

THE MONUMENT

BOARD OF DIRECTORS SPECIAL MEETING MINUTES

Friday, August 27, 2021

Chair of the Board, Brad Estes, called the meeting to order at 9:00 a.m. with the following Board members present: Gary Brown, and via tele-conference: Charity Doyle, Tim Johnson, and Jason Lambert. Staff present include: Deputy Director/Finance, Tracy Heitsch; Deputy Director/Events, Jayne Kraemer; Accounting Clerk, Teresa Dringman; and Stage/Production Manager, David Owen.

After review of the meeting agenda, motion was made by Brown and seconded Doyle **to approve the agenda as presented**. Upon vote being taken, the motion carried unanimously.

Miscellaneous

Request Authorization to Advertise for Bids for Uniforms – Heitsch apologized for having to call the special meeting and thanked all the Board Members for being in attendance. She stated we need to go out to bid for uniforms. The Monument has gone through the process to identify what we need for all departments and part-time positions. The anticipated cost is expected to be approximately \$48,000. Uniforms were budgeted in 2021 in each of our departmental operational budgets. With the Board's permission, we will advertise for bids from all interested parties. We plan to advertise the next couple of Saturdays in the Rapid City Journal, on the City of Rapid City website, and on The Monument website. The deadline for bids will be Monday, September 13. We anticipate bringing the bids to the Board soon thereafter. Kraemer noted all current uniforms say Rushmore Plaza Civic Center; we need to change the name and brand colors for our uniforms to reflect the name change to The Monument and the new brand standards.

Motion to **approve to advertise for bids for uniforms was made by Doyle and seconded by Johnson**. Upon vote being taken, the motion carried unanimously.

There being no further business, motion was made by Brown and seconded by Doyle **to adjourn the meeting**. Upon vote being taken, the motion carried unanimously. The meeting adjourned at 9:03 a.m.

I certify a true and accurate accounting of the minutes of the meeting.

Teresa Dringman

Teresa Dringman, Accounting Clerk

August 27, 2021

Date