



MEMORANDUM

TO: Airport Board
FROM: Patrick Dame, C.M., Executive Director
DATE: September 13, 2022
RE: Special Operator Permit – Dale Aviation – Host Elevate Rapid City

Dale Aviation has requested a Special Operator Permit to host an Elevate mixer at the Dale Aviation hangar on September 13, 2022 from 3:00 PM to 6:30 PM.

Due to timing, staff has reviewed their request along with parking and security plans and has approved the permit. We have also approved waiving of the associated fee as the amount of time for airport staff is very minimal.

STAFF RECOMMENDATION: Staff recommends Board acknowledgement of the Special Operator Permit from Dale Aviation and approve waiving of the Special Operator Permit fee.



Special Operator Permit

Rapid City Regional Airport
4550 Terminal Road, Suite 102
Rapid City, South Dakota 57703
(605) 394-4195

Legal name of Applicant: DALE AVIATION, INC

Business Address: 3975 AIRPORT RD
RAPID CITY, SD 57703

Contact information: JOSH KAUFFMAN - FACILITY MAINTENANCE Name & Title
(____)____-____ Telephone (605) 939-9565 Cell JKAUFFMAN@MEDICALAIRRESCUE.COM E-mail

Purpose of Permit: HOSTING THE ELEVATE MIXER AT THE DALE AVIATION
HANGAR. NEED TO UTILIZE AREAS FOR PARKING AND DISPLAYS

Date & Time of Activity: 9/13/22 3:30 - 6:30

Area of Airport to be Utilized: DALE AVIATION HANGAR - SEE ATTACHED MAP

Permittee to Attach the Following Documents:

- ☒ Certificates of Insurance ☒ Business License
☒ Other (please describe): MAP OF AREA TO BE UTILIZED

Please refer to the General Aviation Primary Guiding Documents for the Rapid City Regional Airport (Airport) for further information and for definitions of the capitalized terms used in this Permit.

The Permittee agrees to the following:

- **FEE PAYMENT:** The Permittee agrees to pay all applicable rents, fees, and other charges when due and payable without offset of any kind whatsoever. The Permittee also agrees to pay any late fees, interest, penalties, and related charges.
- **PERMIT LIMITATIONS:** This Permit may not be assigned or transferred and is limited to engaging in the approved Activity in the location designated and only for the time specified in this Permit.
- **INFORMATION CHANGES:** The Permittee shall notify the Board in writing within 15 business days of any change to the information submitted in the Permittee's application.

**SPECIAL OPERATOR PERMIT**

- **INSURANCE:** The Permittee shall maintain all required insurance coverages pursuant to the Airport's General Aviation Minimum Standards and applicable Regulatory Measures.
- **INDEMNIFICATION:** The Permittee shall indemnify the Board pursuant to the Airport's General Aviation Primary Guiding Documents.
- **COMPLIANCE WITH REGULATORY MEASURES:** The Permittee shall comply with applicable Regulatory Measures as may be developed and/or amended from time to time.

If, at any time, the Permittee does not comply with all the terms and conditions of this Permit, this Permit shall be invalid (null and void) and terminated. However, Permittee's obligations shall survive termination until all rents, fees, and other charges (such as late fees, interest, penalties, etc.) are paid in full and any other liabilities are resolved to the satisfaction of the Board.

The undersigned representative of the Permittee certifies that he/she is authorized to sign for (on behalf of) the Permittee and agrees to abide by all of the terms and conditions under which this Permit is being granted.

Agreed and accepted:

Josh Kauffman
Permittee (sign and print name)

Title

9/1/22
Date

***** Airport Administration Use Only *****

- ☐ Documentation Validated ☐ Fee Paid _____
- ☐ Permit valid from: _____ (start date) to: _____ (end date).

Rapid City Regional Airport

Date

Airport comments: _____
