REQUEST FOR PURCHASING AUTHORITY

This form must be completed and approved by the City Finance Office prior to presenting items to the City Council and/or Committees of the City Council. This covers all items which require formal bids, currently anything over $25,000 (except emergency and repair costs)

I. PROJECT NO.:  
II. PROJECT NAME: Rapid City Fire Department Suburban and Tahoe
III. Project/Item(s) Description: Purchase one (1) Chevrolet Suburban to replace Car 14, a 2002 Chevrolet Malibu with 122,000 miles. Purchase using State Bid Contract 16855 Beck Motors. Purchase one (1) Chevrolet Tahoe as an addition to the fleet due to increase in staffing. Purchase using State Bid Contract 16866 Billion Auto. Purchases using funds budgeted in line item 436000.

IV. BID LETTING DATE: 

V. ESTIMATED COST OF PROJECT/ITEM(S) $ 76,798

VI. BASIS OF PAYMENT  
Assessed Single Payment X  
Non-Assessed Partial Payment

VII. APPROPRIATION DATA  

<table>
<thead>
<tr>
<th>Suburban</th>
<th>Tahoe</th>
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<tbody>
<tr>
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VIII. (If applicable)  
Grant No.:  
Funding Source:  
Estimated Completion Date:  
Estimated Grant Receipt Date: 

IX. DEPARTMENT/DIVISION:

Project Manager:  
DIVISION MANAGER Signature  
DEPARTMENT DIRECTOR Signature  

Date 10-15-15  
Date 10-17-15  
Date 10-13-15

FINANCE OFFICE USE ONLY  

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(PW2. 110891)
### City of Rapid City

**Agenda Item Summary**

<table>
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<tr>
<th>Meeting Date: 10/28/15</th>
<th>Commission, Board or Committee:</th>
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<tbody>
<tr>
<td><strong>Staff Contact:</strong> Rod Seals, Assistant Chief</td>
<td><strong>L&amp;E Committee:</strong> 10/28/15</td>
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<td><strong>Petitioner:</strong> Rod Seals, Assistant Chief</td>
<td><strong>City Council 1st Reading:</strong></td>
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<tr>
<td><strong>Location:</strong></td>
<td><strong>City Council 2nd Reading:</strong></td>
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### Agenda Title:

Authorize staff to purchase one (1) Chevrolet Suburban in the amount of $41,950 using state bid contract #16865 and one (1) Chevrolet Tahoe in the amount of $34,848 using state bid contract #16866.

### Summary:

The purchase of the Suburban will be a replacement for Car 14, a 2002 Chevy Malibu and the purchase of the Tahoe will be an addition to our fleet due to increase in staffing. Purchase of the Suburban will be from Beck Motors as a local match to state bid contract 16865 in the amount of $41,950 and the Tahoe will be purchased from Billion Auto as a local match to state bid contract 16866 in the amount of $34,848. These purchases were approved by Council in May ($37,577 for the Suburban and $32,019 for the Tahoe), however, when we went to purchase the vehicles the 2015 models were no longer available. The 2016 models is more, $4393 for the Suburban and $2829 for the Tahoe. We are requesting approval to purchase the 2016 models with the increased cost of $7222.

### Funding Source & Fiscal Impact (if applicable):

Budgeted item from 0202

### Recommendation:

**Action:** Approve  
**Notes:**

### Options:


### Attachments & Links:

<table>
<thead>
<tr>
<th>Request for Purchasing Authority.pdf</th>
<th>SD State Contacts.pdf</th>
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BILLION AUTO
CONTRACT# 16866
CHEVROLET TAHOE SPECIAL SERVICE

- Engine 5.3 Liter V-8, 355 HP
- Transmission, Automatic Overdrive
- 8.5 inch ground clearance
- Shift Lever, Column
- Interior dial or push button style 4X4 control
- Power Door Locks
- Brakes – ABS 4-wheel disc brakes
- Power Windows
- Radio, AM/FM with auxiliary audio/USB Port
- Air Conditioning
- Front and rear Heat and Air Conditioning
- Cruise Control/Tilt Steering
- Floor Covering, Vinyl
- Guard, Skid Plate Package - Manufacturer's Standard
- Trailer Tow pkg., Cooler, Engine Oil Cooler, Cooler, Transmission
- Hubs Automatic Locking
- Interior center mounted Police dome light with red and white illumination
- Liftgate, Rear Entry
- Rear Window Defroster
- Seats, Cloth, front buckets
- Seat, Bench Type Second, Vinyl
- 40/20/40 Front split Bench Seat. 20% Center Portion Removed– Floor under console is untrimmed
- Driver seat power adjustable
- Suspension, heavy duty front and rear stabilizer bars, heavy duty springs, heavy duty shock absorbers.
- Tires, All Season Mfg. Std.
- Tire, Manufacturers Standard Spare
- Tires, spare wheel & tire mounted outside vehicle. Mfg. Std. Bracket
- Wipers, Multiple Speed,
- Wiper, Rear Window
- Dark tinted glass
- Police wiring and interior power supply for lighting/police equipment
- Headlamp and tail lamp flasher, factory installed
- Factory Freight

Delivery Date 120 days
Base Cost $34058

- Rear backup camera STD
- Bluetooth Capability $395
- Floor Covering, Carpet $395
- Light, Spot Light, Post Mounted 6" (black housing) $695
- Light, Spot Light, Roof Mounted 6" $695
- Front Collision warning $1995
- Rear cloth seat $400
- Engine block heater $195
- 110 volt accessory outlet $295
- Paint upgrade charge $995
- Headlight/tail light flasher (Delete) NC
- Manufacturer's Maintenance Plan $395

$34,848.00
Freight $0.00
$34,848.00
FREIGHT CHARGES:

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<th>BILLION AUTO</th>
<th>BOYER FORD</th>
<th>JERRY'S CHEVY</th>
<th>LAMB CHEVY</th>
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MOTOR VEHICLES

GENERAL SPECIFICATIONS

Prior to delivery, the selling dealer will notify the pre-delivery dealer and the ordering agency of the date the vehicle(s) will arrive at the destination. The dealer will furnish the ordering agency the statement of origin and application for title. Invoices must be prepared in duplicate and furnished in accordance with the information shown on the purchase order. The dealer must furnish a vehicle license plate for each new car. Vehicle being bid must be new and the latest production model with all standard equipment and as specified below and all safety equipment required by Federal and State laws or advertised as standard equipment.

The selling dealer will notify and make arrangements with the pre-delivery dealer for all equipment that is not of standard manufacture (spot-lights and trailer hitches) to be installed by the pre-delivery dealer.

All vehicles in above referenced classes will be delivered via transport truck to the dealership. The selling dealer or pre-delivery dealer will be responsible for delivery of units to the receiving agency. The selling dealer may pre-deliver the units without the use of a pre-delivery dealer.

The pre-delivery dealer or selling dealer will perform a pre-delivery inspection check list and an odometer certificate for each vehicle. Pre-delivery does not include front-end alignment except as provided on the check list.

The pre-delivery dealer or selling dealer will be required to provide a minimum of 5 gallons of fuel for each vehicle at the time of delivery at the specified delivery location. All fuel costs are to be allowed under the terms of the contract. The pre-delivery dealer or selling dealer will notify the ordering agency and deliver the vehicle to the agency destination.

Arrangements for any pre-delivery charges will be made between the selling dealer and the pre-delivery dealer. Any such charges will be included in the bid price of the vehicle. No additional charges will be authorized.

All vehicles must be delivered clean and free of debris, dirt, insects, etc. at the final delivery point.

All vehicles shall include a five (5) year / 100,000 mile Drive Train warranty.

Warranty documents must be completed by the pre-delivery dealer. The pre-delivery dealer must notify the State Agency, and location on manufacturer's warranty record, to assure that defect or "call back" notices will be mailed to the agency where vehicles are domiciled.

The bidder may be required to provide a list of locations within South Dakota from which warranty work will be administered.

A purchase order(s) will be issued to the selling dealer for vehicles delivered to their location. Invoices in duplicate for pre-delivery service will be furnished in accordance with information shown on the purchase order.

If a vehicle or vehicle class is bid that has the availability of an E-85 Flex Fuel engine it is required to be listed as Standard or an Option. If it is listed as an Option the cost difference must be listed. "Contact Dealer for Pricing" will not be accepted.

All towing packages to include the receiving hitch, wiring harness and plug.

Spare tools, fill tube, and fill kit are required on all 3/4 ton box delete options.