

**RUSHMORE PLAZA CIVIC CENTER
BOARD OF DIRECTORS MEETING MINUTES
Tuesday, June 14, 2016**

Chairman of the Board, Mike Diedrich called the meeting to order at 8:18 a.m. with the following Board members present: Don Frankenfeld, Donna Winkler, and Jeff Bailie (via teleconference). Staff present include: Executive Director, Craig Baltzer; Assistant Executive Director, Jayne Kraemer; Assistant Executive Director, Tracy Heitsch; and Administrative Assistant, Sandra Arnold. Others present: Central States Fair representative, Gary Brown and Chamberlin Architects representative, Brad Burns.

After review of the meeting agenda, Frankenfeld expressed his concern for keeping the first Board meeting of each month just the bill list meeting, but understands the timely need for the added item today. Motion was made by Frankenfeld and seconded by Winkler **to approve the agenda as presented.** Upon vote being taken, the motion carried unanimously.

Bill List

The 2016 Bill List for June 14 was audited.

28 AMXS BOOSTER CLUB	1011.74
ACE HARDWARE-EAST	34.24
ACE HARDWARE-WEST	52.48
ALSCO	1784.41
ARCHITECTURE INCORPORATED	450.00
ARMSTRONG EXTINGUISHER SVC. INC.	1626.00
BLACK HILLS CHEMICAL CO	802.99
BLACK HILLS INDUSTRIES INC	165.80
BORDER STATES ELECTRIC SUPPLY	840.51
BROWN'S SMALL ENGINE REPAIR	51.26
CARQUEST AUTO PARTS	36.32
CASH-WA DISTRIBUTING COMPANY	1716.87
CBH COOPERATIVE	249.20
CHAMBERLIN ARCHITECTS	13769.25
CHAPMAN, SANDY	660.00
CHRIS SUPPLY COMPANY	362.16
CITY OF RAPID CITY	391.27
COCA-COLA OF THE BLACK HILLS	2708.25
COVERGINT TECHNOLOGIES LLC	470.16
CRUM ELECTRIC	369.54
EAGLE SALES OF THE BH INC	4470.20
ECOLAB PEST ELIMINATION	350.87
FASTENAL COMPANY	35.25
FISHER BEVERAGE COMPANY	1652.45
FMG INC.	9821.30
FOOD SERVICES OF AMERICA	2722.54
FORSYTH, DIANE	490.00
FOUR WINDS INTERACTIVE LLC	543.92
G&H DISTRIBUTING INC.	32.80
GOLDEN WEST TECHNOLOGIES INC	531.00
GREAT PLAINS DISTRIBUTION	769.80
GRIMM'S PUMP SERVICE INC	138.05
HAGGERTY'S MUSIC WORKS	180.00
HARVEYS LOCK SHOP	7.29
JENNER EQUIPMENT CO	62.46
JERRY'S CAKES SHAKES & BAKE	81.00
JOHNSON BROTHERS OF SD	1016.95
JOHNSON MACHINE INC.	24.79
KNECHT HOME CENTER	195.00
KONE INC	4033.26

LIGHTING MAINTENANCE CO	54.77
LOWE'S	658.30
MARCO INC	856.57
MENARDS	964.10
MIDWEST MARKETING	4449.00
MT STATES SECURITY	300.51
NCR CORPORATION	695.50
NEVE'S UNIFORM INC	530.70
NORTHWEST PIPE FITTINGS INC	81.66
OFFICEMAX INCORPORATED	478.30
PARKWAY CAR WASH	281.75
PITNEY BOWES	359.43
PROMOTION REHABILITATION	60.00
RAPID CITY JOURNAL - ADVERTISING	338.24
RAPID CITY SHRINE CLUB	818.00
RAPID ROOTER	135.00
RDO EQUIPMENT CO	19.88
RED WING SHOE STORE	169.96
REPUBLIC NATIONAL DISTRIBUTING CO	2728.20
RUNNINGS SUPPLY INC	204.78
SAFEWAY INC	55.76
SERVALL UNIFORM/LINEN CO	130.46
SIGN EXPRESS	134.67
SOUTHERN WINE & SPIRITS OF SD	912.00
STAN HOUSTON EQUIP CO INC	106.49
STATE OF SOUTH DAKOTA	250.00
STURDEVANT'S AUTO PARTS	102.12
SYSCO MONTANA INC	1205.30
UNITED PARCEL SERVICE	29.01
US DEPT OF AGRICULTURE-FOREST SVC	379.95
US FOOD SERVICE	2219.29
VENUE COALITION	12500.00
W D MASONRY & CONCRETE INC	80.47
WALMART COMMUNITY	448.22
WARNE CHEMICAL & EQUIP.	220.00
WATERTREE INC	86.20
WESTERN COMMUNICATIONS INC	529.90
WESTERN STATIONERS	43.42
Total	88,329.29

Motion was made by Winkler and seconded by Frankenfeld and carried **to authorize the Finance Officer to issue warrants or treasurers checks, drawn on proper funds, in payment thereof.**

Miscellaneous

1) Bid Approval for Bathroom Project

Heitsch introduced Burns. Burns explained Chamberlin Architects did the design then bid out the project. The pre-bid walk through was held with a good turnout of six contractors; the contractors had two weeks to submit their bid. Three bids were received: Dean Kurtz Construction at \$517,889, Scull Construction at \$496,800, and RCS Construction at \$435,000. Burns stated he reviewed each of the bids and would recommend awarding the bid to RCS Construction as the low bid with the acknowledgment the price does not include contingencies. Heitsch stated the construction schedule is approximately from September to the end of January (done by the Black Hills Stock Show and Rodeo). The schedule will be organized to work around events to allow availability of restrooms for patrons. Motion was made by Winkler and seconded by Frankenfeld **to move forward with the low bid by RCS Construction for the bathroom project.** Upon vote being taken, the motion carried unanimously.

There being no further business, motion was made by Winkler and seconded by Frankenfeld **to adjourn the meeting**. Upon vote being taken, the motion carried unanimously. The meeting adjourned at 8:31 a.m.

I certify a true and accurate accounting of the minutes of the meeting.

Sandra Arnold, Administrative Assistant

Date