ROLL CALL AND DETERMINATION OF QUORUM
MEMBERS PRESENT: Rod Pettigrew, President; Dustin Dale, Vice President; Shawn Gab, Secretary; and Darren Haar, Member

MEMBERS ABSENT: Michelle Thomson, Member

OTHERS PRESENT: Patrick Dame, Airport Executive Director (By Phone); Toni Broom, Airport Finance & Administration; Chris Deitz, Airport Operations & Security; Megan Johnson, Airport Marketing and Air Service Development; Wade Kreun, Airport Maintenance Manager; Lindsey Martin, Airport Administration; Carla Cushman, Deputy City Attorney; Darla Drew, City Council; Rod Senn, Mead & Hunt; and Rob Corrin, Westjet

ADOPTION OF AGENDA
Gab requested items 5 and 10 be removed from the consent items. Motion to approve the agenda as amended made by Gab, second by Dale, motion carried.

APPROVE MINUTES
1) AP012522-01 December 21, 2021 – Motion to approve minutes as presented made by Gab, second by Dale, motion carried.

GENERAL PUBLIC COMMENT
No Items Presented

FINANCIAL ITEMS REQUIRING BOARD ACTION
2) AP012522-02 Bill List – Broom highlighted items greater than $5,000.00. Motion to approve bill list as presented made by Haar, second by Dale, motion carried.

PUBLIC HEARING
Motion to open the public hear for the Hangar Lease and Use Agreement with David Laughlin and Hangar Lease and Use Agreement with Jayme Scherr made by Haar, second by Gab, motion carried.
No Comments received, hearing closed.

CONSENT ITEMS
Motion to remove item 12 from consent items and approve items 3-4, 6-9 and 11 made by Haar, second by Dale, motion carried.
3) AP012522-03 Approve Hangar Lease and Use Agreements with:
   a) AP012522-03a David Laughlin Unit# 2
   b) AP012522-03b Jayme Scherr Unit# 7
4) AP012522-04 Approve Resolutions of Intent to Enter into a Hangar Lease and Use Agreements with:
   a) AP012522-04a Resolution 2022-01 Aaron Christiansen
   b) AP012522-04b Resolution 2022-02 Fly Boyz LLC
6) AP012522-06 Approve Airport Monthly Parking Terms & Conditions
7) AP012522-07 Acknowledge the DBE Goal Report for 2021
8) AP012522-08 Approve Addendum #1 Mead & Hunt Air Service Consulting Services Agreement to extend the term to January 31, 2024
9) AP012522-09 Approve General Aviation Operator Permits for the period of January 1 – December 31, 2022 for:
   Business Name: Joseph & Michelle Carlin
   Aeronautical Type: Other: Sublease of Space
   Type of Permitee: Sub-Lessee

11) AP012522-11 Authorize Staff to Advertise for Bids, Issue RFP and Purchase Equipment as follows:
   Equipment: Purchase Blade/Mini Loader
   Funding Source: Airport Capital Funds
   Estimated Amount: $120,000
   Purchase Tractor (Replace #17)
   Airport Capital Funds $75,000
   Purchase Tool Kat
   Airport Capital Funds $80,000
   Bid: Exit Plaza
   Airport Capital Funds $1,310,856
   RFP: Restaurant/Vending Concession
   Marketing Agency
   Agriculture Leases - 9 Parcels

Motion to approve items 5 and 10, made by Haar, second by Dale, motion carried.

5) AP012522-05 Approve Resolution 2022-03 Resolution of Intent to Enter into a Commercial Lease and Use Agreement with RAP 3960 LLC in place of Dark Horse Aviation Fund I, LLP

10) AP012522-10 Approve General Aviation Operator Permit for the period of January 26 – December 31, 2022 for:
    Business Name: RAP 3960 LLC
    Aeronautical Type: Aircraft Storage Operator
    Type of Permitee: Lessee

12) Motion to continue Lease and Use Agreement with Federal Express Corporation made by Haar, second by Gab, motion carried.

ITEMS REQUIRING BOARD ACTION
No Items Presented

DISCUSSION FROM THE PRESIDENT, BOARD MEMBERS AND STAFF

13) Director’s Report – No Items Presented

ADJOURNMENT
Pettigrew adjourned the meeting at 9:15 am.

Respectfully submitted,

Shawn Gab
Board Secretary