

PUBLIC WORKS COMMITTEE MINUTES
Rapid City, South Dakota

A Public Works Committee meeting was held at the City/School Administration Center in Rapid City, South Dakota, on Tuesday, September 28, 2021 at 12:30p.m.

A quorum was determined with the following members answering the roll call: Evans, Jones, Roberts, Strommen, Armstrong attended via teleconference
Absent: None

City Staff present:

Dale Tech, Public Works Director
Vicki Fisher, Community Development Director
Joel Landeen, City Attorney
Ben Ganje, City Engineer
Steve Frooman, Traffic Operations Engineer
Shannon Truax, Public Works Executive Coordinator

(NOTE: For sake of continuity, the following minutes are not necessarily in chronological order. Also, all referenced documents are on file with the Master Agenda.)

Adoption of the Agenda

Motion was made by Jones, second by Strommen. Motion carried to adopt the agenda.

General Public Comment

NO DISCUSSION

CONSENT ITEMS – Item 1-14

Motion was made by Evans, second by Strommen to approve Items 1-14 as they appear on the Consent Items.
Motion Carried Unanimously.

- 1) Approve minutes of September 14, 2021.

ITEMS FROM THE PUBLIC WORKS DEPARTMENT

- 2) PW092821-01: Approve Change Order #1F to Bituminous Paving Inc. for 2021 Chip Seal Project, Project #20-2620 / CIP 50549 for a decrease of \$18,027.50.
- 3) PW092821-02: Approve Change Order #1F to Prime Excavation for 515 West Blvd Water Service, Project #19-2499 / CIP 50927 for an increase of \$3,537.98.
- 4) PW092821-03: Authorized Mayor and Finance Director to Sign Amendment No. 2 to the Agreement between the City of Rapid City and Longbranch Civil Engineering, Inc. for Professional Engineering Services for Lime Creek Detailed Analysis of FEMA Special Flood Hazard Area, Project No. 18-2479, CIP No. 51192 in the amount of \$10,800.00.
- 5) PW092821-04: Authorize Mayor and Finance Director to Sign an Amendment to the original Agreement between the City of Rapid and KLJ for Professional Engineering Services for St. Patrick St. Reconstruction – Mt. Rushmore Rd. to 5th St., Project No. 20-2582 / CIP No. 51126, in the amount of \$15,280.00
- 6) PW092821-05: *Strommen asked for additional information on cathodic protection. Tech explained that this is standard practice to prevent corrosion based on soil type.* Approve and Authorize Mayor and Finance Officer to sign Professional Services Agreement with Ferber

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- Engineering Company, Inc. for the Enchantment Road PRV CP and Repair Project No. 20-2590/CIP 51261, in the amount of \$33,830.00.
- 7) PW092821-06: Authorize Mayor and Finance Director to sign the “State of South Dakota Department of Transportation Bridge Improvement Grant Agreement for Preliminary Engineering – State Administration” for the Chapel Lane bridge (Structure # 52-378-315) Chapel Lane Bridge Preliminary Engineering Study, Project Number 21-2666 / CIP 51330.
 - 8) PW092821-07: Authorize Mayor and Finance officer to sign covenant agreement between the City of Rapid City and Skyline Heights, LLC and John and Jeane Hull, allowing connection to the City water system for properties located at 3445 and 3505 Skyline Heights Court.
 - 9) PW092821-08: *Strommen asked about the cost of the project. Tech clarified that this cost will be split between sewer line replacement and street repair.* Authorize staff to advertise for Saint Cloud Street Reconstruction West Boulevard to 9th Street, Project No. 21-2662 / CIP 51174 for \$525,000.
 - 10) PW092821-09: Request from Towey Design Group, Inc. for a time extension for the Development Engineering Plan application associated with the Misty Meadows Subdivision.
Staff Recommendation: APPROVE
 - 11) PW092821-10: Request from Jeff and Kate Collins for a variance to waive the requirement to install sidewalk along 4421 W. Glen Place, Rapid City, per City Ordinance 12.08.060.
Staff Recommendation: APPROVE
 - 12) PW092821-11: Request from AE2S for Hart Ranch Development Company for a variance to waive the requirement to install sidewalk for Village On The Green No. 3 Subdivision, per City Ordinance 12.08.060.
Staff Recommendation: APPROVE
 - 13) PW092821-12: *Jones requested clarification on Bid process. Tech advised that the original contract contains a clause to extend the term, and we are requesting to exercise that option.* Request to purchase a spare CCTV sewer televising camera and tractor setup for sanitary and storm sewer inspections. The purchase would be through a Sourcewell contract with Titan Machinery at a cost of \$74,714.09.
 - 14) PW092821-13: Approve Extending Contract Bid To The Following Contractors For The Parking Lot Contracts For The 2021-2022 Snow Season: G.J. Holsworth Lots 6-2 and 9, and JMD Excavating Lots 4, 5, 7, 8 and West Boulevard Lot.

END OF CONSENT CALENDAR

NON-CONSENT ITEMS – Item 15-16

Non-Consent Public Comment

NO DISCUSSION

ITEMS FROM THE COUNCIL

- 15) PW092821-14: *Jones spoke to his request. Roberts asked about the process to request street lighting. Tech explained that this section of the road is a county road, but the poles are already in place so there is no additional permitting required.* Request to Direct the Mayor and Public Works Director to issue a Notice to WREA to add seven (7) street lights to existing poles on S. Valley Rd
Motion was made by Jones, second by Strommen to **Approve. Motion Carried Unanimously.**
- 16) PW092821-15: *Strommen commented that there will be additional discussion at the CIP committee level to identify additional funding sources. Evans commented that he thinks that the plan needs to be resistant to change by future Councils to stop them from making changes to the plan, potentially a committee to evaluate change requests and citizen input. Tech provided*

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explanation on the approach that is used to prioritize street maintenance and repair, to include preservation, rehabilitation, and reconstruction. Tech shared some of the challenges other municipalities face in funding residential street maintenance funding, and spoke to the fiscal constraints the City faces and stated that many municipalities use property assessments. Jones suggested reallocation of sales tax revenue to support future funding. Strommen asked how decisions about projects are made. Tech explained that the City has a 5 year CIP plan and attempting to make changes midstream is more expensive, and the City attempts to adhere to the plan. Roberts commented that there is a limited number of contractors capable of doing this work, and that is an additional constraint. Tech verified that the City communicates the 5 year plan with the local contractors so they can plan for future work, to ensure the City receives competitive bids. Discussion about creating a residential street plan

Motion was made by Strommen, second by Jones to **Acknowledge. Motion Carried Unanimously.**

ADJOURN

Motion to Adjourn by Strommen, Second by Jones, Motion Carried Unanimously.