City of Rapid City
Job Description

<table>
<thead>
<tr>
<th>Job Title</th>
<th>Golf Course Maintenance I, II, III</th>
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<tbody>
<tr>
<td>Job Code:</td>
<td>GFM1, GFM2, GFM3,</td>
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<td>Job Family:</td>
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<tr>
<td>Pay Grade:</td>
<td>AU02, AU03, AU04</td>
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<tr>
<td>Date Revised:</td>
<td>4/1/2021</td>
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<tr>
<td>FLSA Status:</td>
<td>Non- Exempt</td>
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General Summary: This position is responsible for maintaining City owned property.

Essential Duties and Responsibilities:

The intent of this job description is to provide a representative summary of the major duties and responsibilities performed by incumbents of this job. Incumbents may be requested to perform job-related tasks other than those specifically presented in this description.

Golf Course Maintenance I:

- Performs a variety of unskilled and semi-skilled tasks in the maintenance of golf course fairways and greens, grounds, buildings, and facilities.
- Landscapes golf courses. Repairs and remodels structures such as buildings, fences, concrete, trees/bushes, grass, flowerbeds, irrigation systems and equipment by using hand and power tools, such as weed trimmers, tree spades, branch chippers, chain saws and stump cutters.
- Operates equipment such as lawnmowers, tractors and attachments, sweepers, snow blowers, tree spade brush chipper, front-end loaders, back-hoes, trenchers, air compressors, tampers, jackhammers, dump trucks, and aerial lift trucks.
- Performs basic maintenance on equipment. This may include replacing light bulbs, washing windows, etc.

Golf Course Maintenance II:

- Performs all Maintenance I duties.
- Troubleshoots systems listed in Maintenance I.
- Operate irrigation controls, valves and pumps such as manual valves, electric valves and irrigation controllers with aid of computerized timers by hand where necessary.
- Trains, directs and oversees lower level work crews in the completion of daily tasks to achieve effective time and resource utilization.

Golf Course Maintenance III:

- Performs all Maintenance II duties.
- Mixes and applies pesticides and chemicals.
- Trains Levels I and II in safely performing duties and conducts training in the operation of the related equipment.
- Fells trees using accepted industry techniques.
- Trained in working on additional projects that Maintenance I and Maintenance II are not skilled.
- Establishes work plan and staffing for each project. Confers with project staff, vendors and contractors to outline work plan and to assign duties, responsibilities, and scope of authority.
- Acts as lead person in absence of supervisor.
Qualifications:

Education and/or Experience:

**Golf Course Maintenance I:** High school diploma or general education degree (GED) and at least three months related experience.

**Golf Course Maintenance II:** High school diploma or general education degree (GED) and two years related experience and/or training.

**Golf Course Maintenance III:** High school diploma or general education degree (GED) and three years related experience and/or training.

Certificates, Licenses, Registrations:

Must possess a valid South Dakota Driver’s License or ability to obtain within 30 days from date of hire. Golf Course Maintenance III requires a pesticide applicator’s license.

Working Conditions:

The work environment characteristics described here are representative of those an employee encounters while performing the essential functions of this job. Reasonable accommodations may be made to enable individuals with disabilities to perform the essential functions.

While performing the duties of this job, the employee is exposed to wet and/or humid conditions; moving mechanical parts; fumes or airborne particles; toxic or caustic chemicals; outside weather conditions and extreme heat or cold. The employee is occasionally exposed to high, precarious places; extreme heat and risk of electrical shock. The noise level in the work environment is usually loud.

Physical Demands:

The physical demands described here are representative of those that must be met by an employee to successfully perform the essential functions of this job. Reasonable accommodations may be made to enable individuals with disabilities to perform the essential functions.

While performing the duties of this job, the employee is regularly required to stand; walk; use hands to finger, handle, or feel and reach with hands and arms. The employee is frequently required to stoop, kneel, crouch, or crawl and talk or hear. The employee is occasionally required to climb or balance and talk, hear, taste or smell. The employee must regularly lift and /or move up to 10 pounds, frequently lift and/or move up to 25 pounds and occasionally lift and/or move up to 100 pounds. Specific vision abilities required by this job include close vision, distance vision, color vision, peripheral vision, depth perception and ability to adjust focus.