

# REQUEST AUTHORIZATION FOR MAYOR AND FINANCE OFFICER TO SIGN PROFESSIONAL SERVICES AGREEMENT OR AMENDMENT

**Project Name & Number:** Shepherd Hills Water Booster Pump Station, Project No. 21-2682    **CIP #:** 51338

**Project Description:** This is for the design, bidding and construction administration services for the Shepherd Hills Booster Pump Station proposed in Tax Increment District 84 (TID 84) at the intersection of East Philadelphia Street and East Anamosa Street. In accordance with the Infrastructure Design Criteria Manual, the City is responsible for designing, bidding and constructing the booster station. Funding for this project is included as a part of TID 84. This contract includes separate notices to proceed for design and bidding service, followed by construction administration. This booster station will provide additional water capacity to the North Rapid Water Pressure Zone which is currently experiencing substantial developmental growth.

**Consultant:** Bartlett & West, Inc.

<b>Original Contract Amount:</b> \$955,645.00	<b>Original Contract Date:</b> May 16, 2022	<b>Original Completion Date:</b> 08/31/2026
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**Addendum No:**  
**Amendment Description:**

<b>Current Contract Amount:</b> _____	<b>Current Completion Date:</b> _____
<b>Change Requested:</b> _____	
<b>New Contract Amount:</b> _____ \$0.00	<b>New Completion Date:</b> _____

**Funding Source This Request:**

Amount	Dept.	Line Item	Fund	Comments
\$955,645.00	934	4223	602	Water Replacement/Improvement / TID 84
\$955,645.00	<b>Total</b>			

### Agreement Review & Approvals

Project Manager _____	Division Manager _____
Date _____	Date _____
Compliance Specialist _____	Department Director _____
Date _____	Date _____
City Attorney _____	
Date _____	

**ROUTING INSTRUCTIONS**

Route **two** originals of the **Agreement** for review and signatures.  
 Finance Office - Retain one original  
 Project Manager - Retain second original for delivery to Consultant  
 cc: Public Works  
 Engineering  
 Project Manager

**FINANCE OFFICE USE ONLY**

(Note to Finance: Please write date of Agreement in appropriate space in the Agreement document)

	Date	Initials	Approved	
Appropriation			Y	N
Cash Flow			Y	N