REQUEST AUTHORIZATION FOR MAYOR AND FINANCE OFFICER TO SIGN
PROFESSIONAL SERVICES AGREEMENT OR AMENDMENT
Date: June 14, 2016

Project Name & Number: E. Idaho, E. Nevada, Ivy Street and Utility Reconstruction Project 15-2253 and Willow, Ivy E. Fairlane Street and Utility Reconstruction Project 15-2254

CIP #: 50421.3-1A & 1B

Project Description: Reconstruct water & sewer mains & services, streets, and drainage improvements. Provide a master plan of Robbinsdale Park.

Consultant: Sperlich Consulting, Inc.

Original Contract Amount: $725,134.50 Original Contract Date: July 20, 2015 Original Completion Date: February 28, 2018

Addendum No: 1

Amendment Description: Provide design of Robbinsdale Park Improvements including the relocation of the BMX Track and Hamey Little League Fields.

Current Contract Amount: $725,134.50 Current Completion Date: February 28, 2018
Change Requested: $57,775.00
New Contract Amount: $782,909.50 New Completion Date: February 28, 2018

Funding Source This Request:

<table>
<thead>
<tr>
<th>Amount</th>
<th>Dept.</th>
<th>Line Item</th>
<th>Fund</th>
<th>Comments</th>
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<td>$57,775.00</td>
<td>8912</td>
<td>4223</td>
<td>505</td>
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Total

Agreement Review & Approvals

[Signatures and dates]

Routing Instructions

Route two originals of the Agreement for review and signatures.
Finance Office - Retain one original
Project Manager - Retain second original for delivery to Consultant
SC: Public Works
Engineering
Project Manager

Finance Office Use Only

(Note to Finance: Please write date of Agreement in appropriate space in the Agreement document)
AMENDMENT NO. 1 TO AGREEMENT

Project: E. Idaho Street, E. Nevada Street, Ivy Avenue Street and Utility Reconstruction and Meade/Hawthorne Drainage Element 221 Improvements Project No. 15-2253 and Willow Avenue, Ivy Avenue, E. Fairlane Drive Street and Utility Reconstruction Project 15-2254

Background Data: Original Contract Date: July 20, 2015
Owner: City of Rapid City
Consultant: Sperlich Consulting, Inc.

Nature of Amendment: Provide design of Robbinsdale Park Improvements including the relocation of the BMX Track and Hamey Little League Fields.

Current Contract Amount: $725,134.50
Change Requested: $57,775.00
New Contract Amount: $782,909.50

Owner and Contractor hereby agree to modify the above referenced Agreement as set forth in this Amendment. All provisions of the Agreement not modified by this or previous Amendments remain in effect. The effective date of this Amendment is:

______________________________

CITY OF RAPID CITY
By: ______________________________
Mayor
Date: ______________________________

ENGINEER
By: ______________________________
Date: 6/17/16

ATTEST:
By: ______________________________
Finance Officer
Date: ______________________________
Task 1 - Preliminary Design Services

A. Kickoff Meeting with the City to determine final scope, project program, and deliverables schedule. The project shall be the following:

i. Provide 100% Construction Document Plans to convert the Soccer Field into a BMX facility

ii. Provide 100% Construction Document Plans to convert Hammerquist Field into three fields for Harney Little League

iii. Coordinate Construction Document Plans for a bike/pedestrian path from East Fairlane Drive to the Robbinsdale Park Road crossing adjacent to future stormwater facility.

iv. Coordinate grading for Robbinsdale Park that reuses the wasted soils from the detention cell.

B. Identify existing site conditions and features such as topography, drainage patterns, vegetation, including significant specimen plants, water elements, structures, views, and known off-site considerations relevant to the Project Program as they pertain to landscape and irrigation

C. Utilize the Analysis information completed for the Robbinsdale Park Master Plan. Prepare additional tests and surveys, such as soils analysis, topographic survey, utility survey, and/or property boundary survey that may be required to complete the design.

D. Confirm general location of available utilities as they pertain to the project program

E. Meet with the BMX leaseholders to determine the final design elements and the requirements for the track design that will become the performance specification.

F. Meet with the Harney Little League leaseholder to determine the final design elements.

G. Meet with the City of Rapid City to review leaseholder improvements

H. Project Management

I. Revise and refine the Master Plan to spatially define the location of the proposed improvements in relation to both the existing site features and the other proposed improvements
J. Prepare preliminary design drawings for the improvements indicated in Section 1.1A as follows:
   i. Demolition plan
   ii. Layout and Furnishings plan
   iii. Grading and drainage plan
   iv. Soil Conditioning Plan
   v. Irrigation plan
   vi. Planting plan
   vii. Electrical and Lighting Plans

K. Erosion Control: Coordinate Drawings with Project Engineer

L. Prepare Table to Contents (TOC) specifications for applicable areas of work

M. Prepare Preliminary Engineer’s Estimate

N. Prepare a colored plan rendering of the BMX Facility and the Harney Little League Facility.

O. Submit (2) two sets of plans, preliminary details, and other deliverables as appropriate comprising the 65% Preliminary Design submittal to the City for review and approval

Task 2 - Final Construction Document Phase
Based on the Preliminary Design, the Landscape Architect shall prepare the Final Design Documents suitable for bidding or contract negotiations and for construction of the Project.

A. Meet with the City to review the 65% Preliminary Design Documents

B. Prepare Final Design Documents and Specifications based on review comments by the City.

C. Prepare Final Engineer’s Estimate

D. Submit (2) two copies of the Construction Documents in hardcopy format (digital copies will be submitted as required); additional copies shall be reimbursable costs.

E. General Public Meetings – Present the final Master Plan and the Parks Improvements to the Public. This presentation should indicate City’s expectations for the Park’s Construction in 2017.

Task 3 - Bidding Phase
When contracts are bid, the Landscape Architect shall assist the City reviewing the bidders proposals. The Landscape Architect shall:

A. Participate in the Pre-Bid Conference

B. Clarify the Construction Documents as required through the preparation and issuance of addenda

C. Review bidders proposals, including alternates, and assist with the recommendation on the award of the contract

D. Coordinate and Recommend Bid Award
E. Prepare As-Built Plans

Task 4 - Construction Administration Services
To be determined and negotiated at a later date

Task 5 - Expanded Construction Administration Services
To be determined and negotiated at a later date
EXHIBIT B
Robbinsdale Park Improvements
PROJECT NO. 15-2253 / CIP NO. 50421.3-1A and PROJECT NO. 15-2254 / CIP NO. 50421.3-1B

<table>
<thead>
<tr>
<th>Number</th>
<th>Task Item</th>
<th>Total Costs</th>
</tr>
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<tbody>
<tr>
<td></td>
<td><strong>TASK 1 - PRELIMINARY DESIGN</strong></td>
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</tr>
<tr>
<td>A</td>
<td>Kick-off Conference</td>
<td>$500.00</td>
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<tr>
<td>B</td>
<td>Site Analysis</td>
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<tr>
<td>C</td>
<td>Additional Site Investigation</td>
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<tr>
<td>D</td>
<td>Confirm Utility Locations</td>
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<tr>
<td>E</td>
<td>Meet with BMX Group</td>
<td>$600.00</td>
</tr>
<tr>
<td>F</td>
<td>Meet with Harvey Little League</td>
<td>$600.00</td>
</tr>
<tr>
<td>G</td>
<td>Meeting with City of Rapid City</td>
<td>$600.00</td>
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<tr>
<td>H</td>
<td>Project Management</td>
<td>$1,000.00</td>
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<tr>
<td>I</td>
<td>Revise Master Plan to Develop Final Site Plan</td>
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<td>J</td>
<td>Prepare Preliminary Design Documents</td>
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<tr>
<td>K</td>
<td>Coordinate Erosion Control with Skidich</td>
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<tr>
<td>L</td>
<td>Prepare Specifications (TOC and Performance Specifications)</td>
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<tr>
<td>M</td>
<td>Preliminary Engineer's Estimate</td>
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<tr>
<td>N</td>
<td>Colored Plan Rendering of BMX and Harvey Little League</td>
<td>$640.00</td>
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<tr>
<td>O</td>
<td>Drawing Submission</td>
<td>$300.00</td>
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**TASK 1 TOTAL COST** $36,565.00

|       | **Task 2 - Final Design**                     |             |
| A     | Meet with the City to Review 65% Drawings     | $100.00     |
| B     | Prepare Final Drawings and Specifications     | $13,275.00  |
| C     | Prepare Final Engineer's Estimate             | $1,200.00   |
| D     | Submit Final Drawing Set                      | $369.00     |
| E     | General Public Meetings - Presentation        | $3,050.00   |
| F     | Project Management                            | $             |

**TASK 2 TOTAL COST** $17,820.00

|       | **TASK 3 - BIDDING SERVICES**                |             |
| A     | Participate in the Pre Bid Conference         | $560.00     |
| B     | Provide Clarification and Issue Addenda to the Bid Documents | $1,103.00 |
| C     | Review Bidders Proposals                      | $103.00     |
| D     | Bidding Recommendations                       | $100.00     |
| E     | Process "As Built" Plans                      | $1,270.00   |

**TASK 3 TOTAL COST** $3,230.00

**FEE TOTAL** $67,776.00

Exhibit B
Robbinsdale Park Improvements
Schedule of Hourly Rates for
West Plains Engineering, Inc.

Principal $200.00/hr.
Office Manager/Project Manager $155.00/hr.
Senior Engineer/Project Engineer $105.00/hr.
Design Engineer $85.00/hr.
Draftsperson $57.00/hr.
Clerical $50.00/hr.

Reimbursable Expenses

Mileage $0.54/mile
Meals At Cost
Lodging At Cost
Miscellaneous
(i.e. long distance phone calls, outsourced printing, shipping, photos, etc.) At Cost