

**MINUTES FOR THE RAPID CITY REGIONAL AIRPORT BOARD OF DIRECTORS**  
**Rapid City, South Dakota**  
**9:00 a.m., Tuesday April 12, 2022**

**ROLL CALL AND DETERMINATION OF QUORUM**

Members Present: Rod Pettigrew, President; Dustin Dale, Vice President; Shawn Gab, Secretary; Michelle Thomson, Member; and Darren Haar, Member.

**ADOPTION OF AGENDA**

Motion to approve the agenda as presented made by Thomson, second by Dale, motion carried.

OTHERS PRESENT: Patrick Dame, Airport Executive Director; Toni Broom, Airport Finance & Administration; Chris Deitz, Airport Operations & Security; Megan Johnson, Airport Marketing & Air Service Development; Kris Commerford, Administrative Coordinator; Tod Love, Airport Operations Manager; Wade Kreun, Airport Facilities & Maintenance Manager; Carla Cushman, Legal Counsel; Laura Armstrong, City Council Liaison; Rob Senn, Mead & Hunt; Les Mittleider, Rapid City Airport Service; Aaron Patton, Westjet; Nick Jensen, Tailwind Concessions; David Johnson, State Senator; Nathan Thompson, Rapid City Journal

**APPROVE MINUTES**

1) AP041222-01 March 8, 2022 - Motion to approve minutes from March 8, 2022 made by Dale, second by Thomson, motion carried.

**GENERAL PUBLIC COMMENT**

Les Mittleider expressed concern about the upcoming hangar renovations.

**FINANCIAL ITEMS REQUIRING BOARD ACTION**

2) AP041222-02 Bill List –Broom highlighted items greater than \$5,000.00. Motion to approve bill list as presented made by Haar, second by Dale, motion carried.

3) AP041222-03 2023 Budget – Broom presented the 2023 Budget. Motion to approve the budget as presented made by Haar, second by Thomson, motion carried.

**CONSENT ITEMS**

Motion to approve items 5, 6, and 7 made by Thomson, second by Gab, motion carried.

5) AP041222-05 Approve Resolution 2022-05 A Resolution Declaring Miscellaneous Personal Property Surplus to be sold at City auction or dispose of per state statutes.

6) AP041222-06 Approve Phase 2 Marketing 2022 Peak Season Campaign in the amount of \$84,824.00 for total 2022 Peak Season Campaign expenditure of \$149,000.00.

7) AP041222-07 Authorize staff to Advertise for Bids for one (1) new current model year pickup truck. Estimated cost is \$40,000.00.

4) AP041222-04 Motion to Approve Parking Terms and Conditions effective April 1, 2022, made by Gab, second by Thomson, motion carried.

**ITEMS REQUIRING BOARD ACTION**

8) AP041222-08 Motion to approve Special Operator Permit for the RAID Across South Dakota 2022, on condition of all RAP requirements being met, and to waive the permit fee if local general aviation participation is provided made by Gab, second by Dale, motion carried.

**DISCUSSION FROM THE PRESIDENT, BOARD MEMBERS AND STAFF**

9) AP041222-09 2021 Year End Financials – Broom presented a review of the 2021 year end financials.

**DIRECTOR'S REPORT**

10) Aerosimple Presentation - Love presented an overview of the new FAA Part 139 compliance software.

11) Special Board Meeting April 26 – Dame requested a special Board Meeting on April 26 at 9:00 am. Meeting scheduled.

12) Recognition – Dame recognized Gab for his years of service on the Board.

Discussion was held on the two vacant at large board member positions. Direction to staff was given to work with the Mayor's office to pursue filling one position. Dame reported that an agreement was met with Flash Parking for a future credit to the Airport's lease payments. He also reported the sewer pipe is going in but the lift station will take approximately a year to complete.

**ADJOURNMENT**

Pettigrew adjourned the meeting at 10:35 AM

Respectfully submitted,

Shawn Gab  
Board Secretary