

**2023 Budget Proposed**

| Line Item #  | Line Item Description    | 2022 Budgeted       | 2023 City           | 2023 County       | 2023 Board Funds | Explanation  |
|--|--------------------------|---------------------|---------------------|-------------------|------------------|--|
|  |                          |                     |                     |                   |                  | <b>\$3,693,923 total proposed</b>  |
| <b>Totals</b>  |                          | <b>\$ 3,628,187</b> | <b>\$ 3,266,698</b> | <b>\$ 447,760</b> | <b>\$ 17,220</b> | <b>2023 proposed by budget</b>   |
| 411000   | Salary/Wages             | \$ 1,728,042        | \$ 1,832,571        | \$ -              | \$ -             | - Wages not finalized; negotiations still taking place   |
| 411100   | Overtime Wages           | \$ -                | \$ 50               | \$ -              | \$ -             | -  |
| 411800   | Temporary Wages          | \$ 20,250           | \$ -                | \$ 25,095         | \$ -             | - 2 pages, about 20 hrs/week each  |
| 412000   | Social Security          | \$ 108,539          | \$ 113,623          | \$ 1,555          | \$ -             | - 6.2% of Total Salaries & Wages, per Finance  |
| 412100   | Medicare                 | \$ 25,397           | \$ 26,573           | \$ 385            | \$ -             | - 1.45% of Total Salaries & Wages, per Finance   |
| 413000   | Retirement               | \$ 103,683          | \$ 109,957          | \$ -              | \$ -             | - 6% of Total Salaries & Wages/Overtime, per Finance   |
| Section 125  |                          |                     |                     |                   |                  |  |
| 413100   | Administration           | \$ 684              | \$ 684              | \$ -              | \$ -             | -  |
| 414000   | Workmens Comp            | \$ 1,713            | \$ 1,596            | \$ -              | \$ -             | - 2022 Actual + 10%, per Finance   |
| 415000   | Group Health Insurance   | \$ 239,140          | \$ 250,698          | \$ -              | \$ -             | - Per Finance's wage projections   |
| 415500   | Group Life Insurance     | \$ 1,646            | \$ 1,684            | \$ -              | \$ -             | - Per Finance's wage projections   |
| Unemployment   |                          |                     |                     |                   |                  |  |
| 417000   | Insurance                | \$ 1,944            | \$ 2,850            | \$ -              | \$ -             | - \$75 per FTE, per Finance  |
| 421100   | General & Auto Liability | \$ 7,101            | \$ 7,705            | \$ -              | \$ -             | - 2022 actual + 12%, per Finance   |
| 421400   | Other Insurance          | \$ 25,780           | \$ 26,191           | \$ -              | \$ -             | - 2022 actual + 12%, per Finance   |
| 422300   | Consultant Services      | \$ 4,500            | \$ 2,250            | \$ 2,250          | \$ -             | - Possible consultants for training services. Possible design consultant for 2nd floor, in conjunction with Library Foundation.                            |
| Includes: security services; event speakers and performers; purchase of cataloging records; shredding services; petty cash; aviary and aquarium maintenance; Monument Health; grounds; drug screens; background checks; window cleaning; Rapid Rooter; efax; collection service; HVAC maintenance; labor costs for various projects; fire inspections; pest control; custodial contract; domain service; StanleySteamer; credit card late fees |                          |                     |                     |                   |                  |  |
| Other Professional   |                          |                     |                     |                   |                  |  |
| 422500   | Services                 | \$ 124,115          | \$ 110,357          | \$ 27,590         | \$ -             | -  |
| Interdepartmental  |                          |                     |                     |                   |                  |  |
| 422600   | Charges                  | \$ 24,839           | \$ 24,839           | \$ -              | \$ -             | - Amount determined by City IT   |
| 422900   | Marketing                | \$ 8,000            | \$ 4,000            | \$ 4,000          | \$ -             | - Additional marketing for early literacy initiative promotion, pop-up locations, reciprocal borrowing, and bookmobile                                     |
| 423000   | Publishing               | \$ 800              | \$ 650              | \$ -              | \$ -             | - RC Journal-publishing monthly bill list, bid or RFP notices  |
| 424600   | Other Rentals            | \$ 1,400            | \$ 1,000            | \$ 1,000          | \$ -             | - Outreach booths; use of bookmobile at events, which would incur additional expense   |
| 425100   | Repair - Roll Stock      | \$ 1,250            | \$ 250              | \$ -              | \$ -             | - Truck battery replacement; book mobile expenditures should mostly be under warranty.   |
| 425200   | Repair - Structures      | \$ 88,000           | \$ 48,800           | \$ 12,200         | \$ -             | - Replacement schedule projects and other misc. unplanned repairs. Includes purchase of high efficiency air filters and gradual transition to LED lighting |
| 425300   | Repair - Equipment       | \$ 14,779           | \$ 14,793           | \$ 3,700          | \$ -             | - Annual FirePro inspection; quarterly elevator maintenance; air duct cleaning; HVAC preventative maintenance.   |
| 426100   | Office Supplies          | \$ 42,500           | \$ 39,103           | \$ 17,775         | \$ -             | - RFID tags; library cards; signage; general office supplies; excess photocopiers; replacement vacuum; postage.  |
| 426101   | Event Supplies           | \$ 40,000           | \$ 15,000           | \$ 25,000         | \$ -             | - Expectation of more outreach and activities with the pop-up library, more events pending full events staff   |
| 426200   | Gasoline, Oil, Fuel      | \$ 2,500            | \$ 3,000            | \$ 4,500          | \$ -             | - Project gasoline at \$3.25/gallon and diesel at \$3.70/gallon, per Finance. Bookmobile fuel costs estimated at \$6500/year for a diesel/electric vehicle |
| 426300   | Clothing - Food          | \$ 750              | \$ 1,750            | \$ 500            | \$ -             | - Food for BH Libraries mini-conference; work shoes and/or uniform shirts for facilities   |
| 426400   | Janitor & Chemical       | \$ 19,500           | \$ 9,500            | \$ 2,500          | \$ -             | - General custodial supplies and products  |
| 426500   | Minor Tools              | \$ 1,200            | \$ 500              | \$ -              | \$ -             | - Misc. tools if needed  |
| Misc. Supplies &   |                          |                     |                     |                   |                  |  |
| 426900   | Materials                | \$ 2,200            | \$ 500              | \$ 450            | \$ -             | - Credit card machines for bookmobile and one replacement; supervisors' cell phone replacement and new bookmobile cell phone                               |
| 427000   | Travel & Training        | \$ 18,500           | \$ 12,350           | \$ 4,500          | \$ -             | - Conferences for American Library Association, SD Library Association, Mountain Plains Library Association,   |
| 428100   | Telephone - Local        | \$ 38,100           | \$ 18,735           | \$ 5,500          | \$ -             | - Computers in Libraries, national director's conference   |
|  |                          |                     |                     |                   |                  | - Century Link; Verizon; Midco; Vast.  |

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| 428200      | Natural Gas                      | \$ 14,413     | \$ 13,050  | \$ 3,250    | \$ -             | - 2021 actual + 8.5% increase, per Finance   |
| 428300      | Electricity                      | \$ 78,657     | \$ 59,282  | \$ 14,820   | \$ -             | - 2021 actual + 11.3% increase, per Finance  |
| 428700      | Drainage Fees                    | \$ 420        | \$ 421     | \$ -        | \$ -             | - 2021 actual + 0.7% increase, per Finance   |
| 429200      | Dues                             | \$ 2,200      | \$ 1,100   | \$ 1,100    | \$ -             | - Notary bonds; Sam's Club membership; dues for Mountain Plains Library Association; American Library Association; Annual Elevate Pass; American Advertising Federation; Destination RC; South Dakota Library Association  |
| 429300      | Subscriptions                    | \$ 110,000    | \$ 79,500  | \$ 30,500   | \$ -             | - Annual renewal increases, possible new databases to extend services  |
| 429400      | Other Misc. Expenses             | \$ 1,500      | \$ -       | \$ -        | \$ 520           | - Coffee machine supplies; batteries; printing; fish food/supplies   |
| 429500      | Computers                        | \$ 4,000      | \$ 2,000   | \$ 2,000    | \$ -             | - Use only for computers that are not supported by IT, such as the iMacs.  |
| 429501      | Software                         | \$ 4,900      | \$ 2,600   | \$ 2,500    | \$ -             | - Licenses for Microsoft Office 365; PDF editors; Adobe Creative Suite.  |
|             | Software Maintenance             |               |            |             |                  | - Black Hills Library Consortium; ByWater Solutions; OCLC; Communico; TBS; GoldenWest; OverDrive; PastPerfect; DeepFreeze/Faronics; Malwarebytes; Jivetel;   |
| 429502      | Contracts                        | \$ 110,000    | \$ 96,226  | \$ 24,250   | \$ -             | - Dymaxion/3W; B&T; Zoom; McKula.  |
| 429600      | Office Equipment                 | \$ 72,640     | \$ 27,000  | \$ 7,000    | \$ -             | - Small equipment items, such as the non-computer tech items not maintained by IT.   |
| 432000      | Buildings & Structures           | \$ 35,000     | \$ 15,000  | \$ 5,000    | \$ -             | - Anticipate complete renovation of east side staff restroom. Processing costs have now been incorporated into this line   |
| 434100      | General Materials                | \$ 155,775    | \$ 92,500  | \$ 92,500   | \$ -             | - item, along with materials costs.  |
| 434500      | Electronic Resources             | \$ 155,000    | \$ 104,310 | \$ 70,690   | \$ -             | - Increasing demand for eBooks, eAudios, and streaming videos. Consideration of adding a streaming video service   |
| 434600      | DVDs                             | \$ 35,000     | \$ 28,000  | \$ 9,000    | \$ -             | - Includes DVD and Blu-Ray formats.  |
| 434800      | Interactive Materials            | \$ 8,000      | \$ 3,000   | \$ 5,500    | \$ -             | - Board games, video games, and miscellaneous items for checkout (tools, etc.)   |
| 435000      | Furniture & Minor Equipment      | \$ 70,000     | \$ 41,150  | \$ 41,150   | \$ -             | - Minimum \$5K purchase required. Two copier/printers to be replaced; replacement of main floor upholstered chairs; replacement of some upstairs shelving units. New Young Adult shelving. Also includes replacement of sound baffling equipment upstairs and reconfiguration of some main-floor shelving units. |
| 436000      | Machinery & Automated Vehicles   | \$ -          | \$ -       | \$ -        | \$ -             | - Bookmobile, anticipate funding to be expended in 2023. Funding is already in hand, will need to be supplemented and transferred to this line item  |
| 452000      | Merchandise for Resale Refund or | \$ -          | \$ -       | \$ -        | \$ 2,000         | - Water bottles, reusable bags, charging cords, etc.   |
| 453000      | Reimbursement                    | \$ 21,530     | \$ -       | \$ -        | \$ 13,500        | - Pass-through reimbursements to Friends and Literacy Council.   |
| 454000      | Collect from Other Age           | \$ -          | \$ -       | \$ -        | \$ 1,200         | - Sales tax on revenue.  |
| 457000      | Early Learner Rapid City         | 0             | 20000      | \$ -        | \$ -             | - Early Learner Rapid City initiative started by the Mayor's office, now coordinated by the library.   |