

**MINUTES FOR THE RAPID CITY REGIONAL AIRPORT BOARD OF DIRECTORS**  
**Rapid City, South Dakota**  
**Tuesday August 10, 2021**

**ROLL CALL AND DETERMINATION OF QUORUM**

MEMBERS PRESENT: Rod Pettigrew, President; Dustin Dale, Vice President; Shawn Gab, Secretary; Michelle Thomson, Member; and Darren Haar, Member

OTHERS PRESENT: Patrick Dame, Airport Executive Director; Toni Broom, Airport Finance & Administration; Wade Kreun, Facilities and Maintenance Manager; Lindsey Martin, Airport Administration; Carla Cushman, Assistant City Attorney; Laura Armstrong, City Council Liaison; Rod Senn, Mead & Hunt; Miranda Maleki, Westjet; Aaron Patton, Westjet; Nathan Thompson, Rapid City Journal; and George Stone, Ellsworth AFB

**ADOPTION OF AGENDA**

Motion to approve agenda as presented made by Haar, second by Thomson, motion carried.

**APPROVE MINUTES**

- 1) AP081021-01 July 13, 2021 – Motion to approve minutes as presented made by Thomson, second by Haar, motion carried.

**GENERAL PUBLIC COMMENT**

George Stone from Ellsworth AFB introduced himself and stated that a representative would begin attending Airport Board meetings.

**FINANCIAL ITEMS REQUIRING BOARD ACTION**

- 2) AP081021-02 Bill List – Broom highlighted items greater than \$5,000.00. Motion to approve bill list as presented made by Haar, second by Thomson, motion carried.

**PUBLIC HEARING**

Motion to open the public hearing for the Non-Commercial Lease and Use Agreement with Dr. Robert Santa Cruz made by Haar, second by Gab, motion carried.

No comments received

Motion to close public hearing made by Thomson, second by Haar, motion carried.

**CONSENT ITEMS**

Motion to approve consent items 3-8 made by Dale, second by Thomson, motion carried.

- 3) AP081021-03 Approve Non-Commercial Lease and Use Agreement with Dr. Robert Santa Cruz
- 4) AP081021-04 Approve Amendment #1 to Mead & Hunt, Inc. Task Order 2021-1 Miscellaneous Engineering & Planning Services for an increase of \$30,000.00, total task order amount of \$60,000.00
- 5) AP081021-05 Approve Amendment #1 to Mead & Hunt, Inc. Task Order 2021-2 Project No. 20-5296 Pavement Maintenance Project Construction Administration and Construction Observation Services for an increase of \$24,000.00, total task order amount of \$96,516.77
- 6) AP081021-06 Approve Mead & Hunt, Inc. Task Order 2021-7 for the General Aviation Access Road and Commercial Terminal Road Reconstruction Construction Administration, Construction Observation and FAA Project Closeout services in an amount not to exceed \$435,995.98
- 7) AP081021-07 Accept the 2020 PFC Audit Results from Ketel Thorstenson, LLP
- 8) AP081021-08 Approve Authorization to Advertise Bids for Parking Lot Snow Removal Services

### **ITEMS REQUIRING BOARD ACTION**

No Items Presented

### **DISCUSSION FROM THE PRESIDENT, BOARD MEMBERS AND STAFF**

- 9) AP081021-09 2021 2<sup>nd</sup> Quarter Financials – Broom reviewed 2<sup>nd</sup> quarter financials.
- 10) Director's Report – Dame stated the exit lane and pavement marking projects are complete. Due to certain grant rules, the pavement marking and maintenance projects will be processed through the CARES Act grant instead of the CRRSAA Act grant. The remaining CARES grant will be amended to a development grant to cover the cost of the sewer main project and GA taxiway. The airport is expecting a record month and have had no issues with checkpoint queuing so far. The airport has not been impacted by the fuel shortage to date.

### **ADJOURNMENT**

Pettigrew adjourned the meeting at 9:38 am.

Respectfully submitted,

Darren Haar  
Board Member