Members present: Karen Mortimer, Denise Maher, Jessica Rogers, Amy Sazue, Lloyd Lacroix, Paula Long Fox via phone and Lafawn Janis via phone
Absent: Bill May, Cody Maynus, Whitney Rencountre
Also present: Deputy City Attorney Carla Cushman, City Council Liaison Laura Armstrong

1. **ADOPT AGENDA**
   Maher moved to adopt the agenda. Second by Lacroix. Motion carried.

2. **GENERAL PUBLIC COMMENT** – None

3. **HRC/MOA COORDINATOR REPORT- Lafawn Janis**
   Janis provided a report on what she has been working on. She pointed out the following items:

   1) Google Drive is up and everyone received an email for them to login and begin using. She encouraged commissioners to reach out to her if they need help with accessing or learning how to navigate Google Drive. All documents can be uploaded by Lafawn or Robin who are the administrators. The commission had discussion regarding access, uploading, sharing and editing of documents.

   2) A complaint process has been worked on and is close to being finalized. It will be shared with the complaint committee and City Attorney Joel Landeen. It will then be shared with the entire commission for approval. There will be an internal process and an external process. The external process will be placed on the website for the public to clearly understand the steps the commission takes in that process. She has also created an internal investigation report.

   3) The Elevate RFP is in the Google Drive and everyone has had the opportunity to review and offer input. It was shared with Becky Knox from Elevate late last week and she has not yet received feedback from them.

   4) She shared the restructure of the agenda and asked each committee chair to send their committee reports to her one week prior to the commission meeting along with any items that they would like to be placed on the agenda (Wednesday before the Tuesday meeting of each month). She will be in communication with each chair person. The binders that were previously given to commission members will be the source to keep all of the printed materials for reference. She requested commissioners to review any documents emailed to them prior to the meetings which will cut down on printing costs.

   5) Each committee chair will be responsible for taking notes from each committee
Meeting for your report. You can submit the report for the agenda or you can just share the report at the commission meeting keeping in mind that anything submitted for the agenda for the meeting is public knowledge.

6) She has provided some basic information to Evergreen from everything that the commission has created over the last year. This information is out for review and will be covered more under the marketing committee report. Evergreen sent a few videos that were received today and will be reviewed by the Marketing Committee. She asked that any commission members that are left to provide an interview for the website to please schedule that with Evergreen. She has one recommendation regarding the website and that is to get it to the base level so that it can be released from Evergreen and then she can add/edit moving forward so the complaint process can be available to the public sooner rather than later.

7) There will be an internal calendar and an external calendar. When those formats are finalized please be sure to submit any items to Janis to be added to the calendar and/or placed on the agenda for discussion at the next meeting. Clarification was made that Janis is the administrator of the website so any items will be submitted to her to be sure they are uploaded for the public to see on the website. There was discussion regarding what types of items will be listed on the website calendar. The internal calendar will be on Google Drive.

8) Finance: She created a partner/donor update which is almost finalized and then will be reviewed by the Finance Committee for editing. Each donor/partner will receive an update via letter either mailed or given directly to them with a donor appreciation gift or an appreciation lunch.

ITEMS FOR DISCUSSION

4. Mural Project –Saturday 13th 1:00 to 5:00 pm
Armstrong shared information on the mural project taking place on Saturday, August 13, 2022 beginning at 1:00 pm. This is a community get together in North Rapid. She encouraged commission members to attend and help paint one or more retaining walls. She will email the commissioners the specific information including the itinerary and location for the event. Armstrong will also speak at the event. Jamie Kirsch from the Rapid City Police Department reached out and asked for one or two commission members to attend along with Armstrong.

5. Visit Rapid City Luncheon September 21st
Mortimer shared the invitation for the Visit Rapid City Luncheon on September 21st from 11:30 am to 1:00 pm. Anyone who may be interested can reach out to Lafawn or sign up online.

6. Pow Wow October 7th -9th 2022 (Committee 3-4 members)
Mortimer is looking for 3 to 4 members to work on this event under an adhoc committee. The large committee for the Pow Wow consists of Visit Rapid City-Brooke Kaufman and one or two people from her staff, Dan Tribby from Prairie Edge. She shared several ways that we have partnered in the past such as having a community breakfast and partnering with Visit Rapid City to pay for the breakfast and attending a reception that is held by Dan Tribby to build relationships. Mortimer said there has been discussion about having a space where people can come and learn about the Pow Wow to help them feel comfortable. It is up to the committee to determine what they want to do this year. Money has been allotted in the
projections for this year to help support the Pow Wow. Sazue, Rogers, Long Fox, Maher will work on the event with Sazue leading. People from MOA and MOT can also be invited to be on the ad hoc committee.

7. **LNI December 15th – 18th 2022 (Committee 3-4 members)**
Mortimer asked for 3-4 people for this adhoc committee. This committee will work with another committee that consists of Visit Rapid City, Dan Tribby, Jim Scull, and one or two people from the LNI Board. This event usually includes the hand games, the red carpet welcome, and we also have a sponsorship committed to LNI. Sazue, Rencontre and Lacroix will work on this event (assuming Rencontre will want to work on this event).

8. **Commissioner meeting attendance**
Item discussed under By-laws

**COMMITTEE REPORTS**

9. **Executive Committee (Karen Mortimer-chair)**
   a. **City Council Report**
      Lacroix said the report will be pushed out to October 3, 2022. Lacroix, Janis and Mortimer are working on this report.
   
   b. **By-laws**
      Mortimer shared that the by-laws have never been approved and the executive committee will review first and provide edits. It will then be shared with the full commission for feedback and recommendations. The goal is for the first draft to be to the full commission in October and completion and approval by the December meeting. Elections will be held in January.
   
   c. **National Humanities Alliance (NHA) Conference Nov. 10-13 Los Angeles**
      Mortimer shared a proposal she created for this event. The proposal was accepted and the NHA has invited 3 people from the commission to attend. The NHA will pay all expenses. Landeen has informed Mortimer that the City can fund Janis to attend this event. Mortimer asked for 2 other people who would be interested in attending. She needs to know by the end of the week.

      The NHA will be visiting Tuesday September 13th and Wednesday September 14th and would like to meet with some commission members to gather information for their case study. Maher, Long Fox, Armstrong and Lacroix will make time and Mortimer will get the information to them.

   d. **SDCF Grant – Immersion About Place (Karen Mortimer-chair)**
      There is a meeting Friday, August 12th at 7:30 am via zoom to discuss this item.
      i. **Coffee Chat**
         The commission had a large discussion regarding different platforms and what to support, the risks, looking at all sides, different views and how to determine who to partner with and/or who is simply a voice in the community with the goal being to stay consistent in the commission’s mission.
Mortimer will email the commissioners the participant list and the letter to be sent to the participants for review and all feedback needs to be received by end of business day tomorrow Wednesday, August 10th.

10. **Complaint Committee (Jessica Rogers-chair)**
   a. **Complaints Update**
      Complaint 1: not receiving a response, so a letter is going to be sent out.
      Complaint 2: committee found the complaint was from February 2021
      Complaint 3: the individual is filing an EEOC complaint and the committee is assisting in the filing process.
   
   b. **Complaint Process**
      Update under coordinator report

11. **Marketing Committee (Denise Maher -chair)**
   a. **Re-branding meeting**
      Maher said conversations are taking place regarding a possible name change and are looking at possibly dropping the HRC/MOA since no one understands what it is. One name suggestion is Community Relations Commission.
      Evergreen offered several dates to facilitate a brainstorm session regarding the rebranding at no additional charge. The commission decided not to go that route due to availability.
      Mortimer will send out an email for feedback on a name change and request a response by Thursday, August 10th.
   
   b. **Calendar**
      Discussed under coordinator report.
   
   c. **Evergreen completion of contractual work**
      Maher said the website is on hold until people can look at the website from the outside. Key members of the committee have been selected to find someone from the community to pull in and look at the website and see what they think about it. The committee will then reconvene on Thursday to go over what they have learned. The focus will be on education and call to action and there will be discussion on where we have been, how far we’ve come and where we want to go from there. Once everything is mapped out, the committee would like to get a final draft of the website sent to commission members to get input. She does not have an answer for when the contractual work from Evergreen will be complete.
      Armstrong will bring information to the Thursday meeting regarding a possible PSA for Native American Day Monday, October 10th.

12. **Finance/Fundraising Committee (Bill May-chair)**
    Nothing discussed as May was absent. Mortimer provided a financial overview and said if anyone has any questions, to reach out to Janis or Mortimer.

13. **Education Committee (Paula Long Fox-chair)**
    a. **Elevate Partnership update**
Mortimer said a sub-committee may be developed for this under this committee. Nothing more has happened since the last meeting other than the RFP has been sent over for Elevate to review and have not heard back yet.

**b. Learning Forums**
Long Fox will be sending out the notes from the education committee. The next learning forum will be on Civil Discourse and there will be a round table of speakers from several different people in the community to discuss how civil discourse or the lack of, has affected them along with some activities for those attending to go through. She mentioned several possibilities for speakers. She would like representatives from the native community, the non-native community, the Hispanic community, the African American community and from the Asian community to be in that group of speakers. There will be a meeting on the August 25, 2022. If you have ideas for speakers please email them to Long Fox before that meeting. She said they are looking at possible dates for the learning forums of September 26th, and November 14th for the last one for this year. Please let her know if there is an issue with either of those dates.

**c. Book Club**
The first kick off meeting will be August 23rd at Mortimer’s home from 6:00 pm to 8:00 pm. Sazue will email all of the information to commissioners with the dates and Mortimer will send out an invitation.

14. **LIAISON REPORT**
Armstrong shared that the Mayor is presenting the budget an hour before the August 15th City Council meeting.
She is liaison to the Library Board and she spoke with Terri Davis (Director) to see if the work the commission is doing can be bridged in to the library with something such as a culture corner.
She has been invited to do new air men tours and partner with the Ellsworth Authority. This would be welcoming brand new military members who have never been in the military before with Ellsworth being their first assignment.
She said there are some committee vacancies and is working on getting some diversity on some of the committees such as the Community Investment Committee.
She along with a few others are trying to get some medicine wheels added to the welcome Rapid City signs.
Sunday, August 14th at 8pm on CNN, NDN Collective will be talking about negative stereotypes and the “Landback Movement”.

15. **CITY ATTORNEY ITEMS**
None

**DATE AND TIME OF NEXT MEETING** – *Tuesday, September 13, 2022 at 4:00 P.M.*

**ADJOURN**
Motion by Sazue, second by Long Fox and carried to adjourn at 6:15 p.m.