

City of Rapid City Job Description

Job Title	Fire Captain - Operations		
Job Code:	FCOP	Job Family:	
Pay Grade:	FD21	Date Revised:	4/23/2021
FLSA Status:	Non-Exempt		

General Summary: This position is responsible for performing and directly supervising Fire Lieutenant – Operations and Firefighter-Medic in performing firefighting and emergency response actions.

Essential Duties and Responsibilities:

The intent of this job description is to provide a representative summary of the major duties and responsibilities performed by incumbents of this job. Incumbents may be requested to perform job-related tasks other than those specifically presented in this description.

- Completes essential functions of a Journeyman Firefighter-Medic when necessary.
- Directs, coordinates, and assists activities of 1-3 companies on a specific shift and station.
- Assigns tasks to shift Lieutenants within a specific station.
- Responds to emergency incidents, determines nature and extent of emergency and threat to persons, property, and environment, determines and implements course of action until relieved by a senior officer, and commands initial response companies.
- Responds to non-emergency requests for service, determines nature and extent of problem, and implements course of action.
- Prepares incident reports and completes other written reports and records.
- Performs and/or supervises testing of fire hose, ground ladders, pumpers, aerial ladders, and water supply/available water tests.
- Prepares conducts, and oversees apprentice training and education.
- Delivers public safety programs.
- Evaluates work performance of personnel.
- Assumes the duties of the Battalion Chief when necessary.
- Prepares station budget requests.
- Performs regular maintenance and upkeep of building and grounds.
- Accomplishes non-routine repair and remodeling of fire stations.
- Calculates and determines fire flow/hydrant system requirements and fire and building code requirements for various construction/occupancies.
- Mentors Lieutenants for the position of Captain.
- Coordinates and assists in daily, monthly and global training.
- Performs/prepares inspections, pre-plans, public education, and fire safety programs.
- Performs annual testing engines, truck ladders, and hoses.
- Manages assigned Department project and programs.
- Carries out supervisory responsibilities in accordance with the organization’s policies and applicable laws.

Assignments to Specialized Operations may include these Additional Tasks:

(Haz-Mat):

- Performs hazardous material risk assessment and mitigation
- Performs hazardous material control operations within capabilities.
- Performs appropriate decontamination procedures.
- Uses basic monitoring equipment to classify and verify known and unknown materials.
- Understands basic chemical, biological and radiological terms and their behaviors.

(Water Rescue):

- Performs under water rescue and recovery operation, surface water, swift water and ice rescue.
- Performs dive operation in a hazardous environment (i.e. night, polluted water, swift water, etc.)

(Airport):

- Attain certification from a Federal Aviation Administration approved training facility for response to Aircraft Rescue and Fire Fighting.
- Provide Aircraft rescue and Fire Fighting (ARFF) for airplane crashes and airplane emergencies.
- Provides fire and life safety protection for air ambulance aircraft standbys.
- Performs quarterly safety inspections of fuel storage areas and fuel trucks in accordance with the FAR Part 13.
- Conducts inspections for vehicles entering the Airport Operations Area (AOA) and Secure Identification Display Area (SIDA) of the airport.
- Assists with Wildlife Hazard Management Plan issues when requested by Airport Operations.
- Assists Airport Operation with duties required by SIDA badge holders in resolving security breaches and alarms.
- Assists Airport Operations with enforcement of parking restrictions.

(Paramedic):

- Performs advanced patient assessment for medical and trauma calls.
- Provides advanced airway control i.e. endotracheal intubation.
- Provides cardiac monitoring, interpretation and manual defibrillation.
- Provides drug administration to include parenteral, IV push and IV drips.
- Performs needle thoracotomy and chest decompression.

Qualifications:

Education and/or Experience:

Associate's degree or equivalent from two-year college or technical school; and two years as Fire Lieutenant (Operations) and completion of the Fire Officer's Academy or equivalent.

Certificates, Licenses, Registrations:

Must possess a valid South Dakota driver's license or ability to obtain within 30 days from date of hire. Emergency Medical Technician-Basic (EMT-B) certificate is required.

Working Conditions:

The work environment characteristics described here are representative of those an employee encounters while performing the essential functions of this job. Reasonable accommodations may be made to enable individuals with disabilities to perform the essential functions.

While performing the duties of this job, the employee is frequently exposed to wet and/or humid conditions and outside weather conditions. The employee is occasionally exposed to moving mechanical parts; high, precarious places; fumes or airborne particles; toxic or caustic chemicals; extreme cold; extreme heat; risk of electrical shock; risk of radiation and vibrations. The noise level in the work environment is usually moderate.

Physical Demands:

The physical demands described here are representative of those that must be met by an employee to successfully perform the essential functions of this job. Reasonable accommodations may be made to enable individuals with disabilities to perform the essential functions.

While performing the duties of this job, the employee is frequently required to stand; sit and talk or hear. The employee is occasionally required to walk; use hands to finger, handle, or feel; reach with hands and arms; climb or balance; stoop, kneel, crouch, or crawl and taste or smell. The employee must occasionally lift and/or move more than 100 pounds. Specific vision abilities required by this job include close vision, distance vision, peripheral vision, depth perception and ability to adjust focus. Employees must be able to perform these duties while wearing a self-contained breathing apparatus (SCBA) and all personal protective equipment (PPE) commensurate with the environment (structural fire, wildland fire, Haz-Mat, water, etc.)