



# HRC/MOA PARTNERSHIP

## MINUTES

September 14, 2021

12:00 p.m. – 2:00 p.m.

City Administration Building – 3<sup>rd</sup> Floor Training Room

Members present by roll call: Amy Sazue, Karen Mortimer, Bill May, Malcom Chapman, Lloyd Lacroix, Denise Maher Paula Long Fox and Cody Maynus

Absent: Whitney Rencountre and Lindsay Huffman

Also present: City Attorney Joel Landeen and City Council Liaison Darla Drew

### **ADOPT AGENDA**

May moved to adopt the agenda, second by Maynus. Motion carried.

### **GENERAL PUBLIC COMMENT - None**

### **MOA UPDATE AND PRESIDENT'S REPORT– Karen Mortimer**

**Updates:** Mortimer sent out the President's Report via email prior to the meeting. The report is a summary of both the MOA and the HRC side and highlights from the committees. Sadly and appropriately the Pow Wow and the Parade have both been cancelled due to COVID. They were not able to recover the money for the Civic Center but the Civic Center has agreed to hold the money as a down payment for next year. Drew suggested taking it outside possibly to Fitzgerald Stadium but unfortunately they have already cancelled the event and released all of its vendors. The LNI tournament is still scheduled to go on as of now. The Memorial Walk to honor the children is scheduled to happen, masks and social distancing are encouraged. The event is scheduled to begin at 9:00 a.m. on October 11<sup>th</sup> at the Formal Gardens in Sioux Park. Elevate – they continue to meet every two weeks to work on workforce development. They are in the process of gathering information from business entities and the community through focus groups and then a survey and then they will design a training with players who want to be at the table. We have chosen approximately 35-40 businesses that will be invited to come to four different focus groups in October. The South Dakota Community Foundation Grant had the first discussion with Sarah White and shared the idea about a project called Emersion in Place. Preliminary discussions have begun and Mortimer asked if anyone is interested in helping establish this project to let her know. MOA gathering – Mortimer stressed the importance to get together with the community. She recognizes that COVID is a problem but they do have an idea. The idea is to hold the event at Elevate in the new Ascent Innovation Center. The Center has an open area, with a garage door that could be opened, ample seating and a large screen to use in case the Commission decided to show something. Elevate has approved the use of their building and all that the Commission needs to do is set a date. The Commission discussed dates in October. Unfortunately, Commission member Lindsay Huffman has resigned due to her schedule. Landeen and Mortimer suggested Jessica Rogers and they are going to recommend her to Mayor Allender for appointment to the Commission.

## **HRC/MOA COORDINATOR REPORT – Malcom Chapman**

### **Citizen Complaint Log**

The Commission is currently handling two complaints. One has already gone through the mediation process and has been completed. Both sides were present, the parties went through the cultural impact panel and overall the mediation process was successful and the Commission is pleased with the results. The second complaint is still in the preliminary phases moving toward mediation. At this time, a mediation is not scheduled.

## **COMMITTEE REPORTS**

### **Executive**

The Executive Committee has selected Evergreen Media to develop the Commission's website. The website is going to take a while to establish. The Commission discussed different ideas to create some kind of deliverable now so they can get the word out.

### **Complaint Process**

Chapman stated the referral process is beginning by the Police Department providing information to people to contact the MOA/HRC. Landeen suggested that the Commission members and Chapman receive mediation training.

### **Outreach Committee**

Maher, Maynus and Chapman met regarding Evergreen and the website. They are looking to create a slogan, or phrase or logo for the Commission. Since it will take weeks or months before the website will be live, they are looking at more immediate options to get the word out about the Commission. Evergreen will allow the Commission to make changes to the website, blogs, news, upcoming events. The Commission is considering a quarterly newsletter to send to donors and keep them up to date on what the Commission is doing. Social media and morning radio shows can also be good tools to get the word out about the Commission and its events.

### **Fundraising/Finance**

May outlined the current budget and proposed budget plan for 2022. A chunk of the 2021 budget will be spent on the website but there will be some excess since the Pow Wow and parade were cancelled.

### **Events (ad hoc)**

The Commission discussed ways to use the excess funds that were allocated for the Pow Wow and parade.

## **FINALIZE BYLAWS – Joel Landeen**

City Attorney Joel Landeen updated the Commission on the amendment of the HRC ordinance. The ordinance is on the Council agenda for second reading on September 20<sup>th</sup>. Basically this ordinance is simplified based on the recommendations to reflect what this Commission is doing. If there is something after the fact that is needed to be changed later we can add it later. Landeen feels the bylaws are not in a place where it can be discussed today. He is hoping to have a cleanup draft sent out prior to the next meeting to discuss it then and finalize them.

## **LIAISON REPORT**

Drew updated the Commission on recent City business. She explained that the recent outbreak of COVID at the Library has made them short staffed and they will now be closed on Sundays to give their staff a break. The City is still working on the 2022 budget and deciding where the COVID funds will go. The City has been asked to consider a donation to a new mental health treatment building called the Crisis Stabilization Unit that will be constructed behind OneHeart. Lastly, the marijuana ordinances have been passed on first reading. There will be 15 medical marijuana dispensaries in the City.

## **BUDGET REPORT**

Chapman said they are moving toward a budget process and working with the Community Foundation which will supply financial information. At some point it will need to be decided how much money will be moved to the City account so the City can pay bills that come in through the City. These bills will be paid from a special revenue fund that will not go back into the general fund at the end of the year, the money will stay with the MOA from year to year. 2022 will be more of a real budget year and then 2023 will be more of a year that will show budget along with actuals.

## **Strategic Planning**

Chapman sent out the updates for strategic planning and matrix of a timeline of responsibilities. He suggested to schedule an informal meeting in the next couple of weeks to finalize this and then approve the final draft at the October 12<sup>th</sup> meeting.

## **NEXT STEPS**

**DATE AND TIME OF NEXT MEETING** – *October 12, 2021 at 12:00 P.M.*

## **ADJOURN**

Maher moved to adjourn. Second by May. Motion carried to end the meeting at 2:00 p.m.