REQUEST FOR ADVERTISING AUTHORITY

This form must be completed and approved by the City Finance Office prior to presenting items to the City Council and/or Committees of the City Council. This covers all items which require formal bids, currently anything over $25,000 (except emergency and repair costs).

I. PROJECT NO: CIP No.

II. PROJECT NAME: Request to advertise for bids of one (1) new current model tandem axle dump truck valved for future plow.

III. Project/Item(s) Description: Request to advertise for bids of one (1) new current model tandem axle dump truck valved for future plow. This is to be replacement of asset 5040, 2006 Sterling VIN: 2F2ZHCBSE96AV98550 that will be declared surplus and either used as trade in or sent to auction.

IV. BID LETTING DATE: May 31, 2022

V. ESTIMATED COST OF PROJECT/ITEM(S) $195,000.00

VI. BASIS OF PAYMENT

Assessed

Non-Assessed

Single Payment

Partial Payment

VII. APPROPRIATION DATA

Amount

Fund Name

General Fund

Department

301

Line Item

4360

Fund

VIII. (If applicable) Grant No. or special funding:

Funding Source:

Estimated Completion Date:

Estimated Grant Receipt Date:

IX. DEPARTMENT/DIVISION:

Project Manager: Mandy Hanson

Date 3/10/2022

COMPLIANCE SPECIALIST/Signature

Date 3/16/22

DIVISION MANAGER/Signature

Date 3-10-22

DEPARTMENT DIRECTOR Signature

Date 3-17-22

FINANCE OFFICE USE ONLY

Date

Initial

Carbon Copy

Approved

Investment Desk

Public Works

Engineering

Project Manager

(PW2: 110801)