

PURCHASING AUTHORITY

This form must be completed and approved by the City Finance Office prior to presenting items to the Common Council and/or Committees of the Common Council. This covers all items, which require formal bids, currently anything over \$15,000 (except emergency repair costs).

- I. PROJECT ID NO.: _____
- II. PROJECT NAME: 2022 Police Fleet Purchases (FOUR Dodge Durangos)
- III. Project/Item(s) Description: Purchase of four (4) Dodge Durangos from Wegner Auto in Pierre, SD Contract #17620
- IV. BID LETTING DATE: _____
- V. (IF APPLICABLE) Grant No.: _____
 Funding Source: _____
 Estimated Completion Date: _____
 Estimated Grant Receipt Date: _____

VI. ESTIMATED COST OF PROJECT/ITEM(S)	\$150,120
VII. BASIS OF PAYMENT	Assessed <input type="text"/>
	Single Payment <input type="text"/>
	Non-Assessed <input type="text"/>
	Partial Payment <input type="text"/>

VIII. DISBURSEMENT SCHEDULE

Date	Amount	Amount	Amount	Amount	Amount
	\$	\$	\$	\$	\$
	\$	\$	\$	\$	\$
	\$	\$	\$	\$	\$
	\$	\$	\$	\$	\$
	\$	\$	\$	\$	\$
	\$	\$	\$	\$	\$
	\$	\$	\$	\$	\$
	\$	\$	\$	\$	\$
	\$	\$	\$	\$	\$
	\$	\$	\$	\$	\$
	\$	\$	\$	\$	\$
Total	\$	\$	\$	\$	\$

IX. APPROPRIATION DATA

Fund	0101				
Department	0201				
Line Item	4360				

- X. DEPARTMENT/DIVISION: _____
- Project Manager: *Andy Beck* Date 1-5-22
- DEPARTMENT/DIVISION MANAGER Signature: *Don Heppner* Date 1-5-22
- DIRECTOR Signature: _____

FINANCE OFFICE USE ONLY		Approved		Carbon Copy
	Date	Initial	Yes	
Appropriation Cash Flow	<u>1/5/22</u>	<u><i>AW</i></u>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
	_____	_____	<input type="checkbox"/>	<input type="checkbox"/>
	_____	_____	<input type="checkbox"/>	<input type="checkbox"/>

- Investment Desk
- Public Works
- Engineering
- Project Manager