City of Rapid City
Job Description

<table>
<thead>
<tr>
<th>Job Title</th>
<th>Plumbing and Gas Inspector</th>
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<tbody>
<tr>
<td>Job Code:</td>
<td>PINS</td>
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<tr>
<td>Pay Grade:</td>
<td>NU16</td>
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<td>Job Family:</td>
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<tr>
<td>Date Revised:</td>
<td>3/30/2021</td>
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<tr>
<td>FLSA Status:</td>
<td>Non-Exempt</td>
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**General Summary:** This position is responsible for protecting life and the safety of the public concerning gas and plumbing installation, by ensuring compliance with state and local gas and plumbing codes.

**Essential Duties and Responsibilities:**

The intent of this job description is to provide a representative summary of the major duties and responsibilities performed by incumbents of this job. Incumbents may be requested to perform job-related tasks other than those specifically presented in this description.

- Ensures safe plumbing and gas conditions and compliance with city, state and national plumbing and gas codes by approving installations, either existing or new.
- Informs contractors and owners of non-compliance with codes and specifications; requests removal of faulty or dangerous gas or plumbing; prepares records of inspection activities and prepares reports, as needed.
- Assists public with preparation of permits and explains how to comply with the ordinances when necessary.
- Advises elected and appointed officials regarding plumbing and gas regulations.
- Provides staff support and assistance to the gas and plumbing boards; assists with the review of alternate methods; reviews and approves license applications.

**Qualifications:**

**Education and/or Experience:**

High school diploma or general education degree (GED) and two years related experience as a licensed journeyman plumber and six years’ experience in the plumbing and gas industry.

**Certificates, Licenses, Registrations:**

Must possess a valid South Dakota driver’s license or ability to obtain within 30 days from date of hire. Must be a licensed journeyman plumber, or a licensed plumbing contractor, or a plumber inspector certified by the International Association of Plumbing and Mechanical Officials.

**Working Conditions:**

The work environment characteristics described here are representative of those an employee encounters while performing the essential functions of this job. Reasonable accommodations may be made to enable individuals with disabilities to perform the essential functions.

While performing the duties of this job, the employee is regularly exposed to outside weather conditions. The
employee is frequently exposed to moving mechanical parts; high, precarious places and fumes or airborne particles. The employee is occasionally exposed to wet and/or humid conditions; toxic or caustic chemicals; extreme cold; extreme heat; risk of electrical shock and vibration. The noise level in the work environment is usually loud.

Physical Demands:

The physical demands described here are representative of those that must be met by an employee to successfully perform the essential functions of this job. Reasonable accommodations may be made to enable individuals with disabilities to perform the essential functions.

While performing the duties of this job, the employee is regularly required to stand; walk; use hands to finger, handle, or feel; reach with hands and arms; talk or hear and taste or smell. The employee is frequently required to climb or balance and stoop, kneel, crouch, or crawl. The employee is occasionally required to sit. The employee must regularly lift and/or move up to 10 pounds, frequently lift and/or move up to 25 pounds and occasionally lift and/or move up to 50 pounds. Specific vision abilities required by this job include close vision, distance vision, color vision, peripheral vision, depth perception and ability to adjust focus.