

PURCHASING AUTHORITY

This form must be completed and approved by the City Finance Office prior to presenting items to the Common Council and/or Committees of the Common Council. This covers all items, which require formal bids, currently anything over \$15,000 (except emergency repair costs).

I. PROJECT ID NO.: _____

II. PROJECT NAME: 2022 Police Fleet Purchases (Two F-150 Pursuit Rated)

III. Project/Item(s) Description: Purchase of two (2) Ford F-150 Pursuit Rated Trucks from McKie Ford in Rapid City, SD Contract #17619

IV. BID LETTING DATE: _____

V. (IF APPLICABLE) Grant No.: _____
 Funding Source: _____
 Estimated Completion Date: _____
 Estimated Grant Receipt Date: _____

VI. ESTIMATED COST OF PROJECT/ITEM(S)	\$73,002
VII. BASIS OF PAYMENT	Assessed <input type="text"/>
	Non-Assessed <input type="text"/>
	Single Payment <input type="text"/>
	Partial Payment <input type="text"/>

VIII. DISBURSEMENT SCHEDULE

Date	Amount	Amount	Amount	Amount	Amount
	\$	\$	\$	\$	\$
	\$	\$	\$	\$	\$
	\$	\$	\$	\$	\$
	\$	\$	\$	\$	\$
	\$	\$	\$	\$	\$
	\$	\$	\$	\$	\$
	\$	\$	\$	\$	\$
	\$	\$	\$	\$	\$
	\$	\$	\$	\$	\$
	\$	\$	\$	\$	\$
Total	\$	\$	\$	\$	\$

IX. APPROPRIATION DATA

Fund	<u>0101</u>				
Department	<u>0201</u>				
Line Item	<u>4360</u>				

X. DEPARTMENT/DIVISION: _____

Project Manager: _____ Date _____
[Signature] Date 1-5-22

DEPARTMENT/DIVISION MANAGER Signature _____ Date _____
[Signature] Date 1-5-22
 DIRECTOR Signature _____

FINANCE OFFICE USE ONLY			Approved		Carbon Copy
	Date	Initial	Yes	No	
Appropriation Cash Flow	<u>1/5/22</u>	<u>[Initials]</u>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	Investment Desk Public Works Engineering Project Manager
			<input type="checkbox"/>	<input type="checkbox"/>	