City of Rapid City
Job Description

<table>
<thead>
<tr>
<th>Job Title</th>
<th>Golf Course Superintendent</th>
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<tr>
<td>Job Code:</td>
<td>GFST</td>
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<td>Job Family:</td>
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<td>Pay Grade:</td>
<td>19</td>
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<td>FLSA Status:</td>
<td>Exempt</td>
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<td>Date Revised:</td>
<td>12/14/2020</td>
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**General Summary:** This position is responsible for assigning, supervising and inspecting the work of the semi-skilled and unskilled workers engaged in all phases of maintenance performed at city-owned golf courses.

**Essential Duties and Responsibilities:**

The intent of this job description is to provide a representative summary of the major duties and responsibilities performed by incumbents of this job. Incumbents may be requested to perform job-related tasks other than those specifically presented in this description.

- Analyzes lab tests to coordinate quality and types of fertilizer and grasses with local soil conditions to maximize turf quality.
- Directs specialized mowing, watering, fertilizing to produce quality turf.
- Provides for demonstration and the safe operation of all machinery and equipment used by employees; such as gang, greens and tee mowers, sprayer, vacuum sweeper, tractor and attachments, snow blower, jack hammer, front-end loader, back-hoe, trencher, air compressor and tamper.
- Completes and files records and forms related to golf course maintenance operations.
- Plans and programs budget to allocate resources to activities.
- Plans and directs the construction of greens, fairways and golf course landscaping in development of Capital Improvement Plan.
- Informs golf associations of turf maintenance schedules.
- Plans work projects and directs operation of equipment repair shop, including scheduling the maintenance program.

**Qualifications:**

**Education and/or Experience:**

Bachelor’s degree from four-year college or university in turf management, agronomy, horticulture or business and seven years related experience and/or training in turf or golf course management.

**Certificates, Licenses, Registrations:**

Must possess a valid South Dakota driver’s license or ability to obtain within 30 days from date of hire. Must possess a certification awarded by the Golf Course Superintendent Association. Must obtain a pesticide applicator’s license within 60 days from date of hire and register to be a member of the local chapter and national member of Golf Course Superintendents Association of America within 60 days from date of hire.

**Working Conditions:**

The work environment characteristics described here are representative of those an employee encounters while performing the essential functions of this job. Reasonable accommodations may be made to enable individuals with disabilities to perform the essential functions.
While performing the duties of this job, the employee is regularly exposed to moving mechanical parts and outside weather conditions. The employee is frequently exposed to vibration. The employee is occasionally exposed to wet and/or humid conditions; fumes or airborne particles; toxic or caustic chemicals and risk of electrical shock. The noise level in the work environment is usually loud.

**Physical Demands:**

*The physical demands described here are representative of those that must be met by an employee to successfully perform the essential functions of this job. Reasonable accommodations may be made to enable individuals with disabilities to perform the essential functions.*

While performing the duties of this job, the employee is regularly required to use hands to finger, handle, or feel; reach with hands and arms; climb or balance; stoop, kneel, crouch, or crawl; talk or hear and taste or smell. The employee is frequently required to stand and walk. The employee is occasionally required to sit. The employee must occasionally lift and/or move more than 100 pounds. Specific vision abilities required by this job include close vision, distance vision, color vision, peripheral vision, depth perception and ability to adjust focus.