A Capital Improvements Program Committee meeting was held at City Hall, 300 Sixth Street, in Rapid City, South Dakota, on Friday, February 18, 2022, at 8:30 a.m.

The meeting was called to order and the following members were present: Ritchie Nordstrom, Jason Salamun, and Greg Strommen; the following members arrived during the course of the meeting: None; and the following were absent: Ron Weifenbach and Darla Drew.

Others present included: Finance Director Pauline Sumption, Deputy Finance Director Tracy Davis, Public Works Director Dale Tech, Fire Chief Jason Culberson, Parks & Recreation Director Jeff Biegler, Capital Improvements Program Manager Amber Sitts, City Engineer Ben Ganje, Communications Coordinator Darrell Shoemaker and Administrative Coordinator Heidi Weaver. IT Director Jim Gilbert joined the meeting by telephone.

ADOPTION OF THE AGENDA
Motion was made by Salamun, second by Nordstrom and carried to adopt the agenda.

CONSENT ITEMS -- Items 3 – 7
Strommen opened the following items for discussion:

3. Approve Minutes for January 21, 2022
4. No. CIP021822-03 – Approve Capital Plans for Government Facilities – (Fire & Emergency Services, Parks & Recreation, Summary)
5. No. CIP021822-04 – Approve Capital Plan for Fire Vehicles
6. No. CIP021822-05 – Approve Capital Plan for Parks & Recreation
7. No. CIP021822-06 – Approve Capital Plan for Information Technology

Sumption said the numbers are still from 2021. They are working on carryover determination. Nordstrom asked what availability and pricing looked like for commodities and vehicle purchases. Culberson said he’s noticed an increase in price and time it takes to get a vehicle delivered. He stated the chasse that he needs isn’t available for another 12-18 months. Biegler stated everything is going up in price dramatically. Tech agreed and said supplies and materials have increased significantly. Strommen is concerned if Vision Fund projects don’t get done that the price will increase from what the council allocated. Biegler said they are in the process of going out for RFP on the Sioux Park Tennis Courts. Sumption said when the city goes out for bids, inflation needs to be built into that bid. Motion was made by Salamun, second by Nordstrom to approve items 3-7. Motion carried 3-0.

NON-CONSENT ITEMS – Items 8 - 9
Strommen read in item (No. CIP021822-01) Acknowledge Financial Report (Summary, DCA Charges and Debt Service). Davis said this was the final report from 2021. She discussed budget adjustments in government facilities. Fire Station One upgrades, Westside Police Precinct and the Fire Tower were items that were also discussed. Motion was made by Nordstrom, second by Salamun to acknowledge. Motion carried 3-0.
Strommen read in item (No. CIP021822-02) Approve Capital Plan for PW Infrastructure. Sitts said this report was through the end of 2021 as well. She pointed out that the Regency Court Storm Sewer Improvements were completed. $50K was allocated to the Signal Drive and Kellogg Place Street and Utility Reconstruction Project. They are currently working on the new 5-year plan. In response to a question from Salamun, Tech said projects that were approved a few years ago are having to be reprioritized based on inflation of supplies and loss of workforce. Salamun asked when the Sheridan Lake Road and Catron Boulevard intersection would be started. Tech said it is estimated to be designed in 2023 and construction started in 2024. Sitts explained that some projects show a negative balance because the project wasn’t completed and needed to be rolled over to the next year. Sumption stated that CIP is always on a rolling five-year plan. Projects are budgeted for one year but can roll into more than one year. Motion was made by Salamun, second by Nordstrom to approve. Motion carried 3-0.

Strommen read in item (No. CIP021822-07) Approve Funds Reallocation for Parks and Recreation requested by Jeff Biegler. He asked that funds in the 2022 government facilities line item be reallocated for other projects. Biegler explained that parks and recreation have two funding sources which are parks and recreation flexible account and government facilities. In order to reallocate funds out of government facilities, the CIP committee has to approve it. The original projects that were approved for 2022 were parking lot maintenance and repair for $200,000; Swim Center: Diamond Brite Finish Renovation for $200,000 and parks system restroom and shelter improvements for $300,000. The total funding for these projects was $700,000. Biegler said the $200,000 funds for the swim center diamond brite finish renovation were used in 2021 because the improvements couldn’t wait until 2022. The parks system restroom / shelter improvements have no change and will still need $300,000 for this project. From the $400,000 remaining, Biegler is asking that $100,000 remain for the parking lot maintenance and repair; $250,000 be used for the Canyon Lake Stonewall Repairs and $50,000 be used to repair the deck at Meadowbrook Golf Course. Salamun acknowledged that these projects need to be completed. He asked Biegler if the stonewall would be a stone look or just concrete. He said different areas could be both. He indicated that they will balance the look between form and function. Biegler has spoken with Sarah Hanzel regarding historic preservation. She said there is no historic designation to that area. Sumption said the maximum amount of money that can be used for the deck is $50,000. Strommen thanked Biegler for looking at ways to reallocate funds after other jobs get completed. Motion was made by Salamun, second by Nordstrom to approve the reallocation of funds for Parks and Recreation. Motion carried 3-0.

**DISCUSSION ITEMS** – Item 11
Strommen stated the next CIP meeting is scheduled for Friday, March 18, 2022 @ 8:30 a.m. / 2nd Floor Council Chambers.

**ADJOURN**
There being no further business to come before the committee, motion was made by Salamun, second by Nordstrom and carried to adjourn the meeting at 9:02 a.m.