

MEMORANDUM OF AGREEMENT BETWEEN
HILL CITY PUBLIC LIBRARY BOARD OF TRUSTEES, AND KEYSTONE TOWN LIBRARY BOARD OF TRUSTEES, AND
RAPID CITY PUBLIC LIBRARY BOARD OF TRUSTEES, AND WALL COMMUNITY LIBRARY BOARD OF TRUSTEES
FOR RECIPROCAL BORROWING

This Agreement is made this 1st day of February, 2022, between Hill City Public Library Board of Trustees, 341 Main Street, PO Box 88, Hill City South Dakota, 57745 (HCPL), and Keystone Town Library Board of Trustees, 1101 Madill Street, Keystone South Dakota, 57751 (KTL), and Rapid City Public Library Board of Trustees, 610 Quincy Street, Rapid City South Dakota, 57701 (RCPL), and Wall Community Library Board of Trustees, 407 Main Street, PO Box 131, Wall South Dakota, 57790 (WCL).

WHEREAS, the four above-mentioned libraries are dedicated to enhancing and expanding library services to all residents in Pennington County communities; and,

WHEREAS, community residents within Pennington County cross municipal and taxation boundaries on a daily basis in their work, school, and recreational lives; and,

WHEREAS, the four above-mentioned libraries share databases through a collaborative integrated library system as part of the Black Hills Library Consortium; and,

WHEREAS, the four above-mentioned libraries have identified that a reciprocal borrowing agreement enhances library services to their constituents in their communities;

NOW THEREFORE, in consideration of these mutual covenants and agreements, HCPL, KTL, RCPL, and WCL agree as follows:

1. To establish a reciprocal borrowing program between libraries, whereby a library user with a library account in good standing at the user's home library will be able to check out materials at all libraries with a valid home card.
2. To communicate with each other consistently regarding effective operations of reciprocal borrowing.
3. This Agreement in no way infringes upon the oversight of HCPL, KTL, RCPL, and WCL by their respective Boards of Trustees, except to the extent that may be specifically outlined in this Agreement.
4. HCPL, KTL, RCPL, and WCL agree to their individual financial responsibilities for library materials, library user accounts, courier services for transportation of library materials, and costs related to overdue materials recovery.
5. Each library shall retain their own Library Board of Trustees to make decisions for their respective library. Any amendments to this Agreement shall be approved by each library's Board of Trustees.

6. General conditions:

- a. Home library shall be defined as the library serving the jurisdictional area where the library user resides.
 - i. Library users should obtain a library card at their home library, as based on their residential address.
 - ii. Home library may count the library user account for statistical reporting purposes.
 - b. Lending library shall be defined as the library loaning materials borrowed by library users.
 - i. Lending library's policies apply for length of loan, renewals, overdue fines, loss or damage, and/or recovery of long overdue materials.
 - ii. Lending library may count the loan for statistical reporting purposes.
 - c. Lending library may decline reciprocal borrowing services to another library's user if:
 - i. The user has a blocked account at any other library in the Black Hills Library Consortium;
 - ii. There is insufficient information in the user's online record to confirm identification;
 - iii. The user would not otherwise meet registration or user criteria at the lending library.
7. This Agreement may be modified upon the written consent of all parties.
8. Any of the parties may withdraw from this Agreement with sixty (60) days' written notice to all other parties.
9. If only two parties remain, and one withdraws from this Agreement under the requirements noted above, this Agreement will be considered to be terminated.
10. This Agreement constitutes the entire agreement between the parties.

Dated this ____ day of _____, 2022. A copy of the Library Board's minutes showing approval of this agreement are attached.

HILL CITY PUBLIC LIBRARY
BOARD OF TRUSTEES

By _____
Its _____

Dated this ____ day of _____, 2022. A copy of the Library Board's minutes showing approval of this agreement are attached.

KEYSTONE TOWN LIBRARY
BOARD OF TRUSTEES

By _____
Its _____

Dated this ____ day of _____, 2022. A copy of the Library Board's minutes showing approval of this agreement are attached.

RAPID CITY PUBLIC LIBRARY
BOARD OF TRUSTEES

By _____
Its _____

Dated this ____ day of _____, 2022. A copy of the Library Board's minutes showing approval of this agreement are attached.

WALL COMMUNITY LIBRARY
BOARD OF TRUSTEES

By _____
Its _____