City of Rapid City
Job Description

<table>
<thead>
<tr>
<th>Job Title</th>
<th>Reservoir Tender</th>
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<tbody>
<tr>
<td>Job Code:</td>
<td>BDOF</td>
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<tr>
<td>Pay Grade:</td>
<td>AU04</td>
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<tr>
<td>FLSA Status:</td>
<td>Exempt</td>
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<td>Job Family:</td>
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<td>Date Revised:</td>
<td>12/14/2020</td>
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**General Summary:** This position is responsible for overseeing Pactola and Deerfield Reservoirs by providing water resource conservation measures and regulating flows of water for various water user groups including irrigation districts and municipalities.

**Essential Duties and Responsibilities:**

*The intent of this job description is to provide a representative summary of the major duties and responsibilities performed by incumbents of this job. Incumbents may be requested to perform job-related tasks other than those specifically presented in this description.*

- Operates the controlled outlet works at each Dam, making releases as called.
- Observes and records reservoir elevations, daily inflows and releases. Maintains daily records.
- Observes and eliminates or reports all hazardous conditions that may jeopardize the safety of the Dam and appurtenant structures and equipment or jeopardizes the safety of the public.
- Performs maintenance as needed and required on Dam structures and equipment on both Dams.
- Operates the official U.S. Weather Bureau stations and reports.
- Performs programming, operation, and maintenance on data collection platforms located at each Dam.

**Qualifications:**

**Education and/or experience:**

High school diploma or general education degree (GED) and two years related experience and/or training working with water reservoirs and/or water facilities with emphasis on dam operations.

**Certificates, Licenses, Registrations:**

Must possess a valid South Dakota driver’s license or ability to obtain within 30 days from date of hire. Must possess a Commercial, Herbicide/Pesticide Applicators License or ability to obtain within 90 days from date of hire.

**Working Conditions:**

*The work environment characteristics described here are representative of those an employee encounters while performing the essential functions of this job. Reasonable accommodations may be made to enable individuals with disabilities to perform the essential functions.*

While performing the duties of this job, the employee is frequently exposed to wet and/or humid conditions; moving mechanical parts; high, precarious places; outside weather conditions; extreme cold and extreme
heat. The employee is occasionally exposed to fumes or airborne particles and risk of electrical shock. The noise level in the work environment is usually moderate.

**Physical Demands:**

*The physical demands described here are representative of those that must be met by an employee to successfully perform the essential functions of this job. Reasonable accommodations may be made to enable individuals with disabilities to perform the essential functions.*

While performing the duties of this job, the employee is frequently required to walk; sit; use hands to finger, handle, or feel; reach with hands and arms; climb or balance; stoop, kneel, crouch, or crawl; talk, hear, taste and smell. The employee is occasionally required to stand. The employee must frequently lift and/or move up to 50 pounds. Specific vision abilities required by this job include close vision, distance vision, color vision, peripheral vision, depth perception and ability to adjust focus.