

**MINUTES
OF THE
EXECUTIVE POLICY COMMITTEE
Thursday, April 14, 2016 1:30 p.m.
1st Floor Community Room
City/School Administration Center
Rapid City, South Dakota**

MEMBERS PRESENT: Patsy Horton via Proxy for Steve Allender – Mayor of Rapid City, Peter Girtz via Proxy for Patrick Dame – Rapid City Airport, Robert Heidgerken – Meade County Commissioner, Larry Larson – Mayor of Box Elder, Lyndell Petersen – Pennington County Commissioner, Linda Rausch – Meade County Commissioner and Brad Remmich via Proxy for the South Dakota Transportation Commission

MEMBERS ABSENT: Scott Allen – Box Elder City Council, Brad Estes – Box Elder City Council and Deb Hadcock – Pennington County Commission

STAFF PRESENT: Kip Harrington, Sandy Smith and Katie Parker – Rapid City Community Planning and Development Services

OTHERS PRESENT: Mark Hoines – Federal Highway Administration

Chair Heidgerken called the meeting to order at 1:38 p.m.

General Public Comment

There was no comment.

APPROVAL OF MINUTES OF FEBRUARY 11, 2016 MEETING

Remmich moved, Rausch seconded and motion carried unanimously to approve the minutes from the February 11, 2016 meeting.

16TP006 – Acknowledge the 2015 Annual Report. Harrington explained to the committee that this report provides a list of accomplishments along with the associated Unified Planning Work Program (UPWP) expenditures.

In response to a question from Petersen, Remmich responded that any funds that are not expended from the previous year are unobligated and can be used on future Rapid City MPO planning tasks or studies as long as it is identified in the UPWP.

Rausch moved, Girtz seconded and motion carried unanimously to acknowledge the 2015 Annual Report.

16TP007 – Approve Amendment 16-02 to the 2016 Unified Planning Work Program and Amendment No. 1 to Agreement 311253. Harrington briefed the committee on the amendment to carry over the funding to complete the MPO Website and the LiDAR, Orthophotography and Contour Elevation contract, add \$200,000 for a corridor study in Meade County, as well as add an additional \$100,000 for the I-90 Exit 61 to Exit 67 Corridor Analysis.

Remmich stated that a sewage line would not be eligible for reimbursement as part of the Corridor Study and would need to be listed as a separate line item in response to a question from Heidgerken. Discussion ensued.

Remmich moved, Rausch seconded and motion carried unanimously to approve of Amendment 16-02 to the 2016 Unified Planning Work Program and Amendment No. 1 to Agreement 311253.

16TP008 – Acknowledge the 2015 Socio-Economic Report. Smith reviewed the spreadsheets identifying residential and non-residential growth during the period of 2013 through 2015, all based on Rapid City, Box Elder, Pennington County, and Meade County building permit data within the Future Land Use Study Area, grouped by the Neighborhood Boundaries.

Remmich moved, Girtz seconded and motion carried to acknowledge the 2015 Socio-Economic Report.

16TP009 – Acknowledge the Rapid City Year End 2015 Population Estimate. Smith stated that every year the Long Range Planning Division prepares a population estimate for Rapid City using a methodology approved by the United States Census Bureau. These estimates are based on approved building permits, housing demolitions, the Census 2010 occupancy rate and the Census 2010 persons per household for Rapid City.

Girtz moved, Petersen seconded and motion carried to acknowledge the Rapid City Year End 2015 Population Estimate.

16TP010 – Approve a no cost time extension with Fugro Geospatial, Inc., for the LiDAR, Orthophotography, and Elevation Contours Contract. Harrington advised that in February 2015, Fugro Geospatial, Inc. was hired to acquire new LiDAR, Orthophotography and Elevation Contours for the MPO Planning Area. The photography was flown in early 2015 and delivered in the fall of 2015. Fugro and the Geographic Information System staff have been working for several months to address issues with the software that allows the MPO agencies to view the oblique imagery. The contract extension allows Fugro and staff to resolve the add-on software issue.

Girtz moved, Larson seconded and motion carried unanimously to approve a no cost time extension with Fugro Geospatial, Inc., for the LiDAR, Orthophotography, and Elevation Contours Contract.

16TP011 – Approve FTA §5310 Grant funds to Black Hills Works in the amount of \$130,000 to purchase 2 transit-style buses. Harrington announced that staff recommends awarding Black Hills Works \$130,000 to purchase two transit-style buses to better serve their transportation needs. Harrington added that the South Dakota Department of Transportation also needs to approve the application before funds are released.

In response to question from Rausch, Harrington stated that Black Hills Works was awarded two buses instead of four for a variety of reasons including the current condition of buses that are being replaced.

Horton addressed a question from Girtz by confirming that Black Hills Works was granted funds to purchase two buses in 2015 as well.

Remmich stated that the funding for this grant is specifically for the senior and disabled community only. Remmich further stated that any applicant for this fund must have participated and continue to participate in the Coordinated Transit Plan.

Remmich moved, Petersen seconded and motion carried unanimously to approve FTA §5310 Grant funds to Black Hills Works in the amount of \$130,000 to purchase 2 transit-style buses.

16TP012 – Approve Amendment #16-002 to the 2016-2019 Transportation Improvement Program. Harrington noted this amendment that adds a Roadway Safety Improvement Project

to perform sweeping on various paved roads in Custer, Lawrence, Meade and Pennington Counties to facilitate better traction for motorcycles. Discussion ensued.

Rausch moved, Petersen seconded and motion carried unanimously to approve Amendment #16-002 to the 2016-2019 Transportation Improvement Program.

Other Business

Update on Construction Projects

Remmich provided information on the current construction projects within the Rapid City area.

Harrington provided information on the current construction projects within the Rapid City area.

Harrington relayed information from the Technical Coordinating Committee on the current construction projects within Meade County.

Update on Planning Projects

Harrington provided an update on the current planning projects within the Rapid City area.

Hoines informed the committee that the Federal Highway Administration has approved the Exit 46 Interchange Modification Justification Report.

Heidgerken expressed concern about traffic flow North Elk Vale Road, just south of County Road and Seger Drive when soccer games are taking place. Discussion ensued.

Harrington informed the committee that the Citizens' Advisory Committee has two new members that have been appointed by Meade County for two year terms each. Harrington added that the City of Box Elder has hired a new Public Works Director, Bob Kaufman and the City of Rapid City has hired a new Traffic Engineer, Steve Frooman. Harrington also informed the committee that Smith has submitted her resignation.

There being no further business the meeting adjourned at 2:49 p.m.