



DOWNTOWN LIBRARY
610 QUINCY ST. | RAPID CITY, SD 57701 | 605.394.4171

RAPIDCITYLIBRARY.ORG



Date: November 8, 2021
 To: RCPL Board of Trustees
 From: Faye Bice, Finance Committee Chair
 Re: Re-allocation of 2021 City Budget Funds

Date: November 3, 2021
 To: Faye Bice, Finance Committee Chair
 From: Terri Davis, Library Director
 Re: Re-allocation of 2021 City Budget Funds

Motion: Move to approve re-allocation of \$225,000 from unexpended salary and benefits line items to line item 436000, Machinery and Automated Equipment for purchase of a bookmobile.

Background: Throughout 2021, the library has had a number of vacancies as well as difficulty in filling them. The challenge in hiring reflects regional and national trends, and has resulted in a significant amount of unexpended salary and benefits.

At the same time, the library and Library Foundation are interested in securing a bookmobile to provide mobile library services in accordance with the strategic plan. Purchase of a bookmobile is a significant expense; the estimated total bookmobile cost is between \$310,000 and \$400,000. By re-allocating these unexpended funds towards the purchase of a bookmobile and combining that with funds raised by the Foundation, this will make a bookmobile order possible in the near future.

Reallocate from city budget (609):	Amount:	Re-allocate to city budget (609):	Total re-allocation
411000 Salary & wages	\$167,000	436000 Machinery and Automated Equipment	\$225,000
412000 Social Security	\$13,000		
412100 Medicare	\$2,500		
413000 Retirement	\$10,000		
415000 Group Health	\$32,500		