Rapid City Seeking Letters of Interest for
FY23 Community Development Block Grant Funding

Estimated Funding Available: $695,000
August 16, 2022 Deadline

The City of Rapid City is seeking Community Development Block Grant (CDBG) funding letters of interest (LOI) from organizations with projects/programs located within the city limits of Rapid City, South Dakota, principally benefitting households at or below 80% Area Median Income.

Estimated available funding is $695,000 (including program income); public service cap is $75,000; $100,000 will be retained by the City for planning and administrative purposes.

Eligible respondents include non-profit organizations, government agencies, school districts, institutions of higher education, or, in limited circumstances, for-profit businesses. Eligible applicants must have an ‘active’ registration in the System for Award Management. Organizations responding to this LOI should begin the registration process prior to an invitation to apply.

Project/program types, listed in order of priority:

1. Construction of rental units
2. Construction of housing facilities*
3. Rehabilitation of owner-occupied housing units
4. Construction of owner-occupied housing units
5. Rehabilitation of rental units
6. Other public facility construction or improvements
7. Public Services
   Examples include:
   • Rental assistance/homeless prevention
   • Mental health treatment/services
   • Substance abuse treatment/services
   • Early childhood education/childcare
   • Domestic violence services
   • Transportation
8. Economic development
   Examples include:
   • Individual Development Accounts
   • Microenterprise loans
Housing facilities may include but are not limited to foster homes, senior living centers, homeless shelters, domestic violence shelters, housing for individuals with disabilities, and group homes.

Construction/Rehab Projects: By responding, you understand that if awarded, Indenture of Restrictive Covenants and/or Mortgages will be required to be filed against the property to recover funding if the building ceases to be used for an eligible activity or to benefit low-to-moderate income people for the compliance period. Awards in excess of fifteen thousand dollars ($15,000) shall remain in compliance until thirty (30) years from the end of the CDBG program fiscal year in which funded activities were completed.

How to Submit an LOI

The LOI should include a project description, project budget, timeline, expected outcomes, and the organization’s capacity for project delivery. Additionally, please include the following information:

1. The main project contact name, phone number, and email.
2. The project location.
3. The number and types of units to be constructed or rehabilitated (only for housing projects)
4. The number of individuals to be served by the project.
5. The amount and source of secured funding for the project.
6. A description of the organization’s financial management systems. (See Chapter 2 of Playing by the Rules Handbook)
7. Project partners with contact information, if applicable.

The LOI must be delivered (via U.S. Postal Service, private mailing service, or hand delivery) by 4:00 p.m. Mountain Time August 16, 2022, to the address below. Emails will not be considered.

Community Enrichment Division
City of Rapid City
300 6th Street
Rapid City, SD 57701
What to Expect

Once reviewed, qualified respondents will be invited to apply for FY23 CDBG funding.

Anticipated Timeline:

- LOI Deadline: August 16
- Invitation to Apply: prior to September 9
- Application Deadline: October 3
- Preliminary Funding Approval: prior to November 30
- Final Funding Approval: prior to December 19
- Funding Contracts Executed, Project/Program Start: ESTIMATED prior to September 16, 2023

Contact

Interested parties are encouraged to contact the Community Enrichment Division with any questions concerning eligibility or program requirements.

Contact:
Michelle Schuelke
Community Enrichment Division Manager
michelle.schuelke@rcgov.org
(605) 394-4181

Resources

Organizations selected for funding will be responsible for implementing projects/programs in a timely manner while maintaining compliance with CDBG program requirements. The Playing by the Rules: A Handbook for CDBG Subrecipients on Administrative Systems handbook is designed to help Subrecipients understand the administrative requirements that apply to the use of federal funds for the delivery of CDBG programs and activities.

The CDBG program is authorized under Title 1 of the Housing and Community Development Act of 1974, Public Law 93-383, as amended; 42 U.S.C. 5301 et seq. CDBG program requirements apply.

CDBG Program Training Available

CDBG program training will be conducted on Wednesday, July 27, 2022, 10:00-11:30 a.m. in the Community Room on the 2nd floor of City Hall.