

THE MONUMENT

BOARD OF DIRECTORS MEETING MINUTES October 12, 2021

Vice-Chair of the Board, Charity Doyle, called the meeting to order at 8:16 a.m. with the following Board members present: Gary Brown and via tele-conference Tim Johnson and Jason Lambert. Staff present include: Executive Director, Craig Baltzer; Deputy Director/Finance, Tracy Heitsch; Deputy Director/Events, Jayne Kraemer; Director of Operations, Paul Sterling; Accounting Clerk, Teresa Dringman; and Stage/Production Manager, David Owen. Others present via tele-conference included: City Councilman, Greg Strommen and RC Journal, Kent Bush.

After review of the meeting agenda, motion was made by Brown and seconded by Johnson **to approve the agenda as presented.** Upon vote being taken, the motion carried unanimously.

General Public Comment

None

Minutes

Motion was made by Brown and seconded by Johnson **to approve the minutes of September 28, 2021, meeting as presented.** Upon vote being taken, the motion carried unanimously.

Bill List

The 2021 Bill List for October 12, 2021, was audited.

A TO Z SHREDDING	44.95
A&B WELDING SUPPLY CO INC	28.04
A&J SCREENING-PARK BENCH APPAREL	330.00
ACE HARDWARE-EAST	41.62
ALSCO INC	788.92
AMAZON CAPITAL SERVICES	18.99
BATTERIES PLUS BULBS	123.95
BORDER STATES ELECTRIC SUPPLY	19.64
BRITT BROWN	360.00
BROWN'S SMALL ENGINE REPAIR	75.26
CAPITAL ONE NA	600.28
CASH-WA DISTRIBUTING COMPANY	7,239.48
CDW GOVERNMENT INC	631.16
COCA-COLA OF THE BLACK HILLS	5,806.00
CRUM ELECTRIC	194.60
DAKOTA BATTERY/ELECTRIC	263.10
DENNIS SUPPLY	548.23
DIAMOND VOGEL PAINT CTR	801.85
DIMOCK DAIRY INC	430.85
FASTENAL COMPANY	36.20
FIRST ASSEMBLY OF GOD	4,173.73
GOLDEN WEST TECHNOLOGIES INC	2,884.61
HAGGERTY'S MUSIC WORKS	23.94
JOHNSON BROTHERS OF SD	662.60
KOTA-TV	1,000.00
LOWE'S	483.11
MENARDS	1,156.85
NATIONAL ASSOC OF CONCESSIONAIRES	265.00
NORTH CENTRAL SUPPLY INC	96.00
NORTHWEST PIPE FITTINGS INC	108.25
OVERHEAD DOOR OF RAPID CITY	282.50
PACIFIC STEEL & RECYCLING INC	200.64
PITNEY BOWES	352.92

PIZZA RANCH RAPID CITY	95.94
PURCHASE POWER/PITNEY BOWES	124.96
RAPID CITY JOURNAL – ADVERTISING	296.45
RAPID ROOTER	365.00
RED WING SHOE STORE	106.24
REPUBLIC NATIONAL DISTRIBUTING COMPANY	1,896.90
SAFEWAY INC	146.05
SAM'S CLUB	1,493.76
SIGN EXPRESS	256.00
SIMPSON'S PRINTING	1,716.00
STAN HOUSTON EQUIP CO INC	75.10
SYSCO MONTANA INC	5,947.73
TYLER GATES	218.31
ULINE INC	738.89
US FOODS	10,103.18
US FOODS INC	7,036.14
WALCRO LLC	357.32
WALL MEAT PROCESSING	8,898.47
WESTERN COMMUNICATIONS INC	357.53
WESTERN STATIONERS	88.47
ZYMURCRACY BEER COMPANY	110.00
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Total	70,501.71

Motion was made by Brown and seconded by Johnson and carried **to authorize the Finance Officer to issue warrants or treasurers checks, drawn on proper funds, in payment thereof.**

Executive Director's Update – Baltzer stated a press release is going out both locally and nationally that the Pitbull concert date is moving to December 2. The concert is not canceled. The press release states unforeseen circumstances. This appears to be the environment we are in. As we are watching across the country, concerts are being postponed and canceled, largely due to the environment created by COVID. Unfortunately, this was our first opening event. So, we are going to be working for that and other upcoming events. Probably, the first large event that is happening in the Summit Arena in October is All-State Choir and Orchestra followed by State Volleyball, For King and Country, and Zac Brown Band.

The ribbon cutting is tomorrow. We were planning to do the event outside, but due to the weather we will be having the event inside. It should be a good time. We are working to get ready inside the building for the ribbon cutting and future events. There are a lot of punch list items that we will still be going through for a while. There are a few things that are on backorder. The building is being construction cleaned from top to bottom. We probably need to hit our areas with a detailed cleaning. The Summit Arena is predominantly ready to operate. We are not letting off the gas with construction and moving forward as if that concert was going to happen. We already have a temporary occupancy license. The only reason it is temporary is because the connector is not complete. After it is completed, it will be permanent.

Labor continues to be an issue. Part-time labor is our biggest issue here. We are keeping our heads above water. We would have been ready for October 16, despite the labor issues. The bigger concern is how hard we are pushing/how many hours we are working our part-time labor and paying attention to federal laws. Departments are at a level of “survival” on labor. They are really only looking week to week.

Baltzer found it interesting that we were included in a Fox Business Channel interview. They brought a crew from New York to talk about labor issues. I believe they are on a continuing story around the country. Baltzer is unsure if they heard about labor issues in Rapid City area or if they have analytics that proves our area is tougher than many other areas around the country. They understand Rapid City is a retirement community. Labor was already a problem before the pandemic. The good thing is we received national television coverage regarding our new arena.

Event Update – Kraemer stated Rush started training camp this week. We have the intra-squad scrimmage on Friday which is free to the public. Doors are open at 5 p.m., and the scrimmage starts at 6 p.m. We have lots of meetings, the Black Hills Wedding Market on Thursday, and the Fall Marketplace this weekend. We start local Nutcracker this week with rehearsals. As a reminder on odd years we do a local Nutcracker with the Black Hills Dance Theatre. On even years, the Moscow Ballet comes in to do the Nutcracker. The Black Hills Dance Theatre will be rehearsing now through Thanksgiving. This weekend we also have the SGT Colton Levi Derr Foundation Gala. Next weekend we will have the

opening Rush Hockey games. The Rush season ticketholder party will be next Tuesday. Next week we also have the dog show, Catholic Social Services, and the American Cornhole Open Tournament. Next Saturday before the Rush game we will be doing public tours from 3 p.m. to 5 p.m. at the Summit Arena.

Baltzer stated regarding ticket sales, we are seeing the same thing here that they are seeing in a lot of markets around the country. The website is jammed. Social media is jammed, but people aren't willing to buy until last minute. It wouldn't surprise me if ticket sales aren't a late buy. For the last two theatre shows, we were concerned a week out, but then it really sold nicely in the final week. Pitbull tickets were really starting to move last week. We are checking in with other facilities. I think this trend is common. Kraemer reminded everyone that COVID is still here. We are seeing a lot of people not coming because they want socially distanced from others. Last minute we might be able to accommodate that but not weeks in advance.

Miscellaneous

- 1) **Capital Update** – Heitsch stated at the last meeting you allowed us to go out to bid on the portable water barriers. We will bring the low bid back to you at the next meeting. The actionable item today is a 22-foot bumper-hitch tandem trailer. Sterling stated he found this trailer with 1100 miles on it, at Federal Surplus yard in Huron, SD. The cost is \$5,500. The primary thing is Britt Brown has seen it, and it is in great shape. It is basically too good of a deal to pass up. We will be using it around the facility, throughout the parking lots, and back and forth to Adams Street to move equipment. Motion to **approve to move forward with the purchase of the 22-foot trailer from Federal Surplus was made by Brown and seconded by Johnson.** Upon vote being taken, the motion carried unanimously.

There being no further business, motion was made by Brown and seconded by Lambert **to adjourn the meeting.** Upon vote being taken, the motion carried unanimously. The meeting adjourned at 8:38 a.m.

I certify a true and accurate accounting of the minutes of the meeting.

Teresa Dringman

Teresa Dringman/Accounting Clerk

October 12, 2021

Date