REQUEST FOR ADVERTISING AUTHORITY

This form must be completed and approved by the City Finance Office prior to presenting items to the City Council and/or Committees of the City Council. This covers all items which require formal bids.

I. PROJECT NO.: #2675 CIP No. #51225

II. PROJECT NAME: City Hall Phase 2 Renovation

III. Project/Item(s) Description:
Lobby, Council Chambers and minor office renovations

IV. BID LETTING DATE: August 9, 2022

V. ESTIMATED COST OF PROJECT/ITEM(S) $ 620,000.00

VI. BASIS OF PAYMENT
Assessed
Single Payment
Non-Assessed X
Partial Payment X

VII. APPROPRIATION DATA

| Amount | $620,000 |
| Fund Name | Vision |
| Department | 132 |
| Line Item | 4320 |
| Fund | 107 |

VIII. (If applicable) Grant No. or special funding:
Funding Source:
Estimated Completion Date:
Estimated Grant Receipt Date:

IX. DEPARTMENT/DIVISION:

Project Manager: Signature Date 6-9-2022

CIP MANAGER Signature Date 6-9-22

DIVISION MANAGER Signature Date 6-9-22

DEPARTMENT DIRECTOR Signature

FINANCE OFFICE USE ONLY

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