



# CITY OF RAPID CITY

RAPID CITY, SOUTH DAKOTA 57701

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## Public Works Department Engineering Services Division

300 Sixth Street, Rapid City SD  
605-394-4154

December 9, 2021

### MEMORANDUM

To: Dale Tech, Public Works Director  
From: Mary Bosworth, Project Engineer  
Subject: South Truck Route DBDP – Element 16 Culvert Crossing  
**Project No. 21-2668 / CIP No. 51331**

The purpose of the memorandum is to provide an explanation for not utilizing the City of Rapid City's Technical Consultant Selection Procedure for this project. Per section 1.B.1 of the Consultant Selection Procedure:

*“The DME [Director/Manager/Executive] will have the option to select a consultant directly if it has been shown that the scope of work for the consultant service is so specialized as to eliminate any other firm from being selected.”*

It is my opinion that FMG Engineering has particular familiarity with the South Truck Route DBDP – Element 16 Culvert Crossing (East Watts Lane) project, having recently designed the South Truck Route DBDP Element 203 which is the detention pond downstream of the proposed crossing and included a FEMA Letter of Map Revision (LOMR) in the project area.