



# HRC/MOA PARTNERSHIP

## MINUTES

October 19, 2021

4:00 p.m. – 6:00 p.m.

City Administration Building – 3<sup>rd</sup> Floor Training Room

Members present by roll call: Whitney Rencountre, Amy Sazue, Karen Mortimer, Malcom Chapman, Lloyd Lacroix, Paula Long Fox, Jessica Rogers, and Cody Maynus

Absent: Bill May and Denise Maher

Also present: City Attorney Joel Landeen and City Council Liaison Darla Drew

### **ADOPT AGENDA**

No quorum to adopt agenda.

Karen requested the president's report be added.

### **GENERAL PUBLIC COMMENT - None**

### **MOA UPDATE AND PRESIDENT'S REPORT– Karen Mortimer**

#### **Updates:**

- 1) LNI will be held December 15<sup>th</sup> through the 18<sup>th</sup>. Rencountre will help with LNI
- 2) The memorial walk went well.
- 3) The Indian Boarding School lands project negotiations have been going on and it will be on the November City Council meeting.
- 4) The plan with Elevate is to have focus groups and then develop a survey to help create training for the business community regarding cultural differences.
- 5) Need to pull together a committee for the SD community foundation grant. (possibly a one day training to understand where we live in a meaningful way)
- 6) There was discussion on Community outreach regarding ways to help and support the Knollwood community area. Chapman will meet with Rogers and Manus to work on this project.
- 7) Mortimer and May are working on the budget.
- 8) Mortimer and Long Fox will plan an MOA gathering for a date to be determined in November. More information to come.
- 9) Mortimer welcomed Jessica Rogers to the commission.

### **HRC/MOA COORDINATOR REPORT – Malcom Chapman**

#### **Citizen Complaint Log**

Chapman shared a call log with the commission. He has had many more conversations with people regarding race and diversity. He is still making his way around to different departments within the City to explain the work of the commission.

Commission discussed special events permits in great length.

Chapman has been having conversations with Bush Foundation on a grant application and he will put in another application in the first quarter of next year.

## **COMMITTEE REPORTS**

### **Executive**

Included in presidents report and will continue to report on this committee through that report going forward.

### **Complaint Process**

Chapman updated the commission on the two active complaints. Landeen asked Chapman to set meeting for Landeen, Mortimer and Chapman to have further discussion.

### **Outreach (Marketing) Committee**

The commission discussed a website and the development of a complaint form as part of the referral process. Chapman and Sazue will meet to discuss a way to funnel information online directly to Chapman.

Evergreen met with Chapman and Mortimer and provided a different proposal for the website. No timeline or details have been determined but a final contract is being worked on. Mortimer encouraged the commission to look at the information in the packet they received from Chapman. The commission will make a decision at the next meeting.

### **Fundraising/Finance**

Nothing discussed.

### **Events (ad hoc)**

Nothing discussed.

### **FINALIZE BYLAWS – Joel Landeen**

City Attorney Joel Landeen shared the bylaws with the Commission asking for input on the description of the Treasurer. He will add the committees to the bylaws but would like the commission to give some description of each to be finalized at the next meeting.

### **LIAISON REPORT**

Drew updated the Commission on recent City business. Library is getting a bookmobile next summer. The medical cannabis ordinance has been passed. Drew would like to see a youth member of the community to sit on this commission.

### **BUDGET REPORT**

Nothing discussed.

### **Strategic Planning**

Chapman shared a handout regarding the strategic vision for 2022-2024. He feels the values statement, vision statement and goals are ready to be given to Evergreen. He asked that if anyone has anything they would like to see changed to please reach out to him. Mortimer would like an electronic copy sent to everyone for review and have it formally approved at the next meeting.

Rencountre made a motion to give the strategic vision to Evergreen to begin work. Second by Manus. Motion carried.

**NEXT STEPS**

Mortimer will send out next steps to the commission.

**DATE AND TIME OF NEXT MEETING** – *November 09, 2021 at 4:00 P.M.*

**ADJOURN**

Rencountre moved to adjourn. Second by Long Fox. Motion carried to end the meeting at 6:02 p.m.