

# THE MONUMENT

## BOARD OF DIRECTORS MEETING MINUTES August 10, 2021

Chair of the Board, Brad Estes, called the meeting to order at 8:15 a.m. with the following Board members present: Gary Brown and via tele-conference: Tim Johnson and Jason Lambert. Staff present include: Executive Director, Craig Baltzer; Deputy Director/Finance, Tracy Heitsch; Deputy Director/Events, Jayne Kraemer; Director of Corporate Sales and Marketing, Priscilla Dominguez; Stage/Production Manager, David Owen; Director of Operations, Paul Sterling; and Accounting Clerk, Teresa Dringman. Others present include City Council, Greg Strommen and via tele-conference: RC Journal, Kent Bush.

After review of the meeting agenda, motion was made by Brown and seconded Johnson **to approve the agenda as presented.** Upon vote being taken, the motion carried unanimously.

### General Public Comment

None

### Minutes

Motion was made by Brown and seconded by Johnson **to approve the minutes of the July 27, 2021, meeting as presented.** Upon vote being taken, the motion carried unanimously.

### Bill List

The 2021 Bill List for August 10, 2021, was audited.

A&B WELDING SUPPLY CO INC	134.29
ALSCO INC	2,675.80
AMAZON CAPITAL SERVICES	394.17
AMERICAN TIME & SIGNAL	271.68
AUDIOQUIP INC	4,230.00
BATTERIES PLUS BULBS	127.20
BLACK HILLS VIDEO	1,000.00
CAPITAL ONE NA	687.05
CARBONHOUSE	7,575.00
CARDCOM INC	675.00
CASH-WA DISTRIBUTING COMPANY	469.92
CBH COOPERATIVE	186.20
CHRIS SUPPLY COMPANY INC	28.70
CITY OF RAPID CITY	126.85
CLIMATE CONTROL SYSTEMS & SERVICE LLC	169.44
COCA-COLA OF THE BLACK HILLS	2,291.00
CRESCENT ELECTRIC SUPPLY CO	229.21
DENNIS SUPPLY	38.46
DEPOT MUSIC	4,150.00
DIAMOND VOGEL PAINT CTR	16.34
EASTMAN SOUND & MUSIC	55.00
ECOLAB INSTITUTIONAL INC	1,583.44
FASTENAL COMPANY	36.28
FISHER BEVERAGE COMPANY INC	1,760.10
FOUR WINDS INTERACTIVE LLC	72.28
FULL COMPASS SYSTEMS LTD	302.78
GOLDEN WEST TECHNOLOGIES INC	202.50
HAGGERTY'S MUSIC WORKS	124.12
HARVEYS LOCK SHOP INC	16.80
HORWATH LAUNDRY EQUIPMENT	37,900.00
JERRY'S CAKES SHAKES & BAKE	190.00
JOHNSON BROTHERS OF SD	1,826.60
KNECHT HOME CENTER	75.64

LOWE'S	350.82
M G OIL CO	240.98
MENARDS	255.30
NORTH CENTRAL SUPPLY INC	352.00
NORTHWEST PIPE FITTINGS INC	951.19
ONE DIVERSIFIED LLC	718.06
OVERHEAD DOOR OF RAPID CITY	838.60
PACIOLAN INC	2,950.00
PREDATORS SOFTBALL	2,257.51
PURCHASE POWER/PITNEY BOWES	420.99
QUALITY BRANDS OF THE BLACK HILLS	313.85
RED WING SHOE STORE	284.73
REPUBLIC NATIONAL DISTRIBUTING COMPANY	604.25
RIEKES EQUIPMENT COMPANY	1,199.31
SAFEWAY INC	23.96
SAM'S CLUB	1,463.40
SERVALL UNIFORM/LINEN CO INC	128.61
SIMPLE TEXTING LLC	4,155.00
SIMPSON'S PRINTING	809.00
SOUTHERN GLAZER'S OF SD	802.01
STAN HOUSTON EQUIP CO INC	16,818.64
SWEETWATER SOUND INC	654.00
SYSCO MONTANA INC	15,202.72
ULINE INC	1,520.04
UNITED PARCEL SERVICE INC	27.89
US FOODS	13,194.96
US FOODS INC	7,248.97
WESTERN STATIONERS	210.90
WINDHAM DOCUMENT SYSTEMS	425.00
Total	144,044.54

Motion was made by Johnson and seconded by Brown and carried **to authorize the Finance Officer to issue warrants or treasurers checks, drawn on proper funds, in payment thereof. Motion carried unanimously.**

#### **Event Update**

Kraemer said this week is a little quiet due to rally. We have meetings and the staff summer barbecue with our staff, Mortenson, and Rush. Next week the National R-CALF Convention will be Wednesday through Saturday. The City employee appreciation picnic for all city employees will be August 18. We do box lunches for those working swing shifts, etc. We have some mini retreats next Tuesday and Thursday for City Council and Directors. We had school training for teachers all last week and another training next Tuesday. On August 22, Rapid City Area Schools will have a big kickoff meeting for all staff. Pursuit, a youth rally and training session, will be held in the theatre on August 28. This coincides with the Will Graham event in September.

#### **Executive Director's Update**

Baltzer said tomorrow he will be going to the City Council work session to request the loan for the center hung scoreboard that was approved at our last Board meeting. He will also be attending Monday night's City Council meeting where formal action will be taken. He will not be present at the next board meeting.

As for the construction of the new building, the outside landscaping is complete, and the roadway is being done. Inside it is down to finishes with the character starting to take shape. The telescopic seating is half done. The next phase is testing everything, moving in, and getting our product inside the building. We are working with Mortenson on a schedule for that. We will then train our staff and get ready.

#### **Miscellaneous**

- 1) **Capital Update** – Heitsch states the T7, flatbed trailer, and enclosed shuttles are still on hold as well as the south side compressors in the ice arena. Paul Sterling and his team are working on that. We are holding \$100,000 for the compressors. We continue to work on the chamber space and offices. Today, we are asking for approval to move forward with the purchase of an air

compressor in the Rushmore mezzanine for \$6,400. Sterling stated the current compressor is dual-motor, but one motor has failed. We would like to replace the compressor and ideally replace the pneumatic controls in the future.

Motion to **approve to move forward with the purchase of an air compressor for the Rushmore mezzanine for \$6400 was made by Brown and seconded by Johnson.** Upon vote being taken, the motion carried unanimously.

- 2) **Official Depository Declaration** – Priscilla Dominguez announced a Founding Partnership with Black Hills Federal Credit Union, as our new banking partner. The contract has been signed, and with that BHFCU will be the home for our bank accounts for ticket trust and credit card. We approached our existing banking partner, but they were unable to commit at this level. We reached out to other local institutions, as well. Baltzer stated it is exciting announcing big sponsorships. Heitsch said the timing was based on when BHFCU wanted to announce this new partnership to their team.

Motion to **approve Black Hills Federal Credit Union as the official depository of The Monument was made by Johnson and seconded by Brown.** Upon vote being taken, the motion carried unanimously.

There being no further business, motion was made by Brown and seconded by Johnson **to adjourn the meeting.** Upon vote being taken, the motion carried unanimously. The meeting adjourned at 8:33 a.m.

I certify a true and accurate accounting of the minutes of the meeting.

*Teresa Dringman*

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Teresa Dringman, Accounting Clerk

August 24, 2021

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Date