CAPITAL IMPROVEMENTS PROGRAM COMMITTEE MINUTES
City of Rapid City, South Dakota
Second Floor – Council Chambers
8:30 A.M., December 17, 2021

A Capital Improvements Program Committee meeting was held at City Hall in Rapid City, South Dakota, on Friday, December 17, 2021 at 8:30 a.m.

The following members were present: Ritchie Nordstrom, Darla Drew, Jason Salamun, and Greg Strommen; the following members arrived during the course of the meeting: None; and the following were absent: Ron Weifenbach

Others present included: Finance Director Pauline Sumption, Deputy Finance Director Tracy Davis, IT Director Jim Gilbert, Fire Chief Jason Culberson, Parks & Recreation Director Jeff Bieglit, Capital Improvements Program Manager Amber Sitts, City Engineer Ben Ganje, Communications Coordinator Darrell Shoemaker and Administrative Coordinator Heidi Weaver.

ADOPTION OF THE AGENDA
Motion was made by Salamun, second by Nordstrom and carried to adopt the agenda.

CONSENT ITEMS -- Items 3 – 7
The following item was removed from the Consent Items:

4. No. CIP121721-03 – Approve Capital Plans for Government Facilities – (Fire & Emergency Services, Parks & Recreation, Summary)

Motion was made by Drew, second by Salamun and carried to approve items 3-7 with the exception of item 4.

3. Approve Minutes for October 15, 2021
5. No. CIP121721-04 – Approve Capital Plan for Fire Vehicles
6. No. CIP121721-05 – Approve Capital Plan for Parks & Recreation
7. No. CIP121721-06 – Approve Capital Plan for Information Technology

END OF CONSENT ITEMS

Strommen read in item (No. CIP121721-03) Approve Capital Plans for Government Facilities – (Fire & Emergency Services, Parks & Recreation, Summary). Drew asked Bieglit to explain what Parkland Acquisition is for. Bieglit said it is sometimes used for purchasing right-of-way; or to expand a railroad corridor. He explained the criteria looked at when determining if land can be used for park land. Drew would like developers to set aside park space when they are developing new residential areas. Bieglit explained all parks and ball fields fall under his department. Bieglit said the city already owns the land at Knollwood Drainage and he has proposed a park for that area. He said they have many projects and their money always get spent. Motion was made by Salamun, second by Nordstrom and carried to approve 4-0.

NON-CONSENT ITEMS -- Items 8 – 9
Strommen read in item (No. CIP121721-01) Acknowledge Financial Report (Summary, DCA Charges and Debt Service). Sumtion went over the summary of the financial report. She reviewed the over committed / under contracts and the uncommitted budget remaining. Sumtion explained there will be
end-of-year adjustments. Motion was made by Drew, second by Nordstrom and carried to acknowledge the financial report, 4-0.

Strommen read in item (No. CIP121721-02) Approve Capital Plan for PW Infrastructure. Sitts went over the changes to Robbinsdale Phase 6 Design and St. Patrick Street, Mt. Rushmore Rd. to Fifth Street. Ganje explained projects are continually being re-prioritized based on the need today. Sumption said that PW does annually inspect the streets and determines which ones are in the worse shape. Salamun is concerned with Carriage Hills. He said it was annexed in and wasn’t done to standards when it was annexed. Salamun asked Ganje if he and Strommen could schedule a site visit to Carriage Hills to discuss the need for improvements in that area. Ganje said most projects are on schedule. Some projects do change because of priorities, supply costs, staffing and materials needed. Motion was made by Salamun, second by Drew and carried to approve 4-0.

**DISCUSSION ITEMS** – Item 10

Chief Culberson spoke regarding schools closing today. He said students and administration were asked to leave all schools as a precaution. He indicated it was social media related. It was a significant threat so they need to be overly cautious. This was a national threat, not just a threat to Rapid City. The next CIP Meeting is scheduled for Friday, January 21, 2022 @ 8:30 a.m. / 2nd Floor Council Chambers.

**ADJOURN**

There being no further business to come before the committee, motion was made by Drew, second by Nordstrom and carried to adjourn the meeting at 9:07 a.m.