City of Rapid City
Job Description

<table>
<thead>
<tr>
<th>Job Title</th>
<th>Solid Waste Environmental Technician</th>
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<tr>
<td>Job Code:</td>
<td>SWET</td>
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<tr>
<td>Pay Grade:</td>
<td>AU04</td>
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<tr>
<td>FLSA Status:</td>
<td>Non-Exempt</td>
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<tr>
<td>Date Revised:</td>
<td>11/3/2021</td>
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General Summary: The Environmental Technician is responsible for operating and maintaining landfill systems, including gas, leachate, and storm water collection systems. Conducts testing, maintenance, record-keeping and reporting activities for environmental compliance to ensure that the City meets City, State and Federal requirements.

Essential Duties and Responsibilities:

The intent of this job description is to provide a representative summary of the major duties and responsibilities performed by incumbents of this job. Incumbents may be requested to perform job-related tasks other than those specifically presented in this description.

- Monitors, inspects, and maintains multiple landfill systems, including landfill gas extraction well, flare skids, LFG boiler, compost operations, SWPPP, SPCC, collection and discharge systems for stormwater and leachate.
- Coordinates testing, sampling, and routine monitoring for regulated activities. Performs routine inspections of operations, equipment, and materials in accordance with standard operating procedures and local, state, and federal regulations.
- Collects, analyzes, tracks, and maintains accurate and up-to-date records with a high degree of accuracy using manual and computerized data management systems.
- Prepares and submits required and requested test results, reports, and technical information to management and permitting agencies in a timely fashion in accordance with established guidelines, policies, and procedures. Communicate with management regarding test results and required corrective actions.
- Works with contracted engineering firms as needed to conduct testing and provide staff support. Assures compliance with state and federal requirements, regulations and landfill operating permits by maintaining quality control and quality assurance systems.
- Conducts litter inspection and coordinates litter retrieval activities to maintain compliance with applicable permits, policies, and standard operating procedures.
- Advises operations staff on necessary process adjustments.
- Performs other such duties and functions as are necessary or incidental to the proper performance of this position.
- May act as Safety Liaison and Technician for Solid Waste Division.
Qualifications:

Education and/or Experience:

An Associate's Degree from an accredited college/university in a related field and two year's environmental process experience or any such combination of education, experience, and training deemed acceptable by the hiring authority.

Certificates, Licenses, Registrations:

Must obtain and possess a valid South Dakota driver's license or ability to obtain within 30 days from date of hire.

Working Conditions:

The work environment characteristics described here are representative of those an employee encounters while performing the essential functions of this job. Reasonable accommodations may be made to enable individuals with disabilities to perform the essential functions.

While performing the duties of this job, the employee is occasionally exposed to fumes or airborne particles. The noise level in the work environment is usually moderate.

Physical Demands:

The physical demands described here are representative of those that must be met by an employee to successfully perform the essential functions of this job. Reasonable accommodations may be made to enable individuals with disabilities to perform the essential functions.

While performing the duties of this job, the employee is regularly required to sit; use hands to finger, handle, or feel; reach with hands and arms and talk or hear. The employee is occasionally required to stand; walk and stoop, kneel, crouch, or crawl. The employee must occasionally lift and/or move up to 50 pounds. Specific vision abilities required by this job include close vision, distance vision, color vision, peripheral vision, depth perception and ability to adjust focus.