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Date: July 11, 2022
 To: Rapid City Public Library Board
 From: Faye Bice, Finance Committee Chair
 Re: Authorization to order bookmobile

Date: July 1, 2022
 To: Faye Bice, Finance Committee Chair
 From: Terri Davis, Library Director
 Re: Authorization to order bookmobile

Motion: Move to authorize ordering a bookmobile built on a 2023 Freightliner M2 106 hybrid chassis from TechOps Specialty Vehicles with HGACBuy pricing in the amount of \$387,944.78.

Background: At the May 2022 Library Board meeting, the Board authorized the Library Director to begin the ordering process for a new bookmobile. The chassis for the bookmobile has been ordered locally and is being purchased by the Rapid City Library Foundation. The Foundation will donate the chassis to the City/Library for the express purpose of a bookmobile. When that donation is made, the Library Board must take formal action to accept the donation.

HGACBuy is a cooperative governmental purchasing agency, frequently used by local government agencies for specialty vehicles. The City Attorney’s office has reviewed the HGACBuy documentation as well as the TechOps project quote and its terms and conditions.

Although the hybrid drive system estimated at \$85,000 is included in the HGACBuy quote, the Library Foundation will also pay for that component, leaving a balance of approximately \$303,810. The library has these funds on hand: \$225,000 (unexpended salary and wages from 2021), \$50,000 (re-allocated 2021 county funds), and \$35,000 (donation from Friends of the Library).

Delivery of the completed bookmobile is still anticipated for late 2023.

Component	Purchased by	Component cost (approximate)	Comments
Chassis	Rapid City Library Foundation	\$ 86,605	Completion of chassis estimated for January 2023. Chassis would then be delivered to hybrid component manufacturer

Hybrid drive system	Rapid City Library Foundation	\$ 83,787.28	Installation of hybrid drive system estimated to take about four months
Box build	Rapid City Public Library	\$ 304,157.50	Portions of this amount are located within all three library budgets: city, county, and library board funds