Applications must be submitted to the Community Planning & Development Services Department. All required information must be submitted with the application. Incomplete applications will not be processed. You may be requested to submit some information digitally. Historic reviews begin with an administrative review. Many historic reviews do not require public meetings.

If your application does require review by the Historic Preservation Commission their meetings are typically held on the 3rd floor in the West Community Room of the City/School Administration Building, 300 6th Street, at 8:00 a.m. the 2nd and 4th Wednesdays of each month. All application materials must be received by 4:00, at least 12 days in advance of the meeting. A representative must be present. If your application also requires approval by the City Council, staff will provide you with an anticipated meeting timeline.
Checklist for required information to be submitted with application:

- Completed Historic Preservation 11.1 Review Application Form

- Several color photographs of the existing structure that include:
  - A street frontage photo
  - Photos of all areas affected by the proposed project
  - 3-5 photos of rot or decay of an element that is to be replaced or repaired

- A site plan drawn to scale showing the existing structure(s) and the proposed project changes. The site plan should clearly create a graphic representation of the building footprint(s) and any other elements that are part of the request.

- Elevation sketches drawn to scale showing the proposed changes. The elevation sketches should provide a view that shows each affected exterior wall as though you were looking straight at it, with any relevant changes represented.

- A written description of the proposed project request that includes:
  - Description of the materials to be used in the project
  - Description of the materials to be replaced in the project (i.e. wood siding, masonite siding, cedar shakes, 4” reveal clapboard, dutch-lap, ship-lap, etc.)
  - Whether this project is attempting to qualify for the State Tax Moratorium *(if you are not sure what this is, don’t hesitate to ask!)*

- Floor plan information drawn to scale and proposed changes *if interior work* is being requested. (May be required for non-residential structures).

- Document demonstrating feasible and prudent alternatives have been considered for the project, describing how all possible efforts have been made to minimize harm to the historic property.

Staff to provide:

- Aerial map of the property
- Historic Site Inventory Description (if applicable)
- Elements of the structure(s) listed as contributing factors on the Historic Site Inventory
Description of Project:

The proposed Block 5 project is a mixed-use development focused on the prominent corner of 6th Street and Saint Joseph Street in Downtown Rapid City. The project will bring a combination of commercial, residential, and hotel components together in one mixed-use project to bring excitement and activity to an underutilized site. The project site is owned by the City of Rapid City; Lloyd Companies’ Block 5 project was selected by Elevate Rapid City through a Request for Proposal process as the project that best aligned with the City and Elevate’s vision for the site.

The proposed 10-story project will orient itself to feature the intersection of 6th & St. Joseph with a building cut-out and retail spaces promoting walkability in alignment with the 6th Street Promenade Plan. The project’s hospitality component brings an additional 117 hotel keys downtown that will operate under the Hyatt Place brand, bringing a new upper-upscale hotel for both business and leisure travelers; the proposed hotel will also include meeting/ballroom space to accommodate meetings, weddings, and other events. The project’s residential component will add over 130 apartments to the core of Rapid City prioritizing a location that has typically not experienced high density of residential units, bringing housing units closer to jobs and schools. Finally, the project will include roughly 330 parking stalls supporting the added density of the project.

Material Selections:

The proposed project will include the following materials:

- Nichiha Architectural Wall Panels
- Hardie Reveal Panels
- Brick
- Thin-Brick applied to precast concrete
- Precast concrete