

Rapid City Public Library Board of Trustees
Board Meeting
Wednesday, January 19, 2022 12:00 p.m.

The regular meeting of the Rapid City Public Library Board of Trustees was held by video conference call, and was called to order by Faye Bice on January 19, 2022 at 12:00 p.m.

Present by roll call: Faye Bice, Mary Garrigan, Jim Emmert, and Darla Drew. A quorum was present. Emily Tupa and Christine Jones joined the meeting in progress.

Absent: Travis Lasseter

Additions or corrections to the agenda:

Motion by Mary Garrigan, second by Darla Drew to approve the agenda as published; no further discussion; upon a roll call vote being taken, the motion carried unanimously.

Public Comment:

None.

CONSENT CALENDAR ITEMS

Consent Calendar Items – Action required authorizing the Finance Officer to issue warrants or treasurer’s checks, drawn on proper funds, in payment thereof. The following items are consent items for final action to be taken on by a single vote. Any items may be removed from the Consent Calendar by a Board person, the Director, or a citizen, for separate consideration.

Consent Calendar Items:

Approve Minutes from the Library Board of Trustees Meeting, December 13, 2021
Approve Financial Executive Summary, including Bill List (see attachment)

Motion by Jim Emmert, second by Garrigan to approve the consent calendar as presented.

Terri Davis indicated that revenue for merchandise and printing has exceeded even 2019, but that revenue for meeting rooms is still down even though usage has increased. Revenue for the meeting rooms is skewed because of one group that consistently paid for meeting rooms in 2019. Darla indicated that people may not be aware of the availability of rooms at the library and that she would help communicate this resource. Davis said that due to carpet and paint projects, the library is down to a single meeting room for the next three weeks.

Emily Tupa joined the meeting at 12:03 p.m.

For expenditures, Davis indicated that the library finished the year with 6% of the budget for 2021 remaining. Unexpended board funds will be carried over and remaining county funds can be supplemented into 2022. The library also filled its final Library Associate I vacancy, but is still pursuing multiple Library Associate II positions and a Custodial Maintenance Worker.

Christine Jones joined the meeting at 12:05 p.m.

No further discussion; upon a roll call vote being taken, the motion carried unanimously.

LIAISON REPORTS

City Council Liaison: Drew reported the city council is working through the 10-year review of wards and provided an overview of the vision projects including details on the council's work with Native Americans and a heated dome over the Horace Mann pool. She also noted that the city continues to grow quickly and there is a need for housing. She is pursuing "pocket parks" which would ensure that there is some green space in new housing developments. Other information about the vision funds can be found online.

Drew added that since other city vehicles have had successful naming contests, the library should consider a bookmobile naming contest. Bice expressed her support for this idea.

County Liaison: No report provided.

Rapid City Library Foundation: Jones reported that the Foundation met in person on January 18 and reviewed the past year's donations, updates to the donor wall in the library, and options for the bookmobile. Davis added that the current bookmobile proposal has a slightly higher cost than what was anticipated. It is possible that she will be asking the board for additional board funds, but she is currently pursuing an option that could save money by purchasing the chassis separately. The delivery from time of purchase for a bookmobile is at two years.

Friends of the Library: Sean Minkel reported that the Friends of the Library's next meeting is on January 20. They are currently focusing on growing their volunteer base by making membership more engaging.

Davis asked the board to plan for a longer meeting in February for training, the strategic planning report and the other policy updates that are needed. The state library revised their training requirements and the board needs to do 15 hours of training in person. There will be opportunities for in person training at the April 25, training.

In response to a question from Emily Tupa, Davis replied that the training on April 25 will likely run from about 9 to 4:30.

ADJOURN

Motion by Tupa, second by Emmert to adjourn at 12:26 p.m.; no further discussion; upon a roll call vote being taken, the motion carried unanimously.

UPCOMING DATES AND BOARD TRAINING OPPORTUNITIES

Board Meeting	February 14, 2022
Board Meeting	March 14, 2022