%202022\20220809\AP080922-06.pdf)Approve Change Order #1 from MAC Construction, Inc. for Multi-Purpose Building, Project No. 21-5304, for an increase of $2,693.85 for a total contract price of $1,368,660.49.

**7)** [AP080922-07](file:///\\rap-dc1\rap-administration\RAP--Airport%20Board\Meeting%20Agendas\1.%202022\20220809\AP080922-07.pdf)Approve Amendment to Agreement for Construction and Operation and Maintenance of Sanitary Sewer Infrastructure between the City of Rapid City and the Rapid City Regional Airport.

**8)** [AP080922-08](file:///\\rap-dc1\rap-administration\RAP--Airport%20Board\Meeting%20Agendas\1.%202022\20220809\AP080922-08.pdf)Approve Transportation Network Company Agreement with LYFT, Inc.

**9)** AP080922-09 – Approve Haar to sign documents in lieu of Pettigrew and Rath to sign in lieu of Hall

**ITEMS REQUIRING BOARD ACTION**

No items requiring Board action.

**DISCUSSION FROM THE PRESIDENT, BOARD MEMBERS AND STAFF**

No items were discussed.

**DIRECTOR’S REPORT**

Dame reported that the airport was busy with the Sturgis Rally. There has been an increase in Rally advertising. Twenty-one trucking spots were reserved and Eagle Rider rentals seem to be going well. The airport has been awarded a small community air service (SCASD) grant for $1,000,000, for air service development revenue guarantees and marketing. Meetings are being scheduled with air carriers to discuss air service.

**ADJOURNMENT**

Haar adjourned the meeting at 0920.

Respectfully submitted,

Robert Hall,

Secretary