



DOWNTOWN LIBRARY
610 QUINCY ST. | RAPID CITY, SD 57701 | 605.394.6139

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Date: November 8, 2021
To: Rapid City Public Library Board
From: Emily Tupa, Policy Committee Chair
Re: PCI Compliance Policy

Date: November 3, 2021
To: Emily Tupa, Policy Committee Chair
From: Sean Minkel, Assistant Library Director
Re: PCI Compliance Policy

Motion: Move to approve updates to the PCI Compliance Policy as presented.

Background: The Payment Card Industry (PCI) Policy confirms network security and business practice guidelines that have been adopted to establish a minimum security standard to protect customer's payment card information. This policy is required by the city, and was created in conjunction with the city's IT department.

After review with the City IT Department, the only revision recommended is an update to the position responsible for annual review and submission of the self-assessment questionnaire.