



# PARKING ADVISORY BOARD

---

## MINUTES

July 12, 2022

8:00 a.m. – 9:00 a.m.

SECOND FLOOR

CITY HALL – COUNCIL CHAMBERS

---

**Members present:** Laura Jones, Mark Bachman, Domico Rodriguez, Casey Peterson and Erin Krueger

**Absent:** Garth Wadsworth

**Staff present:** Vicki Fisher, Anna Gilligan, Joel Landeen, Rebel VanLoh and City Council Liaison Pat Jones

Krueger called the meeting to order at 8:00 a.m.

Krueger asked Fisher if there were any changes to make before a motion was made to adopt the agenda. Fisher requested that item number two be moved to the end of the agenda, noting at the end of the meeting, the new officers will be elected and the new Chair will then take over at the next meeting.

Krueger motioned and Peterson seconded to adopt the agenda as presented. Motion carried.

### **Update on Parking Changes since last meeting – Anna Gilligan**

Gilligan gave an update regarding the relocation of the permit holders in the parking lot located at the corner of 6<sup>th</sup> Street and St. Joseph Street. Gilligan noted that parking ceased in the lot on July 1 for the start of the Block 5 Project. Gilligan stated that all of the permits were absorbed into the surrounding area, noting the transition went very smoothly. Gilligan stated that contact was made with almost all of the permit holders prior to the transition and with only a few canceling, making the transition a success. Gilligan commented that Lloyd Companies are now using the lot for testing in preparation for construction with a tentative start date of September 1, 2022. Gilligan also noted that a Construction Permit would allow Lloyd Companies to use 33-metered spaces as a staging ground for the project during construction. Krueger asked where the parking spaces that are to be used for the construction are going to be located. Gilligan verified the parking spaces would be located along the 600 Block of 6<sup>th</sup> Street and the 500 Block of St. Joseph Street.

Gilligan also mentioned a plan to update the Parking Study in 2023 is in the works.

### **Appeals (2) – Anna Gilligan**

Gilligan gave a presentation of an Appeal on a citation for Donald Porter. Porter was not present. Gilligan noted in the presentation a photo showing Porter's vehicle parked in front of an expired meter and verified that staff recommends to uphold the citation and deny the request for an Appeal. Fisher commented regarding the dismissal of citations and noted that if there are legitimate reasons pertaining to a violation, a dismissal is sometimes warranted. Fisher also stated that when there is a clear

violation, the citations will not be dismissed. Fisher remarked that a picture is taken with every citation and in this instance, there is a clear violation as the car is pictured parked in front of an expired meter. Rodriguez asked Gilligan if Mr. Porter has had multiple citations issued on his vehicle. Gilligan stated that she does not have that information at this time. Councilman Pat Jones asked a question about the picture in the presentation, Gilligan verified the picture was not provided by Porter but was a picture taken by the Parking Enforcement Officer at the time of the citation.

Peterson motioned and Krueger seconded to deny the Appeal and uphold the citation, motion passed unanimously.

Gilligan gave a presentation of an Appeal on a citation for Lindsey Shoultz. Shoultz was not present. Gilligan noted in the presentation that Shoultz was given a citation for parking in an access ramp between two ADA parking spaces in the downtown parking structure. Gilligan explained that Shoultz stated in the Appeal request she was told that it was okay to use the location as a loading zone. Gilligan referred to pictures that were taken showing Shoultz's vehicle parked in the access ramp area located between two ADA parking spaces and verified that staff recommends to uphold the citation and deny the request for an Appeal. Vicki commented regarding the importance of following the federal regulations and guidelines for ADA parking so everyone who needs it will be able to utilize ADA parking at all locations within Rapid City. Peterson asked Gilligan if it is known, who told Shoultz it was okay to use the access ramp area as a loading zone. Gilligan replied she believed Shoultz implied people she works with. Krueger asked if there was a way to tell how long Shoultz had been parked there. Gilligan responded that it did not matter the length of time, as parking is not allowed at any time within the access ramp area for the ADA parking spaces. She added that any vehicle spotted parked in that area will always be given a citation regardless of how long it has been there. Councilman Pat Jones made comment regarding the purpose of the access space for ADA parking and the importance of anyone who needs to use ADA parking being able to utilize the provided access space. Discussion was had regarding the need to communicate the importance of the ADA parking areas to the people who work in the building next to the downtown parking structure. Rodriguez said he would make sure to remind the tenants of the building at the next tenants meeting.

Krueger motioned and Laura Jones seconded to deny the Appeal and uphold the citation, motion passed unanimously.

### **Financial Update – Anna Gilligan**

Gilligan verified revenue numbers from the first half of 2022, stating that Parking Meters have brought in \$351,000; citations have brought in \$195,000; leased parking has brought \$229,000 and construction permits have brought \$3,700 in revenue so far this year. Gilligan noted these numbers are right on pace with the revenue numbers at the same time in 2021, putting the total in the Parking Lot and Area Fund at \$2.5 million. Discussion was had regarding expenses with Fisher stating the expenses so far this year are in line with what is anticipated for 2022.

### **Disability Awareness and Accessibility Committee Update – Sammi Kenzy**

Sammi Kenzy was not present. Fisher commented regarding ADA parking and the need for it to be included in the upcoming parking study. Further discussion was had regarding the process by which the need for ADA spaces and accessibility is calculated. Councilman Pat Jones made comment regarding the annual DAACU picnic, which is to be held on July 26, 2022.

## **Public Comment**

None

## **Items from Board Members**

Rodriguez asked about the problem with youth hanging out in the Parking Garage and harassing people attending Summer Nights and other events. Fisher responded stating she would mention the issue to Chief Hedrick. Further discussion was had regarding other measures that could be explored beyond just policing of the premises with uniformed officers.

Councilman Pat Jones noted that the Mayor has reappointed him as the City Council Liaison to the Parking Advisory Board.

## **Set date and time of next meeting – October 4, 2022 at 8:00 a.m.**

Krueger motioned and Bachman seconded to approve the date and time of next meeting, motion passed unanimously.

## **Election of Chair and Vice Chair**

Krueger nominated and motioned, Peterson seconded, to elect Rodriguez to serve as Chair of the Parking Advisory Board, motion passed unanimously.

Krueger nominated and motioned, Rodriguez seconded, to elect Peterson to serve as Vice Chair of the Parking Advisory Board, motion passed unanimously.

Krueger motioned, Rodriguez seconded, and meeting was adjourned at 8:27 a.m.