

DOWNTOWN LIBRARY
610 QUINCY ST. | RAPID CITY, SD 57701 | 605.394.6139

RAPIDCITYLIBRARY.ORG

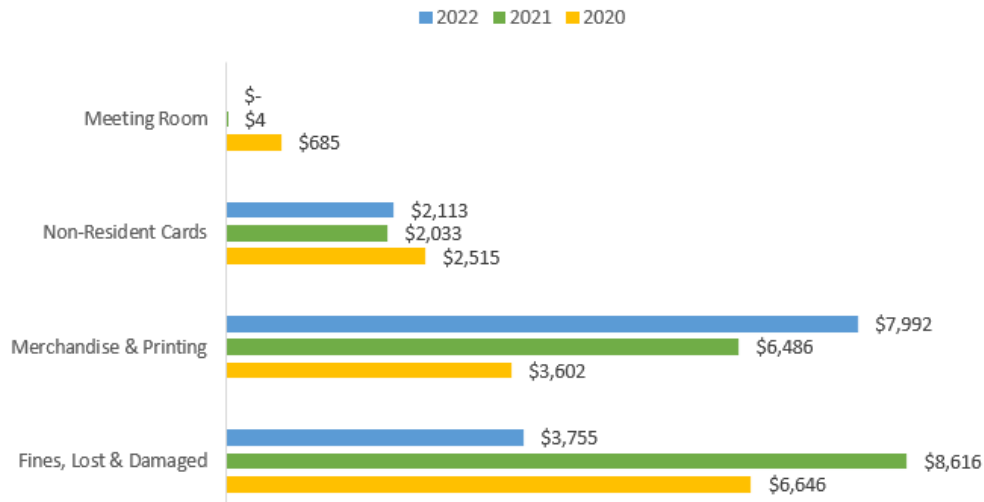


Date: July 11, 2022
To: Rapid City Public Library Board of Trustees
From: Terri Davis, Director
Re: Financial Summary Ending June 30, 2022

2022 Revenue

Year to date revenue is \$13,860, a decrease of 19% or \$3,279 compared to June 2021.

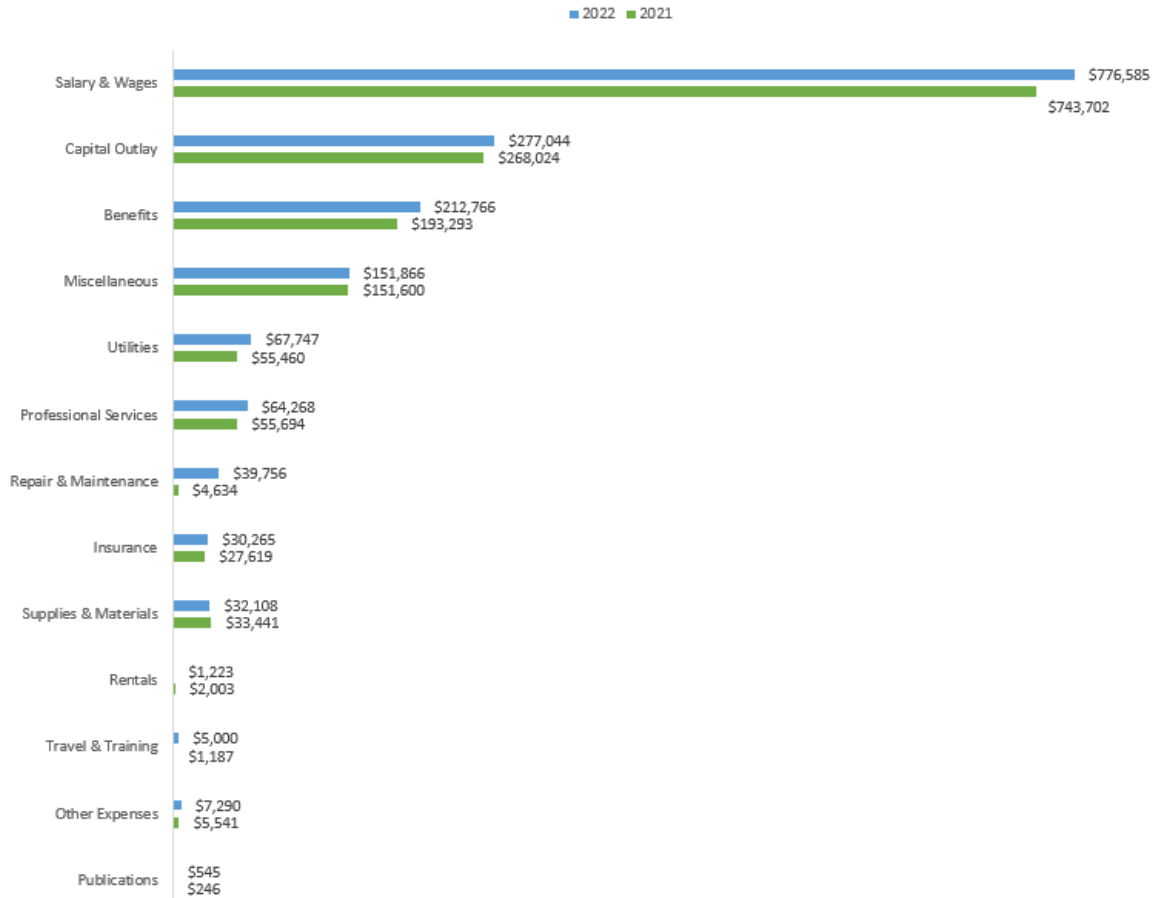
Board Funds Revenue - YTD Comparison



1. There has been no paid use of meeting rooms this year or last; the \$4 allocated in 2021 was an accounting error.
2. Non-resident card revenue is slightly ahead of last year. There are currently 963 non-resident registrations; this number continues to increase despite limitations to what non-resident users can access.
3. Merchandise and printing includes copier revenue and sales of earbuds, charging cables, and water bottles, all of which need sales tax payment. This revenue stream reflects an 23% increase from last year.
4. Fines, lost and damaged revenue decreased by \$4,861 or 56% compared to 2021; the percentage of decrease is lower than last month, and is due to the elimination of fines in January 2022.

2022 Expenditures	
YTD Benchmark	YTD Actual
50%	46%

City/County/Board Funds Expense - YTD Comparison



- Salaries, wages, and benefits increased by 5%, or \$52,356; this is due to the non-union pay increases earlier this year. The union increases will occur on the first pay period in July.
- Utilities increased 22% or \$12,287 from last year, reflecting inflationary utility costs.
- Repair and Maintenance shows a significant increase of 758%, due to last year's costs being negligible at this time of the year. Some of the increase is also due to plumbing issues in the main floor restrooms.
- Travel and Training reflects a 321% increase, amounting to \$3,813. We have registered four staff for the SD Library Association conference, and our Admin is taking Library Finance courses online.
- Publications reflects a 121% increase, or \$299. Part of the increase is due to publishing the security RFP; the remainder is from an accounting error that we are working with the Finance office to correct.

Year to Date Expense Report as of 6/30/2022				
	Current Year Working Budget	Total Year To Date Encumbrance and Expense	Remaining Budget Balance	Percent Budget Remaining
4110 Salary & Wages	\$ 1,728,042.00	\$ 770,504.18	\$ 957,537.82	55%
4111 Overtime Wages	-	-	-	0%
4118 Temporary Wages	20,250.00	6,080.76	14,169.24	70%
4100 Salary & Wages	1,748,292.00	776,584.94	971,707.06	56%
4120 Social Security	108,539.00	46,011.27	62,527.73	58%
4121 Medicare	25,397.00	10,760.76	14,636.24	58%
4130 Retirement	103,683.00	46,054.78	57,628.22	56%
4131 Section 125 Administration	684.00	199.50	484.50	71%
4140 Workmens Comp	1,713.00	1,468.00	245.00	14%
4150 Group Health Insurance	239,140.00	107,544.00	131,596.00	55%
4155 Group Life Insurance	1,646.00	727.97	918.03	56%
4170 Unemployment Insurance	1,944.00	-	1,944.00	100%
4110 Benefits	482,746.00	212,766.28	269,979.72	56%
4211 General & Auto Liability	7,101.00	6,879.36	221.64	3%
4212 Boiler Coverage	-	-	-	0%
4214 Other Insurance	25,780.00	23,385.15	2,394.85	9%
4210 Insurance	32,881.00	30,264.51	2,616.49	8%
4223 Consultant Services	4,500.00	-	4,500.00	100%
4225 Other Professional Services	124,115.00	51,791.44	72,323.56	58%
4226 Interdepartmental Charges	24,839.00	12,420.00	12,419.00	50%
4229 Marketing	8,000.00	56.64	7,943.36	99%
4220 Professional Services	161,454.00	64,268.08	97,185.92	60%
4230 Publishing	800.00	544.92	255.08	32%
4230 Publications	800.00	544.92	255.08	32%
4243 Machinery Rentals	-	-	-	0%
4244 Lease/Purchases	300.00	-	300.00	100%
4246 Other Rentals	1,400.00	1,223.11	176.89	13%
4240 Rentals	1,700.00	1,223.11	476.89	28%
4251 Repair - Roll Stock	1,250.00	582.99	667.01	53%
4252 Repair - Structures	88,000.00	38,117.63	49,882.37	57%
4253 Repair - Equipment	14,779.00	1,055.17	13,723.83	93%
4255 Repair - Water & Sewer	-	-	-	0%
4259 Miscellaneous	-	-	-	0%
4250 Repair & Maintenance	104,029.00	39,755.79	64,273.21	62%
4261 Office Supplies	42,500.00	19,217.41	23,282.59	55%
426101 Event Supplies	40,000.00	5,093.85	34,906.15	87%
4262 Gasoline, Oil, Fuel	2,500.00	688.98	1,811.02	72%
4263 Clothing, Food	750.00	659.60	90.40	12%
4264 Janitor & Chemical Supplies	19,500.00	6,352.35	13,147.65	67%
4265 Minor Tools	1,200.00	95.45	1,104.55	92%
4266 Agricultural Supply	-	-	-	0%
4267 Tires	-	-	-	0%
4269 Misc Supplies & Materials	2,200.00	-	2,200.00	100%
4260 Supplies & Materials	108,650.00	32,107.64	76,542.36	70%
4270 Travel & Training	18,500.00	5,000.02	13,499.98	73%
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4281 Telephone - Local	38,100.00	15,631.50	22,468.50	59%
4282 Natural Gas	14,413.00	17,182.90	(2,769.90)	-19%
4283 Electricity	78,657.00	34,514.26	44,142.74	56%
4287 Drainage Fees	420.00	418.17	1.83	0%
4280 Utilities	131,590.00	67,746.83	63,843.17	49%
4292 Dues	2,200.00	912.00	1,288.00	59%
4293 Subscriptions	110,000.00	65,824.69	44,175.31	40%
4294 Other Miscellaneous Expenses	1,500.00	1,416.00	84.00	6%
4295 Computers	4,000.00	4,894.00	(894.00)	-22%
429501 Software	4,900.00	1,036.01	3,863.99	79%
429502 Software Maintenance Contracts	110,000.00	59,238.88	50,761.12	46%
4296 Office Equipment	72,640.00	18,544.17	54,095.83	74%
4290 Miscellaneous	305,240.00	151,865.75	153,374.25	50%
4320 Buildings & Structures	35,000.00	-	35,000.00	100%
4341 General Materials	155,775.00	115,090.35	40,684.65	26%
4342 Books/AV Processing	17,000.00	6,159.32	10,840.68	64%
4345 Electronic Resources	155,000.00	129,008.22	25,991.78	17%
4346 DVDs	35,000.00	22,895.74	12,104.26	35%
4348 Interactive Materials	8,000.00	3,889.93	4,110.07	51%
4350 Furniture & Minor Equipment	70,000.00	-	70,000.00	100%
4360 Library Machinery	-	-	-	0%
4390 Library Other Capital	35,000.00	-	35,000.00	100%
4300 Capital Outlay	510,775.00	277,043.56	233,731.44	46%
4520 Merchandise for Resale	-	255.24	(255.24)	0%
4530 Refund or Reimbursement	21,530.00	6,435.01	15,094.99	70%
4540 Collection from Other Agencies	-	599.87	(599.87)	0%
4545 General Materials	-	-	-	0%
4500 Other Expenses	21,530.00	7,290.12	14,239.88	66%
**Total LIBRARY	\$ 3,628,187.00	\$ 1,666,461.55	\$ 1,961,725.45	54%

Vendor Name	Line Item Description	Line Item Amount
ABSOLUTE SCIENCE	PROGRAMMING-SUMMER READING	450.00
ALL SEASONS PEST CONTROL	JANITORIAL	320.00
AMAZON.COM CREDIT	GM-BOOKS/AUDIO BOOKS	1898.94
AMAZON.COM CREDIT	GM-DVD/BLU	393.20
AMAZON.COM CREDIT	GM-INTERACTVE	357.21
AMAZON.COM CREDIT	GM-PROCESSING	8.99
AMAZON.COM CREDIT	GM-PROGRAMMING	797.53
AMAZON.COM CREDIT	SERVICES-MERCHANDISE	11.99
AMAZON.COM CREDIT	STRUCTURE-MAINTENANCE	812.48
AMAZON.COM CREDIT	SUPPLIES-OFFICE	155.00
ARKANSAS STATE LIBRARY	GM-BOOKS/AUDIO BOOKS	17.32
BAKER & TAYLOR BOOKS	SUPPORT SERVICES- SUBSCRIPTIONS	2,303.40
BAKER & TAYLOR BOOKS	GM-BOOKS/AUDIO BOOKS	5609.21
BH SERVICES INC	JANITORIAL	820.55
BLACK HILLS CHEMICAL AND JANITORIAL CO INC	JANITORIAL	512.76
CAPITAL ONE NA	PROGRAMMING-SUMMER READING	48.54
CHRIS SUPPLY COMPANY INC	STRUCTURE-MAINTENANCE	10.80
DEMCO INC	GM-PROCESSING	465.80
DEMCO INC	SUPPLIES-LIBRARY	767.98
FARGO ADDITIVE MANUFACTURING EQUIPMENT 3D	SUPPLIES	80.99
FRIENDS OF THE LIBRARY	REFUNDS	1,254.00
INNOVATIVE OFFICE SOLUTIONS LLC	JANITORIAL	207.16
INTERSTATE BATTERIES INC	SUPPLIES-OFFICE	54.30
MARCO TECHNOLOGIES INC	SERVICES-COPIES	1,048.05
MIDCONTINENT COMMUNICATIONS	SERVICES-WIFI	745.39
MIDWEST TAPE EXCHANGE	GM-BOOKS/AUDIO BOOKS	677.83
MIDWEST TAPE EXCHANGE	GM-DVD/BLU RAY	3215.85
MIDWEST TAPE EXCHANGE	GM-PROCESSING	267.60
OCLC INC	SUPPORT SERVICES-SOFTWARE MAIN	10,876.29

OVERDRIVE INC	GM-EBOOKS/AUDIO BOOKS	21,641.11
PRINT MARK-ET	SUPPLIES-OFFICE	51.95
RAPID CITY JOURNAL - ADVERTISING	GM-PERIODICALS	35.13
RAPID CITY JOURNAL - ADVERTISING	PUBLISHING	50.27
RAPID FIRE PROTECTION INC	SUPPORT SERVICES-STRUCTURE	744.90
RAPID ROOTER	STRUCTURE-MAINTENANCE	85.00
REGENTS OF THE UNIVERSITY OF MINNESOTA	GM-PROCESSING	313.00
SAM'S CLUB	PROGRAMMING-SUMMER READING	1,228.88
SECURITAS SECURITY SERVICES USA, INC	SUPPORT SERVICES-SECURITY	6,099.81
SERVALL UNIFORM/LINEN CO INC	JANITORIAL	259.74
SOL YOGA COLLECTIVE	PROGRAMMING-ADULT	200.00
STEEL FAB AND FINISH	STRUCTURE	21,290.94
SWISH 'N FLICK ENTERTAINMENT	PROGRAMMING-SUMMER READING	300.00
THE MOTHERSHIP LLC	SUPPORT SERVICES-STORAGE	140.00
TRAVELING LANTERN THEATRE COMPANY	PROGRAMMING-SUMMER READING	450.00
TROPICAL CREATIONS INC	SUPPORT SERVICES- AVIARY/AQUARI	270.25
UGA-CARL VINSON INSTITUTE OF GOVERNMENT	TRAVEL/TRAINING	399.00
UNIQUE MANAGEMENT SERVICES, INC.	SERVICES-RECOVERY	175.10
WESTERN STATIONERS	EQUIPMENT-OFFICE	359.98
WESTERN STATIONERS	FURNITURE-OFFICE	788.99
WESTERN STATIONERS	MAINTENANCE/FACILITIES	209.98
WESTERN STATIONERS	SUPPLIES	1264.99
	Grand Total:	90,548.18