

**RUSHMORE PLAZA CIVIC CENTER  
BOARD OF DIRECTORS MEETING MINUTES  
Tuesday, May 24, 2016**

Chairman of the Board, Mike Diedrich called the meeting to order at 8:15 a.m. with the following Board members present: Don Frankenfeld, Donna Winkler, and Jennifer Landguth. Staff present include: Executive Director, Craig Baltzer; Assistant Executive Director, Jayne Kraemer; Assistant Executive Director, Tracy Heitsch; Energy Plant Manager, Gunar Dzintars; Corporate Sales Manager, Ivan Brown; and Administrative Assistant, Sandra Arnold. Others present include: Central States Fair representative, Gary Brown; Public Works representative, Rod Johnson; and Daktronics representative, Matt Warnke.

After review of the meeting agenda motion was made by Frankenfeld and seconded by Winkler **to move miscellaneous item 1 before General Public Comment due to time constraints.** Upon vote being taken, the motion carried unanimously.

Miscellaneous:

1) Daktronics Presentation

Heitsch introduced Warnke. Warnke began his PowerPoint presentation which included different scenarios to update the Barnett Arena display options. Some options reviewed were; four corner boards (two size options), two ribbon boards, scorer's table, and center hung board. Warnke explained the different price levels for each of the pieces. Heitsch handed out a cash flow – capital budget spreadsheet for 2016 through 2018 and explained. Staff recommendation for items for the upgrade in Barnett include the four larger sized corner boards and scorer's table. Discussion followed. Motion was made by Landguth and seconded by Winkler **to approve the funds to move forward with display upgrades through the quote received from Daktronics.** Upon vote being taken, the motion carried unanimously.

Frankenfeld left during the presentation.

Warnke and Brown left after the presentation.

General Public Comment

None

Minutes

Motion was made by Landguth and seconded by Winkler **to approve the minutes of the April 26, 2016 meeting as presented.** Upon vote being taken, the motion carried unanimously. Motion was made by Winkler and seconded by Landguth **to approve the minutes of the May 10, 2016 meeting as presented.** Upon vote being taken, the motion carried unanimously.

Bill List

The 2016 Bill List for May 24 was audited.

28 AMXS BOOSTER CLUB	1443.28
28TH CONTRACTING SQUADRON UAC	628.28
ALSCO	1578.98
AMERICAN LEGION POST 303	467.36
BLACK HILLS FIGURE SKATING CLUB	34.75
BORDER STATES ELECTRIC SUPPLY	85.80
BROWN'S SMALL ENGINE REPAIR	469.37
CARQUEST AUTO PARTS	266.21
CASH-WA DISTRIBUTING COMPANY	1581.70
CBH COOPERATIVE	232.40
CENTURY GLASS INC	196.00
CHRIS SUPPLY COMPANY	184.80
CITY OF RAPID CITY	2595.02
CLIMATE CONTROL SYSTEMS & SERVICE	3320.11
COCA-COLA OF THE BLACK HILLS	5183.85
CORNELLA REFRIGERATION INC.	89.35
COVERGINT TECHNOLOGIES LLC	976.02

CRUM ELECTRIC	46.35
DENNIS SUPPLY	94.77
EAGLE SALES OF THE BH INC	1419.00
EASTMAN SOUND & MUSIC	55.00
FIRESTONE STORES	19.99
FIRST ASSEMBLY OF GOD	218.26
FOOD SERVICES OF AMERICA	3318.21
FREMONT INDUSTRIES INC	2212.84
FRH FIELD SERVICE	106.92
G&H DISTRIBUTING INC.	162.42
GOLDEN WEST TECHNOLOGIES INC	531.00
HARVEYS LOCK SHOP	70.32
JOAN'S PLANT SERVICE	350.00
JOHNSON BROTHERS OF SD	1114.20
JOHNSON MACHINE INC.	169.43
KIEFFER SANITATION INC	2605.40
KNECHT HOME CENTER	136.20
LIGHTING MAINTENANCE CO	124.30
MARAUDERS	680.35
MARCO INC	864.76
MATHESON TRI-GAS INC	97.50
MIDWEST MARKETING	5849.00
NATIONAL ASSOC OF CONCESSIONAIRES	265.00
NORCON COMMUNICATIONS INC	869.01
NORTHWEST PIPE FITTINGS INC	277.55
RAPID CITY AREA CHAMBER OF COMMERCE	15.00
RAPID CITY CHRISTIAN EDUCATION ASSOCIATION INC	1186.15
RAPID CITY GIRLS JUNIOR OLYMPIC AMATEUR SOFTBALL	780.37
RAPID ROOTER	105.00
REPUBLIC NATIONAL DISTRIBUTING COMPANY	401.00
RUNNINGS SUPPLY INC	123.52
SAFEWAY INC	448.25
SAM'S CLUB	155.50
SERVALL UNIFORM/LINEN CO	130.46
SOUTH CANYON LUTHERAN	197.00
SOUTH DAKOTA SCHOOL OF MINES & TECHNOLOGY	259.86
SUMMIT GROUP SOFTWARE	5399.40
SYSCO MONTANA INC	1501.11
THYSSENKRUPP ELEVATOR CORP	306.72
UNITED PARCEL SERVICE	34.25
US DEPARTMENT OF AGRICULTURE-FOREST SVC	957.60
US FOOD SERVICE	7832.80
VAST BUSINESS	2261.51
VERIZON WIRELESS	1555.82
WARNE CHEMICAL & EQUIP.	558.00
WATERTREE INC	111.80
WESTERN STATIONERS	282.86
WHISLER BEARING COMPANY	22.24
Total	65,617.28

Motion was made by Landguth and seconded by Winkler and carried to **authorize the Finance Officer to issue warrants or treasurers checks, drawn on proper funds, in payment thereof.**

Liaison Reports

Julie Jensen – Convention & Visitors Bureau: Not present.

Charity Doyle – Council Liaison: Not present.

Darren Paulson – School Liaison: Not present.

### Financial Information

Heitsch discussed the working financial papers as of and ending in the month of April 2016 YOY comparison through 2012 as sent to each Board Member. Board accepts as information.

### Executive Director's Update

Baltzer stated he had nothing to report at this time.

### Miscellaneous:

2) Approve Low Bid for Transportation Natural Gas for the Energy Plant

Heitsch explained two bids were received and opened last Friday from Rainbow Gas and Sequent Energy. The bids were within ten percent of each other with Sequent Energy being the low bid. Dzintars stated the low bid by Sequent is the same price as last year's price. Motion was made by Winkler and seconded by Landguth **to move forward with the low bid by Sequent Energy**. Upon vote being taken, the motion carried unanimously.

3) RFP for 3<sup>rd</sup> Party Concessions Vendor

Heitsch handed out the draft for the RFP for 3<sup>rd</sup> party vendor for cotton candy/shaved iced type vendor. This will be advertised twice with a return deadline of June 23. The information will be brought back to the Board for final approval. Motion was made by Landguth and seconded by Winkler **to move forward with advertising for the RFP for 3<sup>rd</sup> Party Concessions Vendor**. Upon vote being taken, the motion carried unanimously.

4) Bid Letting for FMG, Inc. and Chamberlin Architects DOJ Projects

Heitsch explained that both projects are now ready to move forward with the bid process. The bathroom project bids would be returned by June 13 with the hopes of having the low bid approved at the June 14 Board meeting. The parking lot project would be returned by July 7 with the hope of having the low bid approved at the July 12 Board meeting. Board agreed with adding the items to the each of the specific meeting agendas. Motion was made by Winkler and seconded by Landguth **to move forward with the bid advertising for both projects**. Upon vote being taken, the motion carried unanimously.

5) Executive Session

Motion was made by Landguth and seconded by Winkler **to go into executive session for the purposes permitted by SDCL 1-25-2 (1), (3), and (4)**. Upon vote being taken, the motion carried unanimously.

Motion was made by Landguth and seconded by Winkler **to come out of executive session**. Upon vote being taken, the motion carried unanimously.

There being no further business, motion was made by Landguth and seconded by Winkler **to adjourn the meeting**. Upon vote being taken, the motion carried unanimously. The meeting adjourned at 10:35 a.m.

I certify a true and accurate accounting of the minutes of the meeting.

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Sandra Arnold, Administrative Assistant

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Date