



**DOWNTOWN LIBRARY**  
610 QUINCY ST. | RAPID CITY, SD 57701 | 605.394.4171

[RAPIDCITYLIBRARY.ORG](http://RAPIDCITYLIBRARY.ORG)



Date: December 13, 2021  
To: RCPL Board of Trustees  
From: Emily Tupa, Policy Committee Chair  
Re: Temporary Library Closure

Date: December 8, 2021  
To: Emily Tupa, Policy Committee Chair  
From: Sean Minkel, Assistant Library Director  
Re: Temporary Library Closure

**Motion:** Move to close patron access to the inside of the library Monday, January 3 through Friday, January 7, 2022, for replacement of the patron entryway.

**Background:** The library's main entrance has been in place since 2002 and currently consists of two sets of three doors; part of this entryway was 'borrowed' from the library's original entrance in what is now the solarium. In 2021, one of the inner doors stopped functioning properly. Due to the cost and increasing inavailability of replacement parts, an investigation into improved access resulted in a plan to replace the outdated entrance with automated sliding glass doors and emergency breakaway panels.

The process of replacing the library's entrance will require removal of the existing doors, installation and reframing for the new doors, and electrical work. The contractor expects removal and reframing to take at least 2 days, during which time the library's entrance will be unavailable for patrons to use. In order to provide a cushion for any unexpected issues that arise and provide time for electrical work, it is recommended that the inside of the library be closed to the public from January 3 through January 7. While closed, services will still be available online, by phone, and through the drive-thru. If the work is completed faster than anticipated, the library will re-open at that point.

While the existing entrance is removed and when workers are not present, the entrance will be blocked off. The library's security system will be active, and we will also request additional police monitoring at night.